

Application Documentation Guide: Version 1 Final /4 March, 2015

Guide to completing the Qualification File template

This document is to be used in by bodies completing the Qualification File template to seek inclusion of their qualifications in the NSQF. In this document these are referred to as “submitting bodies”.

QUALIFICATION FILE – CONTACT DETAILS OF SUBMITTING BODY

Name and address of submitting body:

**National Council for Vocational Training (NCVT)
Government of India, Ministry of Skill Development & Entrepreneurship
Shram Shakti Bhavan, Rafi Marg
New Delhi – 110001**

Name and contact details of individual dealing with the submission

**Name: Dr. T. C. Saravanabava
Position in the organisation Deputy Director General (AT)**

**Tel number(s) 011-23718106
e-mail address tcsbava_2001@yahoo.com**

List of documents submitted in support of the Qualifications File

1. Curriculum attached
2. QP Mapping

**QUALIFICATION FILE SECTION
SUMMARY**

Competent bodies applying to have a qualification approved for inclusion in the NSQF and the National Qualifications Register must complete this cover sheet for each qualification being submitted along with the necessary additional factual and support materials.

Qualification Title	AUTO BODY REPAIR, DENTING & PAINTING under Skill Development Initiative Scheme (SDIS) based on Modular Employable Skills (MES) format							
Body/bodies which will assess candidates	Independent Agency empanelled as Assessing Bodies (ABs)							
Body/bodies which will award the certificate for the qualification.	National Council for Vocational Training (NCVT)							
Body which will accredit providers to offer the qualification.	Concerned department of the respective State/UT Govts.							
Occupation(s) to which the qualification gives access	This course is meant for the candidates who shall be aspire to become Mechanic Auto Body Repair & Auto Body Painting and able to perform auto body repair and auto body paint repair works in 4 wheelers and inculcate entrepreneurship skills in the area of automobile body repair, denting & painting.							
Proposed level of the qualification in the NSQF.	Level 3							
Anticipated volume of training/learning required to complete the qualification.	<ul style="list-style-type: none"> • Training is covered in 600 hrs. • Time distribution amongst the components/ subjects is as under: <p>Distribution of training on Hourly basis:</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Broad Practical components to be covered</th> <th>Duration (in Hrs)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>AUTO BODY REPAIR: Practice health & safety-familiarize, select, proper use, maintain and store – tools, equipments, Consumables clothing safety, identification of different types of body, chassis and drive lines, identification of location of parts and panels, practice on operating the air compressor, practice on periodical maintenance of air compressor, remove and refit body panels, doors, floors, wheel boxes and fenders, practice on removing and refitting wind shield glasses, practice on arc welding on vehicle body, practice on gas welding, gas brazing, gas soldering and gas cutting on vehicle body, practice on resistance, spot, seam and butt welding on vehicle body, practice on MIG welding, practice on plasma welding, practice on minor repair of auto body-cut open, beat out, strip out old paint, make smooth surface by using different grades of sanders, apply putty on affected area and applying primer(repair damaged body which is ready for final paint) AUTO BODY PAINTING: Practice on removing paint from the damaged area, practice on mixing and applying body filler, practice on sanding(block),</td> <td>600</td> </tr> </tbody> </table>		Sl. No.	Broad Practical components to be covered	Duration (in Hrs)	1	AUTO BODY REPAIR: Practice health & safety-familiarize, select, proper use, maintain and store – tools, equipments, Consumables clothing safety, identification of different types of body, chassis and drive lines, identification of location of parts and panels, practice on operating the air compressor, practice on periodical maintenance of air compressor, remove and refit body panels, doors, floors, wheel boxes and fenders, practice on removing and refitting wind shield glasses, practice on arc welding on vehicle body, practice on gas welding, gas brazing, gas soldering and gas cutting on vehicle body, practice on resistance, spot, seam and butt welding on vehicle body, practice on MIG welding, practice on plasma welding, practice on minor repair of auto body-cut open, beat out, strip out old paint, make smooth surface by using different grades of sanders, apply putty on affected area and applying primer(repair damaged body which is ready for final paint) AUTO BODY PAINTING: Practice on removing paint from the damaged area, practice on mixing and applying body filler, practice on sanding(block),	600
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	Total	600								
Entry requirements / recommendations.	Minimum 5 th Std.+ Basic Automotive Servicing 4 wheelers (AUR 702) + Driver cum Mechanic (AUR703)									
Progression from the qualification.	<ol style="list-style-type: none"> The modules in a sector when grouped together could lead to a qualification equivalent to National Trade Certificate or higher. This qualification shall enable the trainee to find employment as a skilled worker. 									
Planned arrangements for RPL.	<ul style="list-style-type: none"> Testing centres are registered by States on the same line as for VTPs. Candidates desire to get the skills certified have to apply on line or through Testing Centres. Assessing Bodies/assessors will be allotted automatically by the IT application. This facility is being provided on the web-portal of SDI scheme. Until then following procedure will be adopted for direct assessment: Assessing Bodies are responsible for registration of candidates for testing. It may do so directly or through its designated centres or VTPs. Candidates are allowed to get registered themselves either directly on the portal or through Testing Centre concerned. Assessing Bodies apply online list of candidates to be assessed to respective RDAT who, in turn, acknowledge the same by allotting ABN. RDAT make schedule of trade test, including date, time, list of candidates and location of designated Testing Centre under intimation to AB. AB inform in advance about the courses, candidates list, and requirement of raw material to Testing Centre in advance. ABs are responsible for preparation of question papers both for theory and practical test based on the approved criteria etc. 									
International recognitions.	<ol style="list-style-type: none"> Existence of any official document suggesting the comparability of the qualification with the qualifications in other countries is not known. 									
Title of unit or other component: AUTO BODY REPAIR, DENTING & PAINTING	Mandatory/ Optional	Estimated size (learning hours)	Level							

<p>AUTO BODY REPAIR: Practice health & safety- familiarize, select, proper use, maintain and store – tools, equipments, Consumables clothing safety, identification of different types of body, chassis and drive lines, identification of location of parts and panels, practice on operating the air compressor, practice on periodical maintenance of air compressor, remove and refit body panels, doors, floors, wheel boxes and fenders, practice on removing and refitting wind shield glasses, practice on arc welding on vehicle body, practice on gas welding, gas brazing, gas soldering and gas cutting on vehicle body, practice on resistance, spot, seam and butt welding on vehicle body, practice on MIG welding, practice on plasma welding, practice on minor repair of auto body-cut open, beat out, strip out old paint, make smooth surface by using different grades of sanders, apply putty on affected area and applying primer(repair damaged body which is ready for final paint)</p> <p>AUTO BODY PAINTING: Practice on removing paint from the damaged area, practice on mixing and applying body filler, practice on sanding(block), practice on mixing and applying putty, practice on applying primer, practice on feather edge sanding and masking, cutting, scuffing, rubbing and polishing.</p>	Mandatory	600	3
Total		600	

Please attach any document giving further detail about the structure of the qualification – eg a Curriculum or Qualification Pack.

Give details of the document here:
 (1) Curriculum attached

Name of assessment body:

DGET empanelled Assessing Bodies (ABs)

Will the assessment body be responsible for RPL assessment?

Yes

Pl. see Pg 3

ASSESSMENT POLICY

Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, consistent and fair and show that these are in line with the requirements of the NSQF:

Criteria for selection of Assessment body

Minimum Eligibility Criteria

- The applicant shall be a legal entity, registered in India.
- The applicant should have in last two years carried out competency / skill assessment for minimum 1000 persons or should have trained minimum 1000 persons and got tested by some agencies such as NCVT, Sector Skill Council, State, board/ council and reputed industry Association. Organizations having experience in testing of competencies would be preferred.
- In case more number of applications is received, preference will be given to those organizations that have trained/assessed larger number of persons.
- The applicant is not a Vocational Training Provider in the same sector and in same State in SDI scheme but it can be VTP in other States, other Sectors or other scheme.
- The applicant shall have access to technically qualified personnel of repute and integrity in different industrial trades and technology.
- The applicant shall develop dedicated human resource for handling the processes in SDIS assessment process.
- The applicant shall declare its linkages with other organization(s), if any to ensure independence and avoid any conflict of interest.
- Institutions/ Firms blacklisted by any Government Department shall not be considered in this RFP.
- The Applicant shall provide the information and supporting documents towards their claims.
- Initially provisional empanelment will be awarded to the organizations based on the evaluation of eligibility of the Assessing Body based on the criteria.
- Based on the module and sector that will be handled by the assessor, the assessing body shall send its assessor for competency evaluation in the institutions which will be notified by DGE&T time to time. The assessor will be assessed to ascertain the competency to carry out competency based assessment under SDIS.
- Final empanelment would be granted subject to the Assessing Body fulfilling the following conditions of getting the competencies of 2 assessors of each module per State evaluated in the institutes notified by the DGE&T. Testing charges for evaluating the competencies of the assessors will be borne by the Assessing Bodies.

Will the assessment body be responsible for all assessments and for all candidates?

Yes. The assessing body is responsible for all assessments and for all candidates.

Explain how assessment for the qualification will be carried out and quality assured to achieve consistency.

(1) Assessment process:

The assessment process under SDI Scheme aims to test and certify the competency of the persons through Assessing Bodies who seek certification of their skills acquired informally or the persons who have been trained at the registered VTPs. The competency assessment of the candidate is being done the Assessor Competency Evaluation (ACE) qualified assessor of the independent Assessing Bodies (AB) which is not involved in training delivery, to ensure an impartial assessment. In the assessment process of SDIS, identification of competency, ways to measure the competency and deciding on the type of evidence that has to be collected are the responsibility of the Assessing bodies whereas administering the assessment and collecting the evidence and reporting the results are the responsibility of the assessors. The assessment process consists of following components:

Theory Test:

- It must assess the knowledge which is essential for a person to do the job. Without this knowledge, the person cannot be able to do the job.
- The questions shall be normally of objective type involving selection of correct response rather than writing sentences.
- The question paper should contain sketches/ diagrams/ photographs/ drawing to overcome the problems of reading comprehension.
- The test shall be of short duration.

Practical Test:

It shall be able to test:

- Manipulative skills to handle tools and equipment.
- Speed in doing work.
- Accuracy maintained
- Quality in workmanship.
- Sequence of performance.
- Economical use of material.
- Neatness & housekeeping.
- All the competencies prescribed in the course curriculum.

The Assessment Parameters adopted during assessment:

- Knowledge of equipment, limitation of use of tools and equipment, and methods & procedure.
- Understanding of functioning of equipment & tool, criteria to be used in selecting tools for given job, and the process of measurement.
- Skill in finishing to required measurement, handling measurement & calculations, handling tools and equipment with ease, finishing neatly.
- Abilities to take corrective steps, use correct work habits, take measurements, complete the job within stipulated time, and adopt safe practices.
- Attitude towards the work, accurate & precise work and co-workers and supervisor.

(2) Duration of Test:

The duration of test vary according to the task. Theory test shall of 1 hour duration and practical test for engineering trade shall be 6 to 8 hours minimum and non-engineering it shall be of 4 hours minimum. Assessing Bodies while preparing practical test shall ensure that candidate shall be tested on all the competencies prescribed in the course module.

The marking pattern and distribution of marks for the qualification are as under:

Terminal competency	Maximum marks
Application of knowledge	30
Care for tools & equipment	15
Economic use of materials	15
Safety consciousness	10
Speed	10
Accuracy	15
Quality of workmanship	20
Amount of work	15
No. of attempts	10
Attitude	10
Total maximum marks for Practical	150
Maximum marks for theory	50

(3) **Minimum pass mark:**

Minimum passing marks for Practical is 60%

Minimum pass marks for theory is 40%

(4) **Testing and certifications process for the course:**

Pre- Assessment

- RDAT allot batches to the Assessing Bodies on rotational basis depending on the presence of assessing body in that region sector wise and the assessing body in coordination with VTP and

assessor should confirm and schedule the assessment.

- The Assessing Body confirm the date of assessment in consultation with VTP and communicate to the RDAT/State.
- The Assessing Body forms a panel of ACE qualified assessors of high repute and integrity SDIS sector wise and location wise.
- The assessment of the candidates is done by the Assessing Bodies in designated Testing Centre (TC). The Testing Centre where the assessment is carried out and Testing Centre can be VTP also. The Assessing Body select the TC based on the location, accessibility and the infrastructure facilities available for conducting the test.
- The Assessing Body provide details of selected TC along with skill areas in which assessment can be done at the TC, to the RDAT and respective States/UTs.
- The Assessing Bodies depute ACE qualified assessors for assessments whose details are furnished by Assessing Bodies to DGE&T in advance.
- Assessing Body has to communicate to the Testing Centre following:
 - Details of the candidates to appear for assessment in various MES courses.
 - Details of Assessors selected with their contact details.
 - Requirement of infrastructure, raw material etc.
 - Testing charges to be reimbursed to Testing Centre

Preparation of assessment tools and prerequisites:

- The assessment tools contain components for testing the knowledge, application of knowledge and demonstration of skill. The knowledge test is objective paper based test or short structured questions based. The application of knowledge is verified based on questioning or seeking response for a case. Demonstration of skill is verified based on practical demonstration by the candidate by using competency checklist.
- The type of assessment tools to be used for assessment are to be prepared in advance by the assessing body in accordance to the guidelines as prescribed below:
 - Define the performance objective – This is based on the course objectives and competency in workplace as prescribed by MES curriculum. The written tests and practical tests assess all the competencies mentioned in course curriculum.
 - In case of practical test, the operations which are to be observed in case of process test (how a particular task is being carried out) are clearly mentioned and the specifications of the final product in case of product test (the task in itself).
 - List of tools, infrastructure, and equipment to carry out the assessment are prepared based on the test instruments that are planned to be used.
 - Written directions are given to the candidates before the task is attempted.
 - Scoring system, observational checklist and rating scale is prepared for each competency which is going to be assessed.
 - The checklist and rating scale have sufficient space to record observations.

Pre-assessment activities for Assessor at the Testing Centre

- Verification of student credentials: The assessor check the application form submitted by the candidates and verify the photo pasted on the forms with candidates who are taking assessment in accordance with checklist
- Verification of testing centre for adequate infrastructure, tools and equipment: The assessor verifies the availability of infrastructure, tools and equipment for carrying out both theory and practical assessments. The minimum requirement prescribed under the MES modules is used as benchmark.
- Verification of qualification of instructor: The assessor verifies the qualification and experience of the instructors in the training centre
- Attendance verification: The assessor checks the attendance register of candidates and instructors until the time biometric attendance system is put in place. Once the biometric attendance system is in place, the biometric attendance of assessors along with that of trainees/candidates has to be captured during the assessment at the start as well as end of theory and practical test.
- Attendance during assessment: The assessor takes the attendance of all the students who appear for assessment after the successful verification of the student credentials and before the start of the assessment. The assessor also provides his/her attendance during start and end of the practical and theory test.
- Pre-Assessment checklist: The assessor fill the pre-assessment checklist along with the start time

and end time of assessment after verifying all the above tasks as per checklist.

- Verification of the documents related test carried out by VTP/ Testing Centre (TC) for candidates who were not able to produce document in support of having passed the qualification.

Assessment activities

- Before the start of assessment, read out the instructions to the students.
- The written test & practical test is for fixed duration as prescribed.
- It is ensured that individual attention is given to all the candidates during the practical test.
- The assessor takes photographs during the assessment process of all the students in the testing centre, the students during theory and practical tests, practical lab/workshop showing the equipment to be used for assessment, the assessor along with the students appearing for the assessment.

Post-assessment activities

- The assessor consolidates all the theory and practical test papers and ensures that all the mandatory information is filled. The total score for each student should be calculated and recorded in Result sheet.
- The assessor send the attendance sheet, Result sheet, answer papers by courier/post to the assessing body immediately after the completion of assessment
- Uploading outcome of the assessment and photos in portal by assessing body
- Assessing body upload the results within one week of the assessment date.
- Photos taken by the assessors during assessment are sent to respective RDATs through e-mail only. Non dispatch of photos of assessment to RDAT makes assessment void. Re-assessment of such batch is done by the Assessing Bodies on their own expenses.
- Details of assessors are emailed to RDAT at the time of uploading the outcome of the assessment. Outcome of the assessment is not accepted in case details of assessors are not emailed to respective RDAT. This procedure is applicable till automatic selection of assessors is provided on the web-portal of SDIS.
- Maintaining assessment records
- Publishing of results and Certificate issue
- RDAT verifies the outcome of the assessment, details of assessors, photos and print and sign the certificates for successful candidates and send it to the respective candidates. In case of direct candidate's assessment, the Certificates are sent to the Assessing Body.
- Certificates which will be issued carry photograph of the trainee, name of VTP, start date & end date of training and duration of training once the systems for the same are put in place.
- The certificate is issues under the aegis of NCVT.

Will the assessment body be responsible for RPL assessment?

Give details of how RPL assessment for the qualification will be carried out and quality assured.

Direct Assessment:

- Testing centres are registered by States on the same line as for VTPs. Candidates desire to get the skills certified have to apply on line or through Testing Centres. Assessing Bodies /assessors will be allotted automatically by the IT application. This facility is being provided on the web-portal of SDI scheme. Until then following procedure will be adopted for direct assessment:
 - Assessing Bodies are responsible for registration of candidates for testing. It may do so directly or through its designated centres or VTPs.
 - Candidates are allowed to get registered themselves either directly on the portal or through Testing Centre concerned.
 - Assessing Bodies apply online list of candidates to be assessed to respective RDAT who, in turn, acknowledge the same by allotting ABN. RDAT make schedule of trade test, including date, time, list of candidates and location of designated Testing Centre under intimation to AB.
- AB inform in advance about the courses, candidates list, and requirement of raw material to Testing Centre in advance.
- ABs are responsible for preparation of question papers both for theory and practical test based on the approved criteria etc.

Detail any particular assessment policy or arrangements which have been put in place relating to the validation of prior learning:

1. At present the students who have passed 10th class with minimum 3 years experience can appear for NCVT theory and practical semester examination directly.

2. The students who have passed SCVT examination can also appear for the NCVT theory and practical Examination in the relevant semester and Trade directly, as Private candidates

Please attach any documents giving further information about assessment and/or RPL.
Give details of the document(s) here:

ASSESSABLE OUTCOMES WITH ASSESSMENT CRITERIA

Note:

1. The training shall be conducted as per the syllabus.
2. The trainee shall demonstrate the competencies which are defined below in assessable outcome and assessment criteria.
3. All the assessable outcomes are to be tested during formative assessment, observations, and viva-voce.

4. Assessable outcome of Soft skills & entrepreneurship shall be tested separately and also be applied in Theory and Practical examinations.
5. These assessable outcomes and assessment criteria will serve as a set of guidelines for Trainers and Assessors.

Specific assessable outcomes:

ASSESSABLE OUTCOMES	ASSESSMENT CRITERIA
1.0 Apply safe working practices in an automotive work shop.	1.1 Follow and maintain procedures to achieve a safe working environment in line with occupational health and safety regulations and requirements and according to site policy.
	1.2 Recognize and report all unsafe situations according to site policy.
	1.3 Identify and take necessary precautions on fire and safety hazards and report according to site policy and procedures.
	1.4 Identify, handle and store/dispose off dangerous goods and substances according to site policy and procedures following safety regulations and requirements.
	1.5 Identify and observe site policies and procedures in regard to illness or accident.
	1.6 Identify safety alarms accurately.
	1.7 Report supervisor/competent of authority in the event of accidents or sickness of any staff and record accident details correctly according to site accident/injury procedures.
	1.8 Identify and observe site evacuation procedures according to site policy.
	1.9 Identify personal protective equipment (PPE) and use the same as per related working environment.
	1.10 Identify basic first aid and use them under different circumstances.
	1.11 Identify different fire extinguishers and use the same as per requirement.
2.0 Comply environment regulations and housekeeping in the work shop.	2.1 Identify environmental pollution and contribute to the avoidance of instances of environmental pollution.
	2.2 Carryout maintenance and cleaning of work shop and lifting equipment.
	2.3 Take opportunities to use energy and materials in an environmentally friendly manner.
	2.4 Avoid waste and dispose waste as per procedure.
	2.5 Recognize different components of 5S and apply the same in the working environment.
	2.6 Perform electrical wire joints, form electrical circuits and test basic electrical parameters as per the circuit drawings and operating procedures.
3.0 Remove and refit body panels, doors, floors, wheel boxes and fenders, wind shield glasses	3.1 Select, care and use of PPE while removing and refitting of body panels, doors, floors, wheel boxes, fenders and wind shield glasses
	3.2 Select tools and materials for the job and make this available for use in a timely manner
	3.3 Use the tools and equipment in the way specified by manufacturers while removing and refitting of body panels, doors, floors, wheel boxes and wind shield glasses
	3.4 Carryout their removing and refitting of body panels, doors, floors, wheel boxes and wind shield glasses by refereeing : <ul style="list-style-type: none"> • Workshop manual • removal and replacement procedures • legal requirements
	3.5 To check for performance of Assembly of body panels, doors, floors, wheel boxes and fenders
4.0 To carryout body repair by different welding processes on a vehicle	4.1 Plan and select appropriate welding process method to repair vehicle body as <ul style="list-style-type: none"> • arc welding • gas welding, gas brazing, gas soldering and gas cutting on vehicle body

	<ul style="list-style-type: none"> • resistance, spot, seam and butt welding on vehicle body • MIG welding • plasma welding
	4.2 Comply with safety rules when performing the above process
	4.3 Select appropriate tools and equipment to perform the above process
	4.4 Set up and repair as per standard operating procedure.
5. To Carry out minor repair of auto body-cut open, beat out.	5.1 Select, care and use of PPE while repairing auto body-cut open, beat out.
	5.2 Select tools and materials for the job and make this available for use in a timely manner
	5.3 Use the tools and equipment in the way specified by manufacturers while repairing auto body-cut open, beat out.
	5.4 Carryout their repairing auto body-cut open, beat out as per procedure laid down in workshop manual
	5.5 Fit check the repaired components for alignment and to conform with your supervisor
6. To carryout refinishing operation on vehicle	6.1 Select, care and use of PPE while carryout auto body painting
	6.2 Select tools and materials for the job and make this available for use in a timely manner
	6.3 Use the tools and equipment in the way specified by manufacturers while auto body painting
	6.4 Carryout their auto body painting procedure by mixing and applying body filler <ul style="list-style-type: none"> • sanding(block) • mixing and applying putty • applying primer • feather edge sanding and masking • Base coat application • Surface cleaning and degreasing • Second and third coat application • Preheating the vehicle and cooling • Cutting, scuffing, rubbing and polishing
	6.5 Inspecting the painted area for satisfaction to Customer requirements

<p>Means of assessment Assessment details are given in the main qualification file.</p>
<p>Minimum pass mark: Minimum passing marks for Practical is 60% Minimum pass marks for theory is 40%</p>

NCVT issues certificate of skills acquired through informal means/competence assessed.

**QUALIFICATION FILE SECTION 4
Calculating the NSQF level of a qualification**

Level of qualification:
NSQF Level 3

Summary of Direct Evidence (from learning outcomes):
Established using the levelling scorecard,

Summary of other evidence (if used):

Established using the levelling scorecard,

Levelling Scorecard

The methodology for using the levelling scorecard is set out in an Annex to this Guide.

[Pl. See Attachment]

QUALIFICATION FILE SECTION 3 EVIDENCE OF NEED

What evidence is there that the qualification is needed?

Skill Development Initiative (SDI) scheme based on Modular Employable Skill (MES) has been developed in close consultancy with Industry, State Governments & Experts in pursuance of excellence in vocational training. MES is 'Minimum Skill Set' which is sufficient to get an employment in the world of work. MES allows skills up gradation/formation, multi entry and exist, vertical and horizontal mobility and lifelong learning opportunities in a flexible manner and allows recognition of prior learning.

What steps were taken to ensure that the qualification(s) does/do not duplicate already existing or planned qualifications in the NSQF?

The qualification is originally designed and approved by NCVT for the SDI scheme based on Modular Employable Skills. NCVT has been entrusted with the responsibilities of prescribing standards and curricula for Skill Development Initiative Scheme (SDIS) in Modular Employable Skills (MES) format, advising the Government of India on the overall policy and programmes, conducting All India Trade Tests and awarding National Trade Certificates.

In the research and/or development, what steps were taken to identify potential barriers to access (eg related to education, race, caste, religion, gender or disability) and eliminate or overcome these?

There is no barrier imposed in taking up this training programme on the basis of race, caste, religion, gender or disability, except for the visually-impaired.

Has the qualification been through a formal approval procedure(s)?

(If so, explain the process and the outcome.)

- (1) The qualification was prepared by a core group having experts from Industry, DGET institutes, and ITIs.
- (2) It was approved by Mentor Council having representatives from Industry, Academic institutions and skill experts.
- (3) The qualification has been approved by the sub-committee of NCVT dealing with norms and courses.

What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated?

- In a recent initiative, a Mentor Council (MC) for the relevant sector has been formed to review the curriculum of this qualification under the sector.
- CSTARI, the research wing of DGE&T, reviews and updates the qualification, in consultation with industries and other stakeholders, on a regular basis.
- NOS approved by NSDA will also be referred to from time to time.

Please attach any documents giving further information about any of the topics above.

Give details of the document(s) here:

RECORD OF ANALYSIS (AUTO BODY REPAIR, DENTING & PAINTING)

Learning outcome		Comment	Level-2	Level-3	Level-4
SPECIFIC OUTCOMES					
1	Apply safe working practices in an automotive work shop.	(i) The trainee will be able to apply safe working practices in an automotive work shop. (ii) The trainee will be able to communicate with minimum required clarity.		✓	
2	Comply environment regulations and housekeeping in the work shop.	(i) The trainee will be able to comply with environment regulations and housekeeping in the work shop.		✓	
3	Remove and refit body panels, doors, floors, wheel boxes and fenders, wind shield glasses.	(i) The trainee will be able to remove and refit body panels, doors, floors, wheel boxes and fenders, wind shield glasses. (ii) The trainee will responsible for own work within defined limit.		✓	
4	To carryout body repair by different welding processes on a vehicle	(i) The trainee will be able to carry out body repair by different welding processes on a vehicle. (ii) The trainee will be able to communicate with minimum required clarity.		✓	
5	To Carry out minor repair of auto body-cut open, beat out.	(i) The trainee will be able to carry out minor repair of auto body-cut open, beat out. (ii) The trainee will responsible for own work within defined limit.		✓	
6	To carryout refinishing operation on vehicle	(i) The trainee will be able to carry out refinishing operation on vehicle. (ii) The trainee will responsible for own work within defined limit.		✓	

**QUALIFICATION FILE SECTION 5
EVIDENCE OF RECOGNITION AND PROGRESSION**

What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector?

The modules in a sector when grouped together could lead to a qualification equivalent to National Trade Certificate or higher.

This could refer to the link between this qualification and (i) a lower qualification; (ii) a related qualification at the same NSQF level; or (iii) a higher qualification. For example, are there standards in this qualification which mirror the standards in another qualification, but with less/more demanding standards.

Please attach any documents giving further information about any of the topics above.
Give details of the document(s) here:

**QUALIFICATION FILE SECTION 6
EVIDENCE OF INTERNATIONAL COMPARABILITY**

List any comparisons which have been established.

-Nil-

This information given here needs to be concrete. Reports setting out the evidence for comparability should be attached. The response may relate to:

- (i) Comparisons based on desk research
- (ii) Comparisons based on work with international experts/consultants
- (iii) Contacts with international sectoral bodies
- (iv) Contacts with international qualification bodies