

**QUALIFICATION FILE – CONTACT DETAILS OF SUBMITTING BODY**

**Name and address of submitting body:**

**IPSC**

**Indian Plumbing Skills Council**

**B-168/169, Ground Floor,**

**Okhla Indl.Area Phase 1,**

**DDA Sheds, New Delhi-110020.**

**T:+91 11 41513580,41400556**

**Name and contact details of individual dealing with the submission**

**Name: Harpreet Singh**

**Position in the organisation: Vice President**

**Address if different from above**

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**List of documents submitted in support of the Qualifications File**

1. Composition of the Technical Committee
2. RFP for development of Occupational Standards
3. Selection process of the Consultants to develop Occupational Standards
4. Occupational Map
5. Approval of Occupational Standards by Technical Committee and Governing Council
6. Putting up the Occupational Standards in public view and declaration of Standards
7. NOS
8. Draft MoU with Industry

**India-EU Skills Development project:  
Qualification File**

**QUALIFICATION FILE SECTION 1**

**SUMMARY**

<b>Qualification Type</b>	Plumbing
<b>Qualification Title</b>	Plumber General Helper
<b>Classification code</b>	PSC/Q0101
<b>Body/bodies which will assess candidates</b>	IPSC
<b>Body/bodies which will award the certificate for the qualification.</b>	IPSC
<b>Body which will accredit providers to offer the qualification.</b>	IPSC
<b>Legal and/or other basis of the qualification.</b>	NCO-2004/7136.90 PSC/ N 0110 PSC/ N 0108 PSC/ N 0109
<b>Occupation(s) to which the qualification gives access</b>	A Plumber (General) Helper is responsible for helping Plumber (General) by carrying and handling of tools and materials required in installation, minor repair and maintenance of plumbing systems.
<b>Proposed level of the qualification in the NSQF.</b>	Level-1
<b>Notional learning hours</b>	200Hrs
<b>Entry requirements / recommendations.</b>	5 <sup>th</sup> , Preferably (To be revised to 8th post 31st December, 2017)
<b>Progression from the qualification.</b>	Plumber General Assistant* Other available option at level-2
<b>Planned arrangements for RPL.</b>	RPL arrangements and policies are under development
<b>International comparability where known.</b>	The Technical parts of the NOSs are comparable to Canadian, British and Australian standards. However Numeracy, literacy and basic science levels are lower to

match with the existing Indian conditions.

Apart from this the Qualification pack, as per the NSDC policy for our country, is for a job role and on a trade or occupation. Following the same there cannot be qualification pack comparability.

**Formal structure of the qualification**

<b>Title of unit or other component</b> (include any identification code used)	<b>Mandatory/Optional</b>	<b>Estimated size (learning hours)</b>	<b>Level</b>
PSC/ N 0110 (Assistance in installation and repair of basic plumbing systems)	<b>Mandatory</b>	<b>104 Hrs</b>	<b>1</b>
PSC/ N 0108 (Coordinating with the senior and other working team)	<b>Mandatory</b>	<b>40 Hrs</b>	<b>Common across level 1-7</b>
PSC/ N 0109 (Maintain a healthy, safe and secure working environment)	<b>Mandatory</b>	<b>56 Hrs</b>	<b>Common across level 1-7</b>

Please attach any document giving further detail about the structure of the qualification – eg a Curriculum or Qualification Pack.

Give details of the document here:

## QUALIFICATION FILE SECTION 1

### ASSESSMENT

#### **Name of assessment body:**

If there will be more than one assessment body for this qualification, give details.

[http://ipsc.in/training\\_assesment\\_partners.php](http://ipsc.in/training_assesment_partners.php)

#### **Criteria for selection of Assessment body**

##### **Affiliation Process – Assessment Agency**

1. Expression of Interest by Assessment Agency.
2. Submission of detail profile of assessment Agency
3. Submission of Due Diligence Report by Assessment Agency
4. Personal Meeting with the representative of Assessment Agency
5. Submission on Pool of Assessors.
6. Submission of sample question bank vetted by some Industry member.
7. MOU with Assessment Agency

#### **Will the assessment body be responsible for RPL assessment?**

**Yes/No**

Give details of how RPL assessment for the qualification will be carried out and quality assured.

RPL will be based on the same approved Qualification Pack and Assessment Criteria mentioned in the Qualification Pack.

The process of RPL assessment is under development.

### ASSESSMENT POLICY

**Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, consistent and fair and show that these are in line with the requirements of the NSQF:**

#### **PURPOSE OF ASSESSMENT**

The purpose of the assessment is to identify if the learner has completely comprehended the technicalities of the job role of a Basic plumber and thus, allows learners to progress to the LEVEL 2 and above. It also builds up the personal attributes of the learner to undertake work independently, become a good team player by being a competent listener, apt at taking instructions, and overall develop into a result oriented and positive person comfortable with laborious task of the trade.

**GUIDELINES FOR ASSESSMENT**

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC
3. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)
4. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criteria
5. To pass the Qualification Pack, every trainee should score a minimum of 70% in every NOS
6. In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack

**SCALING METHODS** Pass mark: 70%

Unit Knowledge learning outcome	Approximate coverage	Valuation
Know the types of plumbing system and their layout requirements	Assignments	20%
Understand the installation requirements of plumbing system components	Assignments and Practical Field work	20%
Knowledge of the fault and rectification procedures for sanitary pipe work systems	Assignments and Practical Field work	20%
Knowledge of the commissioning requirements of	Assignments and Practical Field work	40%

sanitary pipe work systems		
<p><b>Detail any particular arrangements relating to candidates with disabilities or other special needs:</b></p> <p>Based on the requirement, the candidates with disabilities or other special needs can be exempted from written/viva test and the same will be facilitated by assessor through best possible alternative means.</p>		
<p><b>Detail any particular assessment policy or arrangements which have been put in place relating to the validation of prior learning:</b></p> <p>Under Development</p>		

Please attach any documents giving further information about assessment and/or RPL.  
Give details of the document(s) here:

		Marks Allocation			
		Total Mark (300 MARKS)	Out Of	Theory	Skills Practical
1. PSC/ N 0110 Assistance in installation and repair of basic plumbing systems)	PC1. assist in assembling pipe sections, tubing and fittings	<b>100</b>	10	5	5
	PC2. assist in cutting, threading and joining pipes and sanitary fixtures		10	5	5
	PC3. assist in cutting openings in structures		20	10	10
	PC4. assist in assembling fittings, fixtures and tools required for the task		20	10	10

	PC5. assist in replacing defected pipes and pipe fittings		20	10	10
	PC6. assist in using hand and power tools or equipment used for cutting, threading and bending		10	5	5
	PC7. clear the work area and dispose the waste		10	5	5
		<b>Total</b>	100	50	50
2. PSC/N0108 Coordinating with the senior and other working team	PC1. receive work instructions and raw materials from reporting senior	<b>100</b>	5	2	3
	PC2. communicate to reporting senior about task status, repairs and maintenance of tools and equipment as required		5	2	3
	PC3. communicate any potential hazards and expected process disruptions		10	5	5
	PC4. handover completed task to reporting senior		10	5	5
	PC5. receive feedback from reporting senior		10	5	5
	PC6. report any anticipated reasons for delays		10	5	5
	PC7. work as a team with colleagues and share work as per the work load and skills		10	5	5
	PC8. work with colleagues of other teams		5	2	3

	PC9. communicate and discuss work flow related difficulties in order to find solution with mutual agreement		10	5	5
	PC10. taking instructions from the reporting senior		10	5	5
	PC11. report problem/incident etc.		5	3	2
	PC12. put team over individual goals		5	3	2
	PC13. resolve conflicts		5	3	2
			100	50	50
3. <b>PSC/N0109</b> <b>Maintain a healthy, safe and secure working environment</b>	PC1. to avoid accidents related to use of sharp tools and equipment		15	5	10
	PC2. attend and actively participate in the health and safety campaigns organized by the company or any other authority	<b>100</b>	10	5	5
	PC3. use or wear safety gear (helmet, gloves, goggles, safety shoes, ear plugs, etc.) as per the rules of the company		10	5	5
	PC4. attend fire drills or any other safety drills organized by the company or any other authority		15	10	5
	PC5. learn first-aid procedure		15	10	5



	PC6. use insect repellents and safe drinking water		10	5	5
	PC7. use site toilets and follow other hygienic practices		15	10	5
	PC8. understand the evacuation and emergency procedures		10	5	5
			100	55	45

**Means of assessment 1**

The assessment comprises of a combination three assessment techniques i.e.

- 1 Practical Assessment
- 2 Viva/ Structured Interview
- 3 Written Assessments

### QUALIFICATION FILE SECTION 3

#### EVIDENCE OF NEED

**What evidence is there that the qualification is needed?**

- 70 Job roles identified by the Industry including our Governing Board.
- 30-32 job roles were scrutinized and given the project to IMaCS
- 25 job roles finalized after industry interaction during the workshops and individual meetings.
- No Physical document is available as evidence.

**What is the estimated uptake of this qualification and what is the basis of this estimate?**

- 25 Job roles were identified after understanding the market need and demand. Our Agency met with around 200 industry people while developing these Qualification Packs. Individual interactions, workshops, Group Discussion were done to identify market demand and need.

**What steps were taken to ensure that the qualification(s) does/do not duplicate already existing or planned qualifications in the NSQF?**

- As mentioned, initially 70 job roles were identified but only 25 job roles finally identified to avoid overlapping. Jobroles were approved on the basis of carrier progression of an Individual.

**In the research and/or development, what steps were taken to identify potential barriers to access (eg related to education, race, caste, religion, gender or disability) and eliminate or overcome these?**

- NA

**Has the qualification been through a formal approval procedure(s)?**

(If so, explain the process and the outcome.)

- Yes, workshops were organised to get the Qualification Pack validated by the Industry.
- QRC has been done by NSDC.

(Document Available)

**What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated?**

- **Detail Sustainability Plan available.**

**What arrangements are in place to inform people about the qualification(s) and the advantages it offers?**

- **All qualification Packs are available on our Website and NSDC website. Participation in seminars, workshops etc to make the people aware about the QPs .**
- **Launched e – magazine to reach to the people.**

Please attach any documents giving further information about any of the topics above.  
Give details of the document(s) here:

## QUALIFICATION FILE SECTION 4

### SUMMARY EVIDENCE OF LEVEL

Level of qualification: -1

Summary of Direct Evidence (from learning outcomes):

#### PSC/N0110 Assistance in installation and repair of basic plumbing systems

<b>Description</b>	This OS unit is about assistance in installation and repair of pipes and sanitary fixtures in housing, commercial and institutional setups
<b>Scope</b>	This unit/task covers the following: Installation Assistance in installation including pre-installation activities like material preparation and tool handling Repair Assistance in repair activities
<b>Knowledge and Understanding (K)</b>	
<b>A. Organizational Context</b>	The user/individual on the job needs to know and understand: KA1. Company's policies on: quality and delivery standards, safety and hazards, integrity, dress code, etc. KA2. risk and impact of not following defined procedures/work instructions KA3. how to assist in handover/ takeover of the equipment / work area as per the instructions
<b>B. Technical Knowledge</b>	The user/individual on the job needs to know and understand: KB1. Basic sanitary fittings (valves, clamps, elbows, etc.) and basic fixtures (showers, taps, basins, etc.) KB2. basic awareness of techniques related to cutting, bending and joining of fittings and fixtures KB3. relevant hand and power tools such as wrenches, pliers, screwdriver, power

**PSC/N0108 coordinating with the senior and other working team**

Description	This OS unit is about communicating with colleagues and seniors in order to achieve smooth and hazard free work flow
Scope	This unit/task covers the following: Interact with senior ☑ receive work instructions, discuss task status and receive feedback  Interact with colleagues within and outside the team ☑ communicate and discuss work flow, problems faced, possible solutions and pass on the learning within and outside the team
<b>Knowledge and Understanding (K)</b>	
A. Organizational Context	The user/individual on the job needs to know and understand: KA1. company's policies on: preferred language of communication, quality delivery standards and personnel management KA2. reporting structure
Technical Knowledge	The user/individual on the job needs to know and understand: KB1. effective ways of communication KB2. building team co-ordination
<b>Skills (S)</b>	
A. Core Skills/ Generic Skills Communication skills	
The user/individual on the job needs to know and understand how to: SA1. communicate in Hindi / regional language	
<b>Teamwork</b>	
SA2. share work load as required SA3. accept and interpret instructions and requirements correctly SA4. co-ordinate with co-workers and sub-ordinates	
B. Professional Skills	Decision making
The user/individual on the job needs to know and understand: SB1. how to spot and communicate potential areas of disruptions to work process and report the same SB2. when to report to senior and when to deal with a colleague individually, depending on the type of concern	
<b>Reflective thinking</b>	
SB3. improve work processes by interacting with others and adopting best practices	

**PSC/N0109 MAINTAIN A HEALTHY, SAFE AND SECURE WORKING ENVIRONMENT**

Description	This OS unit is about monitoring your working environment and making sure it meets requirements for health and safety	
Scope	This unit/task covers the following: Communicate to reporting senior about ☒ process flow improvements that can reduce anticipated or repetitive hazards ☒ mishandling of tools and equipment ☒ electrical or any other problem at the construction site that could result in accident	
<b>Knowledge and Understanding (K)</b>		
A. Organizational Context	The user/individual on the job needs to know and understand: KA1. company's policy on: safety and hazards and personnel management KA2. reporting structure	
B. Technical Knowledge	The user/individual on the job needs to know and understand: KB1. how to use tools and equipment without suffering any physical harm KB2. first-aid procedure KB3. diseases caused due use of unsafe water, biting of insects and following unhygienic practices KB4. evacuation and emergency procedures	
<b>Skills (S)</b>		
A. Core Skills/ Generic Skills Communication skills		
The user/individual on the job needs to know and understand how to:		
SA1. effectively communicate the danger		
Organising skills		
SA2. keep all the tools in an organised manner so as to avoid accidents		
SA3. keep the work environment safe and clean		
B. Professional Skills	Decision making	
The user/individual on the job needs to know and understand how to:		
SB1. report potential sources of danger		
SB2. follow prescribed procedure in the event of an accident		
SB3. wear appropriate safety gear to avoid an accident		
Reflective thinking		
SB4. learn from past mistakes regarding use of hazardous tools and equipment		

Summary of other evidence (if used)

QUALIFICATION FILE SECTION 4, EVIDENCE OF LEVEL (Continued)

**LEVELLING SCORECARD**

NOS	LVL-1	LVL-2	LVL-3	LVL-4	LVL-5	LVL-6	LVL-7
Ability to assist in installation and repair of sanitary fixtures in housing, commercial and institutional setups	✓						
Ability to carry out pre-installation preparation as per requirement or instructions.	✓						
Ability to identify tools, equipment and procedures required for installing piping fixtures and fittings.	✓						
Ability to assist in assembly of fixtures and tools required for the task, pipe sections, tubing and fitting.	✓						
Ability to assist in replacing defected pipes and pipe fittings.	✓						
Awareness of basic techniques related to cutting bending and joining of sanitary fixtures and fittings.	✓						
Knowledge of basic unit of measurement, perform simple measurements and mark positions as per instructions	✓						
Procedure for material disposal, the risk and impact of not following defined procedures/work instructions.	✓						
Knowledge of company's policies on quality and delivery standards, safety and hazards, integrity, dress code, etc.	✓						
Ability to assist in handover/ takeover of the equipment / work area as per the instructions.	✓						
Ability to communicate in hindi/regional language.	✓						
Ability to stack and store materials and equipment appropriately at the task site	✓						
Ability to coordinating with the senior and other working team	✓						
Ability to receive work instructions, discuss task status and receive feedback	✓						
Ability to communicate and discuss work flow, problems faced, possible solutions and pass on the learning within and outside the team	✓						
Ability to receive work instructions and raw materials from reporting senior	✓						
Ability to communicate to reporting senior about task status, repairs and maintenance of tools and equipment as required	✓						
Ability to communicate any potential hazards and expected process disruptions	✓						
Ability to handover completed task to reporting senior	✓						
Ability to receive feedback from reporting senior	✓						
Ability to report any anticipated reasons for delays Interact with colleagues within and outside the team	✓						

Ability to work as a team with colleagues and share work as per the work load and skills	✓					
Ability to work with colleagues of other teams	✓					
Ability to maintain a healthy, safe and secure working environment	✓					
Ability to process flow improvements that can reduce anticipated or repetitive hazards	✓					
Attend and actively participate in the health and safety campaigns organized by the company or any other authority Using safety gear and following healthy practices	✓					
Use or wear safety gear (helmet, gloves, goggles, safety shoes, ear plugs, etc.) as per the rules of the company	✓					
Attend fire drills or any other safety drills organized by the company or any other authority	✓					
Learn first-aid procedure and use insect repellents and safe drinking water	✓					
Ability to use site toilets and follow other hygienic practices	✓					
Ability to understand the evacuation and emergency procedures	✓					
Ability to effectively communicate the danger	✓					
Ability to keep all the tools in an organised manner so as to avoid accidents and keep the work environment safe and clean	✓					
Knowledge of evacuation and emergency procedures	✓					
Ability to report potential sources of danger	✓					
Ability to communicate and discuss work flow related difficulties in order to find solution with mutual agreement	✓					
Ability to taking instructions from the reporting senior	✓					
Ability to report problem/incident etc.	✓					
Ability to put team over individual goals Ability to resolve conflicts	✓					

**OTHER EVIDENCE OF LEVEL** [This need only be filled in where evidence other than primary outcomes was used to allocate a level]

Nature of Evidence	Comments	EL-1 ✓	EL <sup>1</sup> ✓	EL+1 ✓
1.				
2.				
3.				



**QUALIFICATION FILE SECTION 5**

**EVIDENCE OF RECOGNITION OR PROGRESSION**

**In the course of the research and/or development was there any direct evidence that the qualification(s) will be recognised by particular bodies – eg for entry to work or further study?**

**List any agreements which have been reached with regulatory bodies on recognition.**

**What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector?**

**Horizontal and vertical mobility options have been articulated.**

Please attach any documents giving further information about any of the topics above. Give details of the document(s) here:

		QUALIFICATION PACK							
	PSC/Q0101	Plumber (General) Helper							
<b>TIME</b>			<b>400</b>		<b>200</b>	<b>400</b>		<b>1000</b>	<b>125</b>
		Plumber (General) Assistant							
	PSC/Q01								
<b>TIME</b>					<b>200</b>	<b>400</b>		<b>600</b>	<b>75</b>
		Plumber (Welder) Assistant							
	PSC/Q01								
<b>TIME</b>					<b>200</b>	<b>400</b>		<b>600</b>	<b>75</b>
		Plumber (Maintenance&Servicing) Assistant							
<b>TIME</b>					<b>200</b>	<b>400</b>		<b>600</b>	<b>75</b>
	PSC/Q01	Plumbing							
<b>TIME</b>					<b>200</b>	<b>400</b>		<b>600</b>	<b>75</b>
		Plumber							
<b>TIME</b>					<b>200</b>	<b>400</b>		<b>600</b>	<b>75</b>
		Plumber							
<b>TIME</b>			<b>600</b>		<b>200</b>	<b>400</b>		<b>1200</b>	<b>150</b>
	PSC/Q01	Plumber							

**QUALIFICATION FILE SECTION 6**

**EVIDENCE OF INTERNATIONAL COMPARABILITY**

**List any comparisons which have been established.**