



QUALIFICATION FILE- Heritage-Traditional (Unorganized)

VEDIC SANSKAR – KANISHTHA SAHAYAK

वैदिक संस्कार – कनिष्ठ सहायक

Short Term Training (STT) Long Term Training (LTT) Apprenticeship

Upskilling Dual/Flexi Qualification For ToT For ToA

General Multi-skill (MS) Cross Sectoral (CS) Future Skills

NCrF/NSQF Level:2.5

Submitted By:

Maharshi Sandipani Rashtriya Vedavidya Pratishthan, Ujjain
Vedavidya Marg, Chintaman Ganesh, Po: Jawasia, Ujjain – 456006

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Section1: Basic Details

1. Qualification Name	Vedic Sanskar – Kanishtha Sahayak वैदिक संस्कार – कनिष्ठ सहायक							
2. Sector/s	Educational							
3. Type of Qualification <input checked="" type="checkbox"/> New <input type="checkbox"/> Revised <input type="checkbox"/> Has Electives/Options	NQR Code & version of the existing /previous qualification: (change to previous, once approved) NA	Qualification Name of the existing version: (previous, once approved) NA						
4. National Qualification Register (NQR) Code & Version <i>(Will be issued after NSQC approval)</i>	QG-2.5-ET-01483-2023-V1-MSRVVP	5. NCrF/NSQF Level: 2.5						
6. Award (Certificate/Diploma/ Advanced Diploma/Any Other) <i>(Wherever applicable specify multiple entry/exits also & provide details in annexure)</i>	certificate							
7. Brief Description of the Qualification	The Candidates shall acquire knowledge of basic vedic culture, importance of sanskar and introduction to the sanskaras							
8. Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	<p>a. Entry Qualification & Relevant Experience:</p> <table border="1"> <thead> <tr> <th>S. No.</th><th>Academic/Skill Qualification (with Specialization - if applicable)</th><th>Relevant Experience (with Specialization - if applicable)</th></tr> </thead> <tbody> <tr> <td></td><td> <ul style="list-style-type: none"> 8th Grade pass and pursuing continuous education. 8th Grade pass with 1 year experience. 9th Grade pass. Basic knowledge of Mantra recitation and Proficiency in reading and writing with five years' experience in relevant field and minimum age 15 years. </td><td></td></tr> </tbody> </table>		S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Relevant Experience (with Specialization - if applicable)		<ul style="list-style-type: none"> 8th Grade pass and pursuing continuous education. 8th Grade pass with 1 year experience. 9th Grade pass. Basic knowledge of Mantra recitation and Proficiency in reading and writing with five years' experience in relevant field and minimum age 15 years. 	
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		b. Age: 15															
9.	Credits Assigned to this Qualification (as per National Credit Framework (NCrF))	07															
10.	Common Cost Norm Category (I/II/III) (wherever applicable):																
11.	Any Licensing Requirements for Undertaking Training on This Qualification (wherever applicable)	No															
12.	Training Duration by Modes of Training Delivery (Specify Total Duration as per selected training delivery modes and as per requirement of the qualification)	<p><input checked="" type="checkbox"/> Offline Only <input type="checkbox"/> Online Only <input type="checkbox"/> Blended</p> <table border="1"> <thead> <tr> <th>Training Delivery Modes</th><th>Theory (Hours)</th><th>Practical (Hours)</th><th>OJT Mandatory (Hours)</th><th>Total (Hours)</th></tr> </thead> <tbody> <tr> <td>Classroom (offline)</td><td>80</td><td>100</td><td>30</td><td>210</td></tr> <tr> <td>Online</td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>(Refer Blended Learning Annexure for details)</p>	Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	Total (Hours)	Classroom (offline)	80	100	30	210	Online				
Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	Total (Hours)													
Classroom (offline)	80	100	30	210													
Online																	
13.	Aligned to NCO/ISCO Code/s (if code is not available, then mention the same)	NCO – 2351.9900															
14.	Progression Path After Attaining the Qualification (Please show Professional and Academic progression wherever applicable)	<p>Candidates can proceed to level 3 on completion</p> <p>Academic Progression</p> <ul style="list-style-type: none"> • Candidates will gain knowledge of Vedic Literature • Candidates will gain basic knowledge of gruhayasutra • Basic knowledge of vedic sanskaras • practice vedic daily routine 															

		<ul style="list-style-type: none"> • knows about basic pujan vidhi in sanskaras • basic knowledge of panchanga 	
15.	Other Indian Languages in which the Qualification & Model Curriculum are being Submitted	Hindi	
16.	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No URLs of similar Qualifications:	
17.	Is the Job Role Amenable to Persons with Disability	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", specify applicable type of Disability: <ul style="list-style-type: none"> • amenable to persons with motor disability 	
18.	How participation of women will be encouraged?	The syllabus is gender neutral	
19.	Are Greening/ Environment Sustainability Aspects Covered (Specify the NOS/Module which covers it), wherever applicable	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No The practicals on Vedic samskara will encourage students towards environment protection by planting trees related to vedic samskar	
20.	Is Qualification Suitable to be Offered in Schools/Colleges	Schools <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Colleges <input type="checkbox"/> Yes <input type="checkbox"/> No	
21.	Name and Contact Details of Submitting / Awarding Body SPOC (In case of CS or MS, provide details of both Lead AB & Supporting ABs)	Name: Maharshi Sandipani Rashtriya Veda Vidya Prtishthan Email: msrvvpujn@gmail.com Website: www.msrvvp.ac.in Contact No.: 9425431375	
22.	Final Approval Date by NSQC: 23/06/2023	23. Validity Duration: 3 years	24. Next Review Date: 23/06/2026

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory Pr.-Practical OJT-On the Job Man.-Mandatory Training Rec.-Recommended Proj.-Project

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non- Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT- Man.	OJT- Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Introduction to the skill india mission and role of vedic samskara kanishtha sahayak	MSRVVP/VDSK01 NOS Version- 1.0	Core	2.5	6	5				15	2		10	20	100	
2.	Introduction of Vedas and introduction of Muhurtas	MSRVVP/VDSK02 NOS Version- 1.0	Core	2.5		10					2					
3.	Introduction of Grihyasutra	MSRVVP/VDSK03 NOS Version- 1.0	Core	2.5		5	10			15	2	3				
4.	Basics of Vedic Sanskaras	MSRVVP/VDSK04 NOS Version- 1.0	Core	2.5		5	5	5		15	3					
5.	Vedic Dinachraya	MSRVVP/VDSK05 NOS Version- 1.0	Core	2.5		10	15	5		30	3	6				
6.	Preparation of Vedic Sanskar Puja	MSRVVP/VDSK06 NOS Version- 1.0	Core	2.5		20	35	5		60	5	10				
7.	Introduction of Jaatakarma Sanskar	MSRVVP/VDSK07 NOS Version- 1.0	Core	2.5		10	15	5		30	5	7				
8.	Introduction of Namakaran Sanskar	MSRVVP/VDSK08 NOS Version- 1.0	Core	2.5		5	5	5		15	5	7				
9.	Introduction of Nishkraman Sanskar	MSRVVP/VDSK09 NOS Version- 1.0	Core	2.5		10	15	5		30	3	7				
10.	Employability Skills	MSRVVP/VDSK09 NOS Version- 1.0	Core	2.5		30				30						
Duration (in Hours) / Total Marks						110	100	30		240	30	40	10	20	100	

Elective NOS/s:

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks				
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total
1															
2															
Duration (in Hours) / Total Marks															

Optional NOS/s:

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks				
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total
1.															
2.															
Duration (in Hours) / Total Marks															

Assessment - Minimum Qualifying Percentage

Please specify any one of the following:

Minimum Pass Percentage – Aggregate at qualification level: 40 % (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: 40 % (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	<ul style="list-style-type: none"> • Vedavibhushana with knowledge of paurohitya/vedic sanskar with 2 year relevant experience Or • Bachelor's degree in veda with knowledge of vedic Sanskar with 1 year relevant experience or • Certificate/Diploma in paurohitya/vedic sanskar with Minimum 2 year of relevant experience • Recommended that the Trainer is certified for the Job Role: "Trainer (VET & skills)", mapped to the Qualification Pack: "MEP/Q2601, v2". The minimum accepted score is 80%
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	<ul style="list-style-type: none"> • Vedavibhushana with knowledge of paurohitya/vedic sanskar with 5 year relevant experience Or • Bachelor's degree in veda with knowledge of vedic Sanskar with 3 year relevant experience or • Certificate/Diploma in paurohitya/vedic sanskar with Minimum 4 year of relevant experience
3.	Tools and Equipment Required for the Training	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(If "Yes", details to be provided in Annexure)</i>
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	<ul style="list-style-type: none"> • Vedavibhushana with knowledge of paurohitya/vedic sanskar with 3 year relevant experience Or • Bachelor's degree in veda with knowledge of vedic Sanskar with 2 year relevant experience
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		<p style="text-align: center;">or</p> <ul style="list-style-type: none"> ● Certificate/Diploma in paurohitya/vedic sanskar with Minimum 3 year of relevant experience ● Recommended that the Assessor is certified for the Job Role: "Assessor (VET & skills)", mapped to the Qualification Pack: "MEP/Q2701, v2". The minimum accepted score is 80%
2.	Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable	<ul style="list-style-type: none"> ● Vedavibhushana with knowledge of paurohitya/vedic sanskar with 3 year relevant experience <p style="text-align: center;">Or</p> ● Bachelor's degree in veda with knowledge of vedic Sanskar with 2 year relevant experience <p style="text-align: center;">or</p> ● Certificate/Diploma in paurohitya/vedic sanskar with Minimum 3 year of relevant experience
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable	<ul style="list-style-type: none"> ● Vedavibhushana with knowledge of paurohitya/vedic sanskar with 5 year relevant experience <p style="text-align: center;">Or</p> ● Bachelor's degree in veda with knowledge of vedic Sanskar with 3 year relevant experience <p style="text-align: center;">or</p> ● Certificate/Diploma in paurohitya/vedic sanskar with Minimum 4 year of relevant experience ● Recommended that the Lead Assessor is certified for the Job Role: "Lead Assessor (VET & skills)", mapped to the Qualification Pack: "MEP/Q2702, v2". The minimum accepted score is 80%
4.	Assessment Mode (Specify the assessment mode)	Summative assessment / year end exams and practical.

5.	Tools and Equipment Required for Assessment	<input checked="" type="checkbox"/> Same as for training <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(details to be provided in Annexure-if it is different for Assessment)</i>
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Section 5: Evidence of Need for the Qualification

Provide Annexure/Supporting documents name.

1.	Justification of being a Traditional-Heritage Qualification in unorganised sector (Yes/No): Yes , The traditional practitioner who has wide experience in various places and in various practical areas as known to traditional institutions will be drafted as traditional practitioner
2.	Government /Industry initiatives/ requirement (Yes/No): <i>No</i>
3.	Number of Industry validation provided: 06
4.	Estimated nos. of people to be trained and employed: 5000

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrF/NSQF level justification based on NCrF level/NSQF descriptors <i>(Mandatory)</i>	Kanishtha Sahayak, Level 2.5, Hence the level is justified
2.	Annexure: List of tools and equipment relevant for qualification <i>(Mandatory, except in case of online course)</i>	Attached
3.	Annexure: Detailed Assessment Criteria <i>(Mandatory)</i>	<i>Attached</i>
4.	Annexure: Assessment Strategy <i>(Not Mandatory)</i>	<i>Attached</i>

5.	Annexure: Blended Learning (<i>Mandatory, in case selected Mode of delivery is Blended Learning</i>)	NA
6.	Annexure: Multiple Entry-Exit Details (<i>Mandatory, in case qualification has multiple Entry-Exit</i>)	NA
7.	Annexure: Acronym and Glossary (<i>Optional</i>)	NA
8.	Supporting Document: Model Curriculum (<i>Mandatory – Public view</i>)	Attached
9.	Supporting Document: Career Progression (<i>Optional - Public view</i>)	NA
10.	Any other document you wish to submit:	NA

Annexure: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	Theoretical Knowledge	Kanishtha Sahayak	2.5
Professional and Technical Skills/ Expertise/ Professional Knowledge	Basic Samskara Knowledge	Kanishtha Sahayak	2.5
Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	Employment Readiness	Kanishtha Sahayak	2.5
Broad Learning Outcomes/Core Skill	Basic Samskara Knowledge	Kanishtha Sahayak	2.5
Responsibility	As a Helper	Kanishtha Sahayak	2.5

Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size:

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
01	Computer (PC) with latest configurations – and Internet connection with standard operating system and standard word processor and worksheet software (Licensed) (all software should either be latest version or one/two version below)	Specified	As required
02	UPS	Specified	As required
03	Scanner cum Printer	Specified	As required
04	Computer Tables	Specified	As required
05	Computer Chairs	Specified	As required
06	LCD Projector	Specified	As required
07	White Board 1200mm x 900mm	Specified	As required
08	Telescope	Specified	As required
09	Inch Tape (Measuring Tape)	Specified	As required
10	Pujan SamagrI	Specified	As required
10	Trowel (Khurpi)	Specified	As required
11	Water can	Specified	As required

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. Whiteboard
2. Marker Pen
3. Related books

Annexure: Industry Validations Summary

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
1	Shri Sondaswarnavalli Mahaasamsthanam	R N Bhat	Manager	Mathdeval, Shirasi, Uttara Kannad, Karnataka, 581336	8384296555	Swarnavalli@gmail.com	
2	Shri Mahakal Vaidik Prashikshan evam Shodh Sansthan	Piyush Tripathi	Principle	Chintaman Ganesh, Jawasiya, Ujjain 456006	9229446911	Dptujn78@gmail.com	
3	Dudheswar Ved Vidyalay	Shri Mahant Narayan Giri	President	Gaushala Road, Jassipura, Gaziabad, UP	9990571008	dvvsanstha@gmail.com	
4	Shri Baba Neem Karari Ji Ved Vidyalay	Dr. Chandrakant Dwivedi	Secretary	Vishwavidyalay Marg, Hanuman Setu, Lucknow, 226007	9415545455	ckdwivedin@gmail.com	
5	Shri Swami Narayananadirth Ved Vidyalay	Dr. Jayant Pati Tripathi	Principal	B 1/148 F Shri Kashi Dharmapith, Assi, Varanasi UP	9415954193	Ssntvedvidyalaya@gmail.com	
6	Sangopanga Vidyapitha "Arsha Gurukula"	Acharya Hanumat Prasad Nautiyal	Principal	Tatesar, Jataundi, Delhi, 110081	9868792232	Vedvidya.81@gmail.com	

Annexure: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates			Women			People with Disability	
	Estimated Training #	Estimated Employment Opportunities		Estimated Training #	Estimated Employment Opportunities		Estimated Training #	Estimated Employment Opportunities
2024	1000	1000		100	100		50	50
2025	1500	1500		150	150		100	100
2026	2500	2500		250	250		200	200

Data to be provided year-wise for next 3 years.

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessee d	Certifie d	Placed
NA	NA					NA				NA			

Applicable for revised qualifications only, data to be provided for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

- 1.
- 2.

Content availability for previous versions of qualifications:

Participant Handbook Facilitator Guide Digital Content Qualification Handbook Any Other:

Languages in which Content is available: Hindi

Annexure: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET “*Guidelines for Blended Learning for Vocational Education, Training & Skilling*” available on:

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	<input checked="" type="checkbox"/> Theory/ Lectures - Imparting theoretical and conceptual knowledge		
2	<input type="checkbox"/> Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners		
3	<input type="checkbox"/> Showing Practical Demonstrations to the learners		
4	<input type="checkbox"/> Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training		
5	<input type="checkbox"/> Tutorials/ Assignments/ Drill/ Practice		
6	<input type="checkbox"/> Proctored Monitoring/ Assessment/ Evaluation/ Examinations		
7	<input type="checkbox"/> On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training		

Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks

MSRVVP/VDSK01 Introduction to the skill india mission and the role of Vedic Sanskar Kanishtha Sahayak	The role and responsibilities of a Vedic Sanskar Kanishtha Sahayak	02	00		
	PC1. Introduction to the skill india mission				
	PC2. List the role and responsibilities of a Vedic Sanskar Kanishtha Sahayak				
	PC3. Discuss the job opportunities of a Vedic Sanskar Kanishtha Sahayak				
	Total Marks	02	00		
MSRVVP/VDSK02 Introduction of Vedas and introduction of Muhurtas	The basics of Vedas and muhurtas	02	00		
	PC1. Explain the basics and importance of Vedas and Muhurats.				
	PC2. Describes about Apaurasheyatva.				
	PC3. Discuss the Veda Tradition and the branches of Vedas.				
	Total Marks	02	00		
MSRVVP/VDSK03 Introduction to: Grihyasutra.	The basics of Grihyasutra.	02	03		
	PC1. Describe the basics of Grihyasutra.				
	PC2. About the Grihyasutra.				
	PC3. About the commentator of Grihyasutrapakar.				
	PC4. Explain about the availability of Grihyasutra.				
	Total Marks	02	03		
MSRVVP/VDSK04 Basics of Vedic Sanskar	The Vedic Sanskar.	03	00		
	PC1. Explain the origin of Sanskar.				
	PC2. Describes the purpose of Vedic Sanskar.				
	PC3. About the antiquity of Sanskar.				
	PC4. Describes the types of Vedic Sanskar.				

	Total Marks	03	00		
MSRVVP/VDSK05 Vedic Dincharya	The importance of Vedic Dincharya.	03	06		
	PC1. Explain the daily routine.				
	PC2. Explain about Worship.				
	PC3. Know about Suryanamaskar.				
	PC4. Know about social work, Gou seva etc.				
Total Marks		03	06		
MSRVVP/VDSK06 Preparation of Vedic Sanskar Puja	The process of Pujan.	05	10		
	PC1. Explain about the Ganesh Pujan.				
	PC2. Identify Pujan Samagri.				
	PC3. Know about Sankalp (Resolution).				
	PC4. Preparation of Pujan before starting the main Pujan.				
Total Marks		05	10		
MSRVVP/VDSK07 Introduction to Jaatakarma Sanskar	The process of Jaata karma Sanskar.	05	07		
	PC1. Explain about Jaatakarma Sanskar.				
	PC2. Describe about Sutaka.				
	PC3. Explain the time of Jaata karma.				
	PC4. Describe importance of Jaata karma Vidhi.				
Total Marks		05	07		
MSRVVP/VDSK08 Introduction to Naamkaran Sanskar	The process of Naamkaran Sanskar.	05	07		
	PC1. Elaborate introduction of Namakaran Sanskar.				
	PC2. Describe the time of Namakaran Sanskar.				
	PC3. Describe the types of Names (Kuldevta, maas, nakshatra, etc.)				
	PC4. Explain who does the namakaran.				
Total Marks		05	07		
MSRVVP/VDSK09	The process of Nishkramana Sanskar.	03	07		
	PC1. Elaborate introduction of Sanskar.				
	PC2. Describe the time of Sanskar.				

Introduction to Niskramana Sanskara	PC3. Describe about worship.				
	PC4. Explain Methods of worship.				
	PC5. Preparation of Nishkramana Sanskar.				
	Total Marks	03	07		
MSRVVP/VDSK10 Employability Skills	1. Introduction to Employability skills				
	2. Constitutional values				
	3. Becoming a professional in the 21st century				
	4. Basic English skills				
	5. Career development and goal setting				
	6. Communication skills				
	7. Diversity and inclusion				
	8. Essential digital skills				
	9. Entrepreneurship				
	10. Customer service				
	11. Getting ready for apprenticeship and job				
Total Marks					
Grand Total		30	40	20	10

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
-

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified
-

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding
-

5. Method of verification or validation:

- Surprise visit to the assessment location
- ...

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored
-

On the Job:

1. Each module (which covers the job profile of Automotive Service Assistant Technician) will be assessed separately.
2. The candidate must score 60% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
 - Videos of Trainees during OJT
 -
4. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the customers
 - Understand the working of various tools and equipment.....>

Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework

OJT	On the Job Training
-----	---------------------

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf