

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

CONTACT DETAILS OF THE BODY SUBMITTING THE QUALIFICATION FILE

Name and address of submitting body:

Infrastructure Equipment Skill Council
No 6, Avik Royale, 50 Feet Main Road,
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Name and contact details of individual dealing with the submission

Name: Col. Krishna Vijay

Position in the organisation: Director, Standards and QA

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List of documents submitted in support of the Qualifications File

1. Qualification Pack
2. Model Curriculum
3. Functional Analysis
4. Occupational Map
5. Approval from the Line Ministry
6. Industry Validations
7. NSQC Summary Sheet
8. NSQC Presentation

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

- SUMMARY

1	Qualification Title	Aerial Work Platform Operator
2	Qualification Code, if any	IES/Q0127
3	NCO code and occupation	NCO-2015/ 8342.2101, Mobile Equipment Operator
4	Nature and purpose of the qualification (Please specify whether qualification is short term or long term)	Nature of Qualification - Qualification Pack Purpose of Qualification - To enable candidate to become Aerial Work Platform Operator
5	Body/bodies which will award the qualification	Infrastructure Equipment Skill Council
6	Body which will accredit providers to offer courses leading to the qualification	Infrastructure Equipment Skill Council
7	Whether accreditation/affiliation norms are already in place or not , if applicable (if yes, attach a copy)	Yes, Copy Attached
8	Occupation(s) to which the qualification gives access	Equipment operations- Aerial Work Platform Operator
9	Job description of the occupation	Aerial work platform operator is responsible to raise workmen/material to an elevated work position supported by scissors, masts and booms to and from places in a safe and secured manner depending on the requirement
10	Licensing requirements	N/A
11	Statutory and Regulatory requirement of the relevant sector (documentary evidence to be provided)	N/A
12	Level of the qualification in the NSQF	4
13	Anticipated volume of training/learning required to complete the qualification	120 hours
14	Indicative list of training tools required to deliver this qualification	<ul style="list-style-type: none"> Operational Aerial Work Platform Other items as listed in the model curriculum
15	Entry requirements and/or recommendations and minimum age	Class VIII
16	Progression from the	Senior Aerial Work Platform Operator

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

	qualification (Please show Professional and academic progression)		
17	Arrangements for the Recognition of Prior learning (RPL)	Presently the industry has a large work force of operators and mechanics who are trained and experienced but not certified as per the NSQF norms. It is proposed to certify them under the RPL (Recognition of Prior Learning) program which will go a long way in facilitating their career progression	
18	International comparability where known (research evidence to be provided)	UK- NOS COSVR387-Operate plant or machinery to lift and transfer loads This standard is about interpreting information, adopting safe, healthy and environmentally responsible work practices, selecting and using materials, components and equipment, setting up, operating and shutting down plant or machinery for lifting and transferring loads	
19	Date of planned review of the qualification.	26/02/21	
20	Formal structure of the qualification		
	Mandatory components		
	Title of component and identification code/NOSs/Learning outcomes	Estimated size (learning hours)	Level
(i)	IES/N0179 Carry out Pre-operation checks on Aerial Work Platform	24	4
(ii)	IES/N0180 Carry out aerial work platform equipment operations	54	4
(iii)	IES/N0181 Carry out maintenance and troubleshooting of the aerial work platform	24	4
(iv)	IES/N7601 Comply with worksite health and safety guidelines	18	4
	Sub Total (A)	120	
	Optional components		
	Title of component and identification code/NOSs/ Learning outcomes	Estimated size (learning hours)	Level
	IES/N0182 Operate and maintain	24	4

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

	telescopic handler		
	Sub Total (B)		

	Total (A+B)	144	
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NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

SECTION 1 **ASSESSMENT**

21	Body/Bodies which will carry out assessment: Confederation of Indian Industries (CII)
22	How will RPL assessment be managed and who will carry it out? RPL program is designed to assess and certify those personnel with the requisite qualifications and experience. In the first step, individuals are screened and assessed, both through theory and practical tests, based on the same Assessment Criteria of the approved Qualification Pack. The skill gaps are thus identified and individuals undergo 'bridge training' as applicable. Then at the end of the short course they are finally assessed and certified.
23	Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, reliable and fair and show that these are in line with the requirements of the NSQF. The emphasis is on 'learning-by-doing' and practical demonstration of skills and knowledge based on the performance criteria. The assessment papers are developed by Subject Matter Experts (SME) available with the Assessment Agency as per the performance and assessment criteria mentioned in the Qualification Pack. The assessments papers are also checked for the various outcome based parameters such as quality, time taken, precision, tools & equipment requirement etc. The assessment sets are then reviewed by IESC official for consistency. The assessments are designed so as to assess maximum parts during the practical hands on work. The technical limitations at the training centres are taken care in theory and viva to assess the conceptual understanding, Criteria such as use of lift to pick heavy objects or selection of fire extinguisher during a fire are also assessed under theory/viva. The assessment agencies are instructed to hire assessors with integrity, reliability and fairness. Each assessor shall sign a document with its assessment agency by which they commit themselves to comply with the rules of confidentiality and conflict of interest, independence from commercial and other interests that would compromise impartiality of the assessments. The assessment agencies are instructed to ideally have assessor with minimum 15 years industry experience as an ITI graduate / minimum 10 years' industry experience as diploma engineer and minimum 5 years' industry experience as graduate engineer. The assessors selected by Assessment Agencies are scrutinized and made to undergo training and introduction to IESC Assessment Framework, competency based assessments, assessors guide etc. The assessors are provided with assessor's guide developed by the Subject Matter Expert of the assessment agency as per the assessment framework. The assessment guides are developed to ensure the maximum

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

<p>possible consistency in the assessment by different assessors and elaborate on the following</p> <p>Qualification Pack Structure</p> <p>Guidance for the assessor to conduct theory, practical and viva assessments</p> <p>Guidance for trainees to be given by assessor before the start of the assessments.</p> <p>Guidance on assessments process, practical brief with steps of operations</p> <p>practical observation checklist and mark sheet</p> <p>Viva guidance for uniformity and consistency across the batch.</p> <p>The assessment by assessment agency will be completely based on the assessment criteria as mentioned in the Qualification Pack. Each NOS in the Qualification Pack (QP) will be assigned a relative weightage for assessment based on the criticality of the NOS- unique (functional)/ common NOS for job roles at the same levels. Therein each Performance Criteria in the NOS will be assigned marks for or practical based on relative importance, criticality of function and training infrastructure.</p> <p>The following tools are proposed to be used for final assessment:</p> <p>Each NOS in the QP will be assigned a relative weightage for assessment based on the functional importance of each. Further each Performance Criteria in the NOS will be assigned marks based on relative functional importance; which is in turn divided into theory and practical assessment. Overall practical constitutes 70% and written 30% of total marks.</p> <p><u>Viva/Structured Interview:</u> This tool will be used to assess select conceptual understandings related to practical handling of equipment and procedures with specific tasks at hand; and behavioural aspects of the job role. It will also include questions on tools & equipment; safety and environment</p> <p><u>Written Test:</u> This tool will be used to assess general conceptual knowledge / understanding and other aspects of the job role which are either not feasible or difficult to assess practically. The written assessment will comprise of</p> <p>True / False Statements</p> <p>Multiple Choice Questions</p> <p>Matching Type Questions.</p> <p>Optical Mark Recognition (OMR)/ Online System for this will be preferred.</p>
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Please attach most relevant and recent documents giving further information about assessment and/or RPL.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

ASSESSMENT EVIDENCE

Complete a grid for each component as listed in “Formal structure of the the qualification” in the Summary.

NOTE: this grid can be replaced by any part of the qualification documentation which shows the same information – ie Learning Outcomes to be assessed, assessment criteria and the means of assessment.

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24. Assessment evidences

CRITERIA FOR ASSESSMENT OF TRAINEES

Job Role Aerial Work Platform Operator (Option: Telescopic Handler)

Qualification Pack Code IES/Q0127

Sector Skill Council IESC

Guidelines for Assessment

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC
3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.
4. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)
5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criterion
6. To pass the Qualification Pack, trainee should score a minimum of 70% of aggregate marks to successfully clear the assessment
7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack

Compulsory NOS				Marks Allocation	
Total Marks: 100					
Assessment outcomes	Assessment Criteria for outcomes	Total Marks	Out of	Theory	Skill Practical
1. IES/N0158 Carry out Pre-operation checks on Aerial Work Platform	PC1. check tires for damages and bulges	30	3	1	2
	PC2. check wheels for loose lug bolts, bent rims, cracks		3	1	2
	PC3. check the equipment for any damage- cracks, misalignment, welds, excess mast movement, locking pins		3	1	2

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

	PC4. check the hydraulic system reservoir, engine crankcase, engine coolant, transmission, air filter and axles are filled to the required operating fluid levels		4	1	3
	PC5. inspect for defects such as cracked welds, fuel leaks, hydraulic leaks, damaged control cables or wire harness		4	1	3
	PC6. inspect whether work platform and extension slides are clean, dry & clear of debris		3	1	2
	PC7. check the carrying basket for any physical damages and all the fastenings and linkages for any damages		3	1	2
	PC8. verify whether lower operating controls successfully override the upper controls of boom lift equipment		2	1	1
	PC9. ensure emergency lowering functions are working		1.5	0.5	1
	PC10. fill up the details in the checklist report after inspection of the equipment		2	1	1
	PC11. report any defect or abnormality in the equipment to the person responsible for the maintenance of the equipment		1.5	0.5	1
	Total		30	10	20
2. IES/N0159 Carry out aerial work platform equipment operations	PC1. check the ground for adequate strength to support the weight of both the machine and the load/workmen throughout the lift	35	3	1	2
	PC2. set outriggers on pads or on a level, solid surface of boom lift equipment		3	1	2
	PC3. ensure that the road side gradient is not more than 15° to avoid boom lift toppling		3	1	2
	PC4. lower the platform using controls to allow the workmen enter into the boom or scissor lift		3	1	2
	PC5. extend the boom, lift slowly and move the boom lift or scissor lift to the work area		3	1	2

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

	PC6. determine the operating range based on the load capacities for the equipment		3	1	2
	PC7. use the capacity chart to determine safe boom extension range		3	1	2
	PC8. place the booms and lift in stowed position, when finished with the machine		2	1	1
	PC9. shift the transmission to neutral and allow the engine to slow to idle speed		3	1	2
	PC10. park the machine on a level surface		3	1	2
	PC11. ensure the engine is turned off and remove the key to prevent unauthorized operation		2	1	1
	PC12. communicate problems accurately to others, such as maintenance personnel		2	1	1
	PC13. document and communicate concerns to appropriate personnel, such as supervisor, mechanic		2	1	1
	Total		35	13	22
3. IES/N0160 Carry out maintenance and troubleshooting of the aerial work platform	PC1. determine the right service schedule by tracking machine operating hours		2.5	0.5	2
	PC2. check if all the plates are attached to the vehicle		1.5	0.5	1
	PC3. replenish lubricants and fluids as per the running of the machine or as per the schedule		2	0.5	1.5
	PC4. dispose of waste lubricating oils, anti-freeze and hydraulic fluids according to local regulations or take them to a recycling center for disposal.	20	2	0.5	1.5
	PC5. check battery levels and condition of the terminals and carry out minor adjustments if required		1	0	1
	PC6. fill the fuel tank to prevent water from condensing in the tank		1	0	1

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

	PC7. ensure that no maintenance task on the engine is performed when running or still hot		1.5	0.5	1
	PC8. ensure the main is turned off from panel completely before carrying out maintenance work on the equipment		1	0	1
	PC9. ensure that appropriate tools are used while troubleshooting		1	0	1
	PC10. diagnose the problem and identify appropriate repair procedures		1.5	0.5	1
	PC11. report defects precisely to the supervisor if beyond scope of the role		1.5	0.5	1
	PC12. dispose waste as per the guidelines of the site/ organization		1.5	0.5	1
	PC13. follow reporting procedures as laid down by the employer		1	0.5	0.5
	PC14. complete all documentation as per the prescribed standards in a timely manner		1	0.5	0.5
	Total		20	5	15
4. IES/N7601 Comply with worksite health and safety guidelines	PC1. comply with safety, health, security and environment related regulations/ guidelines at the work site	15	1.5	0.5	1
	PC2. use Personal Protective Equipment (PPE) and other safety gear as applicable to the equipment and the worksite		2.5	0.5	2
	PC3. follow safety measures during operations to ensure that the health and safety of self or others (including members of the public) is not at risk		2	1	1
	PC4. carry out operations as per the manufacturer's and worksite related health and safety guidelines		1.5	0.5	1
	PC5. handle the transport, storage and disposal of hazardous materials and waste in compliance with worksite health, safety and environmental guidelines		1.5	0.5	1

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

	PC6. operate various grades of fire extinguishers, as applicable		1.5	0.5	1
	PC7. support in administering basic first aid and report to concerned team members, as required, in case of an accident		1.5	0.5	1
	PC8. respond promptly and appropriately to an accident/incident or emergency situation, within limits of role and responsibility		1.5	0.5	1
	PC9. record and report details related to operations, incidents or accidents, as applicable		1.5	0.5	1
	Total		15	5	10
Grand Total			100	33	67

Optional NOS			Marks Allocation		
Total Marks: 50					
Assessment outcomes	Assessment Criteria for outcomes	Total Marks	Out of	Theory	Skill Practical
1. IES/N0161 Operate and maintain telescopic handler equipment	PC1. check seat belt for damage, replace belt if frayed or cut webbing, damaged buckles or loose mounting hardware	50	1.5	0.5	1
	PC2. check the gauges, switches, joysticks, horns and controls for proper condition		1.5	0.5	1
	PC3. check for frame level indicator and window glass for damages		1.5	0.5	1
	PC4. check all the lighting systems for proper working condition		1.5	0.5	1
	PC5. check the ground for adequate strength to support the weight of both the machine and the load throughout the lift		1.5	0.5	1
	PC6. determine the operating range based on the load capacities for the equipment		2.5	0.5	2
	PC7. ensure that the correct carriage and forks are being used before loading the material		2.5	0.5	2

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

	PC8. adjust spacing of forks to engage the pallet or load at max width	2.5	0.5	2
	PC9. position the telescopic handler to place or retrieve the load without moving or repositioning the machine	2.5	0.5	2
	PC10. engage the load, rest it against the backrest and tilt it back slightly	2.5	0.5	2
	PC11. drive the telescopic handler to the landing location	2.5	0.5	2
	PC12. align forks of telescopic handler at the level at which the load is to be placed, then extend boom slowly until load is just above area where it is to be placed	2.5	1	1.5
	PC13. lower the boom of telescopic handler until the load rests in position and the forks are free to retract	2	0.5	1.5
	PC14. drive the equipment to the parking lot	1.5	0.5	1
	PC15. shift the transmission to "Neutral" and allow the engine to slow to idle speed	1.5	0.5	1
	PC16. park the machine on a level surface	1.5	0.5	1
	PC17. ensure the engine is off and remove ignition key of telescopic handler	2	0.5	1.5
	PC18. determine the right service schedule by tracking machine operating hours	2	0.5	1.5
	PC19. check if all the plates are attached onto the vehicle	2.5	1	1.5
	PC20. ensure the main power is turned off from panel completely before carrying out maintenance work	1.5	0.5	1
	PC21. replenish lubricants and fluids as per the running of the machine or as per the schedule	2.5	1	1.5
	PC22. follow reporting procedures as laid down by the employer	2	0.5	1.5
	PC23. complete all documentation in the prescribed standards in a	1.5	0.5	1

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

	timely manner				
	PC24. report defects precisely to the supervisor if beyond scope of his role		2	1	1
	PC25. dispose waste as per the guidelines of the site/ organization		2.5	1	1.5
	Total		50	15	35

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NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

SECTION 2

25. EVIDENCE OF LEVEL

Title/Name of qualification/component: Enter the title here number			Level: Add level
NSQF Domain	Key requirements of the job role	How the job role relates to the NSQF level descriptors	NSQF Level
Process	Aerial work platform Operator is expected to conduct pre-operation checks on Aerial work platforms, operates the lever to control the movements for loading and unloading of workmen/material and does basic maintenance of the work platform	The activities identified are the familiar and routine activities for him as these activities are independent of job and worksite he is deployed on. For e.g.: conducting pre-operational checks before starting the equipment- hydraulic system reservoir, engine crankcase, engine coolant, transmission, air filter, etc. Considering the outcomes the job roles is pegged at level 04	4
Professional knowledge	Operator is expected to have knowledge of the functioning and operation of Aerial work platform. Feature/specifications of the various attachment used and knowledge of components of aerial work platform, pre-operation checklist and routine maintenance	Considering the in-depth professional and factual knowledge , which a Aerial work platform Operator has for workmen/material handling operations and maintenance, for e.g. knowledge of load charts and limits, safety controls, balancing, stability, etc. Therefore this QP is pegged at Level 4.	4
Professional skill	Aerial work platform Operator identifies the appropriate load limits for loading and unloading of workmen/ materials at the construction site , moving, etc. He checks	He is practically engaged in the workmen/material handling operation and maintenance of the equipment. The major skills required of the aerial work platform operator are	4

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

Title/Name of qualification/component: Enter the title here number			Level: Add level
NSQF Domain	Key requirements of the job role	How the job role relates to the NSQF level descriptors	NSQF Level
	<i>the aerial work platform for operation readiness</i> through checks on stability and as per the load charts for the equipment. using pre-operation checklist and conducts the routine maintenance covering lubrication, oil levels, coolant, air filters, motors, body structure and keep the records as per the operations manual & standard operating procedures.	executing the tasks efficiently within the time frame, apply knowledge and judgement acquired through experience, etc. Therefore the QP is set at level 4	
Core skill	Operator is expected to be read and understand the various instrument panel, fluid levels and other indicators for pre-operation checks and routine maintenance. He has to set the directions of the boom as per the requirement for loading and unloading of workmen/materials. All of this requires application of basic arithmetic principles.	Operator has to Check the carrying basket for any physical damages and b Verify whether lower operating controls successfully override the upper controls of boom lift equipment hence they are expected to be good in understand the type of equipment and control panel. Jobholder is expected to conduct themselves in ways, which show a basic understanding of the social and professional environment of working at construction, mining or other sites	4
Responsibility	The jobholder is responsible to: <ul style="list-style-type: none"> Conduct pre-operation checks 	Jobholder is majorly responsible for his own job and self-learning process which justifies the pegging of the QP at level 4 and not directly	4

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

Title/Name of qualification/component: Enter the title here number		Level: Add level	
NSQF Domain	Key requirements of the job role	How the job role relates to the NSQF level descriptors	NSQF Level
	<ul style="list-style-type: none"> Carry out aerial work platform equipment operations Conduct routine maintenance Comply with worksite health and safety <p>For each work site there can be variations in usage and operation of the aerial work platform. So the jobholder based on his own learning and experience, identify appropriate attachment and operation process to maximize the productivity efficiently. He is continuously engaged in the self-learning process and he has the responsibility for own work.</p>	responsible for learning and work of others (which is a requirement for Level 5). In his routine activity he is free from supervision (which is a requirement of level 3).	

SECTION 3

EVIDENCE OF NEED

26

What evidence is there that the qualification is needed? What is the estimated uptake of this qualification and what is the basis of this estimate?

The job roles have been formulated based on ‘occupational mapping and functional analysis’ involving manufacturers and customers/ end users of the infrastructure equipment sector products. Further these have been validated by all segments of the industry i.e. small, medium and large customers. The methodology / questionnaire and certificates in support for all have been enclosed.

The Occupational Analysis Report in support of these job roles has taken into account the industry growth and expected demand over the coming years. These statistics and other details have been covered in depth under the relevant sections of the same.

Validations have been received from 53 stakeholders including end- user companies, associations and dealers of the equipment.

Basis	In case of SSC	In case of other Awarding Bodies (Institutes under Central Ministries and states departments)
Need of the qualification	The SSC would undertake market study and would enclosed demand forecast for the proposed job role both on short-term and long-term basis to substantiate the requirement of the Qualification proposed. The SSC can produce the data from primary or authorized secondary sources as well.	The Submitting Body would produce any reputable and reliable research reports, such as labour market information reports; occupational mapping or similar research carried out by Ministry/State/Any other authentic source forecasting the demand for the proposed qualification
Industry Relevance	The SSC would undertake validation of the job roles with actual end-user industry where such employment are	The Submitting Body would submit the list of industry participation while preparation of the curriculum/ course

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

		<p>going to be generated and absorbed instead of generic validation of industry. The SSC would submit the endorsements from users/intended users of the qualification clearly supporting or otherwise the need for trained people against specific job role. <i>(The industry validation format to be used)</i></p>	<p>content of the qualifications. These could include minutes of the meeting/ reports of these consultations</p>
	<p>Usage of the qualification</p>	<p>The SSC would submit details of the employment generated (wherever applicable) and realised by virtue of training in the Qualifications of the sector earlier submitted for NSQF alignment.</p> <p>In case of unorganized sector, case studies or evidences may be given</p>	<p>The submitting body would submit the details of trained and placed data in the proposed qualification (if an existing qualification is being proposed for NSQF alignment)</p> <p>Information about the success of the qualification should be given (eg. uptake figures, examples of use in recruitment and placement rates (if known) should be given. However, many of the bodies that do not have placement tracking mechanism established in place would provide necessary endorsements by the state/ ministry stating that a tracking mechanism would be institutionalized and placement records shall be provided annually or later ,</p>

NSQF QUALIFICATION FILE

Approved in 22nd NSQC Meeting, 19th December 2018

			depending on length of qualification.
	Estimated uptake	The SSC would submit the estimated uptake of the qualification and What steps were carried out to test the likely uptake of the qualification? The basis of this estimate should include data about the number of jobs or places in courses of learning which will be available to people who are awarded the qualification.	The Submitting Body should submit the estimated uptake by reflecting the number of the takers for this qualification for at least two years from submission of the qualification
27	Recommendation from the concerned Line Ministry of the Government/Regulatory Body. To be supported by documentary evidences Letter Attached		
28	What steps were taken to ensure that the qualification(s) does (do) not duplicate already existing or planned qualifications in the NSQF? Give justification for presenting a duplicate qualification <ul style="list-style-type: none"> • NSDC list of Approved and Under-Development QPs was checked prior to commissioning the work • Consultations with Skill Councils for Construction and Mining Sector • NSDC QRC team also confirmed the same 		
29	What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated? Specify the review process here <ul style="list-style-type: none"> • Employer feedback will be sought post-placement • A formal review is scheduled in three years time 		

Please attach most relevant and recent documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

SECTION 4

EVIDENCE OF PROGRESSION

<p>30</p>	<p>What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector? <i>Show the career map here to reflect the clear progression</i></p> <p>While designing the national occupational standards, occupational mapping was done on a large sample size and validated across the country. The career progression for roles in each occupation was also analysed and decided, based on industry validation across the country. The current challenges faced by the industry, at large, was also kept in mind.</p> <p>Aerial Work Platform Operator (Level 4) > Senior Aerial Work Platform Operator (Level 5) > Master Operator/Trainer Operator (Level 6) > Supervisor (Level 7)</p> <p><i>*Level= NSQF level</i></p>
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Please attach most relevant and recent documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.