

# Advanced Accounting Syllabus

## 1. Advanced Accounting

- Accounting Concepts –
  - | Business entity concept
  - | Money measurement concept
  - | Going concern concept
  - | Accounting period concept
  - | Accounting cost concept
  - | Duality aspect concept
  - | Realisation concept
  - | Accrual concept
  - | Matching concept
- Cost centers and cost categories
- Cost center class
- Budgets & controls
- Variance Analysis
- Ratio Analysis
  - Budget & Actual Comparison
  - Deviations and how it is derived
  - Basic knowledge of std. costing
- Funds Flow
- Cash Flow
- Information regarding TDS
- Reversing and Memorandum JV (Journal Voucher)

## 2. Advanced Inventory

- Reorder levels
- Pre-closure of orders
- Item cost tracking
- Price level & price list
- POS

## 3. Banking

- Electronic Payments
- Sources of Financing
- Collaterals (Types of Loan)
- Data Required for Financing

- Bank reconciliation

## 4. Job Costing

- Features of Job Costing
- Activation
- Recording job costing related transaction
- Reports

## 5. Job Work Order

- Activation
- Voucher Type setup for job work out/in
- Job order processing

## 6. Advanced Payroll

- Payroll & Statutory Details
- Income Tax

## 7. Procedural Aspects of GST

- Supply
- Input Tax Credit
- Registration
- E-way bill
- Payment
- Returns summary
- Computation details
- Summary of exceptions
- Table wise GSTR 1, 2, 3B
- Status reconciliation
- HSN summary
- Exporting GSTR 1, 2, 3B

## 8. Access Controls & Security management

- Enabling Security Control
- Defining Security Level
- Create Users

## 9. Data Synchronization

- Reports, Types and Trial Balances

## 10. SMS

- Introduction
- Configuration

## 11. Control Centre

- Control centre
- Support centre