

Revised Application Documentation: Revision made by NSDA_25 May 2015

QUALIFICATION FILE – CONTACT DETAILS OF SUBMITTING BODY

Name and address of submitting body:

Infrastructure Equipment Sector Council

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St. Marks Road, (Opp SBI)

Bengaluru - 560001

Name and contact details of individual dealing with the submission

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Position in the organisation: Director NOS & Training

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List of documents submitted in support of the Qualifications File

1. Annexure 1: Qualification Pack
2. Annexure 2: RFP for development of Occupational Standards
3. Annexure 3: Selection process of the Consultants to develop Occupational Standards
 - 3a. Minutes of the meeting of GC meetings
 - 3b. Composition of the Technical Committee
4. Annexure 4: Email approval of Occupational Standards by Technical Committee and Governing Council
5. Annexure 5: Occupational Analysis, List of companies and Industry associations participated in the development of these qualification packs (part of Occupational Analysis)
6. Annexure 6: List of QP/NOS validating companies
7. Annexure 7: NSDC QRC observation and feedback sheet
8. Annexure 8: Standard protocol for accreditation & assessments

QUALIFICATION FILE SUMMARY

Qualification Title	Qualification Pack- IES/Q0109- Tyre Mounted Crane Operator		
Body/bodies which will assess candidates	Infrastructure Equipment Sector Council		
Body/bodies which will award the certificate for the qualification.	Infrastructure Equipment Sector Council		
Body which will accredit providers to offer the qualification.	Infrastructure Equipment Sector Council		
Occupation(s) to which the qualification gives access	Equipment operations		
Proposed level of the qualification in the NSQF.	4		
Anticipated volume of training/learning required to complete the qualification.	120 Hours		
Entry requirements / recommendations.	Preferably Class VIII		
Progression from the qualification.	Supervisor (Plant and Machinery)		
Planned arrangements for RPL.	Under Development		
International comparability where known.	<p>Australian</p> <p>CPC32912 Certificate III in Construction Crane Operations –Aus RIIHAN212D Conduct non-slewing crane operations RIIHAN310D Conduct crane operations underground TLI31710 Certificate III in Mobile Crane Operations TLI41910 Certificate IV in Mobile Crane Operations</p> <p>Canada</p> <p>NOC: 7371 Mobile Crane Operator</p>		
Formal structure of the qualification			
Title of unit or other component (include any identification code used)	Mandatory/ Optional	Estimated size (learning hours)	Level
IES/N0125 Carry out pre-operation checks on tyre mounted crane	Mandatory	24	4
IES/N0126 Operate tyre mounted crane	Mandatory	54	4
IES/N0127 Perform routine maintenance and troubleshooting of tyre mounted crane	Mandatory	24	4
IES/N7601 Comply with worksite health and safety guidelines	Mandatory	18	3

Please attach any document giving further detail about the structure of the qualification – eg a Curriculum or Qualification Pack.

Give details of the document here: [Qualification Pack is attached as Annexure](#)

SECTION 1

ASSESSMENT

Name of assessment body:

If there will be more than one assessment body for this qualification, give details.

CII

Will the assessment body be responsible for RPL assessment?

Give details of how RPL assessment for the qualification will be carried out and quality assured.

RPL will be based on the same approved Qualification Pack and Assessment Criteria mentioned in the Qualification Pack.

Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, consistent and fair and show that these are in line with the requirements of the NSQF:

The emphasis is on 'learning-by-doing' and practical demonstration of skills and knowledge based on the performance criteria.

The assessment papers are developed by Subject Matter Experts (SME) available with the Assessment Agency as per the performance and assessment criteria mentioned in the Qualification Pack. The assessments papers are also checked for the various outcome based parameters such as quality, time taken, precision, tools & equipment requirement etc. The assessment sets are then reviewed by IESC official for consistency.

The assessments are designed so as to assess maximum parts during the practical hands on work. The technical limitations at the training centres are taken care in theory and viva. Criteria such as use of lift to pick heavy objects or selection of fire extinguisher during a fire are also assessed under theory/viva.

The assessment agencies are instructed to hire assessors with integrity, reliability and fairness. Each assessor shall sign a document with its assessment agency by which they commit themselves to comply with the rules of confidentiality and conflict of interest, independence from commercial and other interests that would compromise impartiality of the assessments. The assessment agencies are instructed to ideally have assessor with minimum 15 years industry experience as an ITI graduate / minimum 10 years' industry experience as diploma engineer and minimum 5 years' industry experience as graduate engineer.

The assessors selected by Assessment Agencies are scrutinized and made to undergo training and introduction to IESC Assessment Framework, competency based assessments, assessors guide etc.

The assessors are provided with assessors guide developed by the Subject Matter Expert of the assessment agency as per the assessment framework. The assessment guides are developed to ensure the maximum possible consistency in the assessment by different assessors and elaborate on the following

- Qualification Pack Structure
- Guidance for the assessor to conduct theory, practical and viva assessments
- Guidance for trainees to be given by assessor before the start of the assessments.
- Guidance on assessments process, practical brief with steps of operations practical observation checklist and mark sheet
- Viva guidance for uniformity and consistency across the batch.

The assessment by assessment agency will be completely based on the assessment criteria as mentioned in the Qualification Pack. Each NOS in the Qualification Pack (QP) will be assigned a relative weightage for assessment based on the criticality of the NOS. Therein each Performance Criteria in the NOS will be assigned marks for or practical based on relative importance, criticality of function and training infrastructure.

The following tools are proposed to be used for final assessment:

Practical Assessment: This will comprise of a test hands on job to be prepared as per figure/engineering drawing by following appropriate working steps, using necessary tools, equipment and instruments.

Candidate's aptitude, safety consciousness, quality consciousness etc. will be ascertained by observation and

will be marked in observation checklist.

Viva/Structured Interview: This tool will be used to assess the conceptual understanding and the behavioural aspects as regards the job role and the specific task at hand. It will also include questions on safety, quality, environment, tools and equipment's etc.

Written Test: Under this test few key items which cannot be assessed practically will be assessed. The written assessment will comprise of
True / False Statements
Multiple Choice Questions
Matching Type Questions.

Optical Mark Recognition (OMR)/ Online System for this will be preferred.

Please attach any documents giving further information about assessment and/or RPL.
Give details of the document(s) here: Annexure 8

ASSESSMENT EVIDENCE

Complete the following grid for each grouping of NOS, assessment unit or other component as listed in the entry on the structure of the qualification on page 1.

<u>CRITERIA FOR ASSESSMENT OF TRAINEES</u>
<u>Job Role</u> Tyre Mounted Crane Operator
<u>Qualification Pack</u> IES/Q0109
<u>Guidelines for Assessment</u> <ol style="list-style-type: none">1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC3. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)4. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criteria5. To pass the Qualification Pack , every trainee should score a minimum of 50% aggregate6. In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack

Assessable Outcomes	Assessment criteria for the outcome	Total Mark	Marks Allocation		
			Out Of	Theory	Skills Practical
1. IES/N0125 Carry out pre-operation checks on tyre mounted crane	PC1. Adhere to time limits given by supervisor	40	1	0	1
	PC2. Ensure the crane body components is free of cracks and bearing wear		2	1	1
	PC3. Checks that all decals are legible and in place as per operation manual		3	0	3
	PC4. Confirm no hydraulic oil leaks and proper oil level as per manufacturer's indicator		1	0	1
	PC5. Confirm no battery fluid leaks and proper fluid level as per manufacturer's indicator		4	1	3
	PC6. Ensure proper tyre pressure and lug nut torque as per manufacturer's indicator		3	0	3
	PC7. Make sure there is no engine oil leaks and proper fuel and fluid levels as per manufacturer's indicator		4	1	3
	PC8. Get fuel and oil filled if needed as per manufacturer's indicator		1	0	1
	PC9. Check the holding and control breaks to ensure that they are functioning properly		1	0	1

	<p>PC10. Ensure the following components are free of areas for damage, improperly installed or missing parts as per the manufacturer's manual:</p> <ul style="list-style-type: none"> · Electrical components, wiring and electrical cables · Hydraulic power unit, reservoir, hoses, fittings, cylinders and manifolds. · Platform, tower, turntable, scissor stack structures, their components and wear pads · Tyres and wheels · Trailer lights and reflectors o Parking brake, and electric braking system (including the breakaway system) · Drive wheel and motor 	4	1	3
	<p>PC11. Ensure the following components as per operation manual:</p> <ul style="list-style-type: none"> • Outriggers and Wheels • Limit switches • Pins, nuts, bolts and other fasteners • Hitch components • Safety chains • Engines their fuel systems and related components • Axle components • Personal protective devices 	5	1	4
	<p>PC12. Ensure that all structural and other critical components are present as per operation manual</p>	1	0	1
	<p>PC13. Check all associated fasteners and pins are in place and properly tightened as per operation manual</p>	3	0	3
	<p>PC14. Ensure all compartment covers are in place and latched as per operation manual</p>	1	0	1
	<p>PC15. Visually inspect entire machine for:</p> <ul style="list-style-type: none"> • Cracks in welds or structural components • Excessive rust, corrosion or oxidation • Dents or damage to machine 	4	1	3

	PC16. Maintain a checking/maintenance logbook to record all activities performed before starting the crane		1	0	1
	PC17. Report defects precisely to the supervisor if beyond scope of his role		1	0	1
		Total	40	6	34
2. IES/N0126 Operate Tyre Mounted Crane	PC1. Plan and organize the job according to given instructions	61	1	0	1
	PC2. Inspect the worksite to identify the soil condition to station the Tyre Mounted Crane		3	0	3
	PC3. Ensure that Tyre Mounted Crane is always assembled/stationed on firm, level ground		3	0	3
	PC4. Ensure Tyre mounted crane is assembled near the load on smooth surface		3	0	3
	PC5. Appropriately Position the hook to attach sling, shackle and chains as per operation's manual		4	1	3
	PC6. Start the engine as per operation's manual		3	0	3
	PC7. Ensure outriggers are extended fully as per manufacturer's manual		3	0	3
	PC8. Ensure outriggers are equipped with lock pins per manufacturer's manual		3	0	3
	PC9. Check the assembly and ensure that relevant safety measures as per safety guidelines taken		2	1	1
	PC10. Use the emergency stop button to disable all power to the tyre mounted crane in case of a crisis, as per operator manual		1	0	1
	PC11. Ensure safe working load as per operation manual		1	0	1
	PC12. Check wind speeds are within the crane's operational limits		1	0	1
	PC13. Ensure appropriate boom extension as per operation manual		2	1	1
	PC14. Hoist and release the load at a small height to check the holding and control breaks are functioning properly, ahead of the actual lifting		4	1	3
	PC15. Carry out lifting of load in coordination with rigger as per the	3	0	3	

	requirement			
	PC16. Monitor stability whilst moving a load	1	0	1
	PC17. Ensure good visibility of both ends of the crane arm at all times	1	0	1
	PC18. Ensure no obstacles, personnel or other obstructions during lifting operation	2	1	1
	PC19. Look out for people working and hazards such as trenches, potholes and cables	1	0	1
	PC20. Adhere to time limits given by the supervisors	1	0	1
	PC21. Perform in-operation visual checks on critical temperature and pressure gauges as per operation manual	2	1	1
	PC22. Select and use the right type of brake in different situations and conditions as per the operation manual	2	1	1
	PC23. Ensure that walkway rules e.g. operating the crane within the permissible/ allocated areas are followed	1	0	1
	PC24. Utilize judiciously various signaling devices available in the crane	1	0	1
	PC25. Keep a safe distance from other plant or vehicles	1	0	1
	PC26. Work safely in accordance with operational requirements and associated Safe Systems of Work	2	1	1
	PC27. Discharge the load safely at the position and in the manner designated by the supervisor	1	0	1
	PC28. Follow the instructions by the rigger	1	0	1
	PC29. Operate and control the boom as per operation manual	1	0	1
	PC30. Ensure laydown area is sufficient in size to accommodate load	1	0	1
	PC31. Ensure laydown area is clear of any obstruction and	1	0	1

	PC32. Ensure that no other operators travel on or stand near the Tyre Mounted Crane		1	0	1
	PC33. Inform supervisor/rigger of any problems while operating the Tyre Mounted Crane		1	0	1
	PC34. Ensure machine is Shut down and secure properly when it is unattended		1	0	1
	PC35. Appropriately uninstall outriggers		1	0	1
		Total	61	8	53
3. IES/N0127 Perform routine maintenance and troubleshooting of Tyre Mounted Crane	PC1. Assess the right service schedule by tracking machine operating hours	39	1	0	1
	PC2. Check Crane Structure and the following accessories as per operation & maintenance manual		1	0	1
	PC3. Check Crane structure for deformed, cracked or corroded members in the structure and boom. <ul style="list-style-type: none"> • Loose bolts or rivets. • Excessive wear on brake and clutch system parts. • Deformed wedges. • Defective cotter keys, pins and guardrails. 		4	1	3
	PC4. Check for the following in hydraulic system of Crane as per operation & maintenance manual: <ul style="list-style-type: none"> • Deterioration or leakage in air or hydraulic systems • Safe and effective operation on hoses, pumps and motors • Levels of fluid • Air cleaners for replacement or cleaning 		4	1	3

	<p>PC5. Check for the following Control Mechanisms and Monitoring Devices as per operation & maintenance manual</p> <ul style="list-style-type: none"> • Cables, brakes and levers for poor adjustment or excessive wear. • Marking on the load/radius indicator over full range. • Load moment indicator, • Boom angle indicator, • Boom length indicator and • Anti two-block system 	3	0	3
	PC6. Check wire ropes for wear and tear	1	0	1
	<p>PC7. Check the following in the main boom as per operation manual:</p> <ul style="list-style-type: none"> • lift cylinder(s) • telescoping cylinder(s) • hydraulic hoses / tubing & fittings • holding device • auxiliary boom head ÷ structure 	4	1	3
	<p>PC8. Check the following in the Lattice boom extension</p> <ul style="list-style-type: none"> • Boom • extension alignment • cords • lattices • end connections 	4	1	3
	PC9. Replenish coolants, lubricants and fluids as per operation & maintenance manual	1	0	1
	PC10. Grease all greasing pins and pivot points as per operation & maintenance manual	1	0	1
	PC11. Check battery levels and condition of the terminals and carry out minor adjustments as per manufacturer's indicators	1	0	1
	PC12. Check and maintain the tyre rims, air pressure, wheel nits and treads as per manufacturer's indicators	1	0	1
	PC13. Ensure the machine is on firm and level ground before attempting to carry out any maintenance;	1	0	1
	PC14. Track machine operating hours to assess the right service schedule	1	0	1

	PC15. Complete timely and legibly daily/ weekly maintenance sheets as provided by the company		1	0	1
	PC16. Ensure that suitable props/ support devices are used while performing maintenance		1	0	1
	PC17. Ensure that no maintenance task on the engine is performed when running or still hot		1	0	1
	PC18. Assess when the problem is beyond his competence and report the problem to suitably qualified and competent personnel		2	1	1
	PC19. Diagnose the problem		1	0	1
	PC20. Handle and dispose waste based on environmental guidelines at the work place		1	0	1
	PC21. Follow reporting procedures as laid down by the employer		1	0	1
	PC22. Complete all documentation in the prescribed standards in a timely manner		1	0	1
	PC23. Report and escalate problems/ incidents as required in a timely manner		1	0	1
	PC24. Report defects precisely to the supervisor if beyond scope of his role		1	0	1
		Total	39	5	34
4. IES/N7601 Comply with worksite health and safety guidelines	PC1. Comply with safety, health, security and environment related regulations/ guidelines at the work site	20	1	0	1
	PC2. Use Personal Protective Equipment (PPE) and other safety gear such as seat belt, body protection, respiratory protection, eye protection, ear protection and hand protection		4	1	3
	PC3. Follow safety measures during operations to ensure that the health and safety of self or others (including members of the public) is not at risk		2	1	1
	PC4. Carry out operations as per the manufacturer's and worksite related health and safety guidelines		2	1	1

	PC5. Handle the transport, storage and disposal of hazardous materials and waste in compliance with worksite health, safety and environmental guidelines		4	1	3
	PC6. Follow safety regulations and procedures with regard to worksite hazards and risks		1	0	1
	PC7. Operate various grades of fire extinguishers, as applicable		1	0	1
	PC8. Support in administering basic first aid and report to concerned team members, as required, in case of an accident		2	1	1
	PC9. Respond promptly and appropriately to an accident/ incident or emergency situation, within limits of your role and responsibility		2	1	1
	PC10. Record and report details related to operations, incidents or accidents, as applicable		1	0	1
		Total	20	6	14

SECTION 2

EVIDENCE OF NEED

What evidence is there that the qualification is needed? (Annexure 4 &5)

- Based on industry feedback and extrapolating from the data received from various visits and questionnaires we have arrived at roles which comprise of approximately 80% of the workforce in the infrastructure equipment sector across the respective sub-sectors undertaken in this study.
- This have been prioritized keeping the following criteria in consideration:
 - High volumes of equipment sales
 - Inclusive of the critical roles captured in the feedback from the companies
 - Inclusive of the feedback received from the council members
- Governing council of IESC gave final approval and endorsement for the same.

What is the estimated uptake of this qualification and what is the basis of this estimate?

- Skills Gap analysis Reports for industry demand and secondary research data, though these do not lend to accurate demand projection.
- Feedback from industry for demand though sample size may not lend to accurate figures
- Training duration, and current and potential training capacity envisaged
- As per industry practice 2 operators are required per equipment

What steps were taken to ensure that the qualification(s) does/do not duplicate already existing or planned qualifications in the NSQF?

- NSDC list of Approved and Under-Development QPs was checked prior to commissioning the work
- Consultations with Construction Sector Skill Councils
- NSDC QRC team also confirmed the same

What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated?

- Employer feedback will be sought post-placement
- A formal review is scheduled in two year time

Please attach any documents giving further information about any of the topics above.

Give details of the document(s) here:

Annexure 4: Email approval of Occupational Standards by Technical Committee and Governing Council

Annexure 5: Section 3 and 4.1 of Occupational Analysis

Annexure 7: NSDC QRC observation and feedback sheet

SECTION 3

SUMMARY EVIDENCE OF LEVEL

Level of qualification:

Four

Summary of Direct Evidence (from learning outcomes):

Justify the NSQF level allocated to the QP by building upon the five descriptors of NSQF. Explain the reasons for allocating the level to the QP.

Generic NOS is/are linked to the overall authority attached to the job role

Summary of other evidence (if used):

Tyre Mounted Crane Operator - IES/Q0109					
Process Required	Professional Knowledge	Professional Skill	Core Skill	Responsibility	Level
<p>Tyre Mounted Crane Operator is expected to conduct pre-operation checks on Tyre Mounted Crane, select the appropriate attachment for the job, operate the Tyre Mounted crane as per the job and maintain the Tyre Mounted crane.</p> <p>The activities identified are the familiar and routine activities for him as these activities are independent of job and</p>	<p>Operator is expected to have knowledge of the functioning and operation of Tyre Mounted Crane Feature/specifications of the various attachment used and knowledge of Tyre Mounted crane components, pre-operation checklist and routine maintenance</p> <p>Considering the in-depth professional and factual knowledge, which a Tyre Mounted Crane Operator has for Tyre Mounted crane operation and maintenance this QP is pegged at Level 4.</p>	<p>Tyre Mounted identifies the appropriate attachment for various job like lift, move, position and reposition loads, etc. He checks the Tyre Mounted crane for operation readiness using pre-operation checklist and conducts the routine maintenance covering levels of fluids, bolts, rivets, air filters, battery, tyre, body structure and keep the records as per the operations manual & standard operating</p>	<p>Operator is expected to be read and understand the various instrument panel, fluid levels and other indicators for pre-operation checks and routine maintenance. He has to select the appropriate lifting, moving, positioning and repositioning attachment based on the work site measurement and job requirement. All of this requires application of basic arithmetic principles.</p> <p>Operator has to continuously give and receive instruction and</p>	<p>The jobholder is responsible to:</p> <ul style="list-style-type: none"> • Conduct pre-operation checks • Operate Tyre Mounted Crane • Conduct routine maintenance <p>For each work site there can be variations in usage and operation of the Tyre Mounted crane. So the jobholder based on his own learning and experience, identify appropriate attachment and operation process to</p>	4

<p>worksite he is deployed on. Considering the outcomes the job roles is pegged at level 04</p>		<p>procedures.</p> <p>Thus he is practically engaged in the Tyre Mounted crane operation and maintenance.</p>	<p>guidance from co-workers on-site for moving the tyre mounted crane and while lifting moving and positioning functions hence they are expected to be good in communication skills.</p> <p>Jobholder is expected to conduct themselves in ways, which show a basic understanding of the social and professional environment of working at construction, mining or other sites</p>	<p>maximize the productivity efficiently. He is continuously engaged in the self-learning process and he has the responsibility for own work.</p> <p>Jobholder is majorly responsible for his own job and self-learning process which justifies the pegging of the QP at level 4 and not directly involved in some learning of others (which is a requirement for Level 5). In his routine activity he is free from supervision (which is a requirement of level 3).</p>	
Level 4	Level 4	Level 4	Level 4	Level 4	

SECTION 4

EVIDENCE OF RECOGNITION OR PROGRESSION

What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector?

While designing the national occupational standards, occupational mapping was done on a large sample size and validated across the country. The career progression for roles in each occupation was also analysed and decided, based on industry validation across the country. The current challenges faced by the industry, at large, was also kept in mind.

Please attach any documents giving further information about any of the topics above.

Give details of the document(s) here:

- Annexure 5: Section 5 of Occupational Analysis
- List of companies and Industry associations participated in development of these qualifications (part of OA)