

CONTACT DETAILS OF THE BODY SUBMITTING THE QUALIFICATION FILE

Name and address of submitting body:

Media and Entertainment Skill Council
522-524, DLF Tower-A,
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Name and contact details of individual dealing with the submission

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Position in the organisation: Chief Executive Officer

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List of documents submitted in support of the Qualifications File

1. Sector Profiling
2. Skill Gap Study
3. Occupational Map
4. Qualification Pack
5. Validation of Occupational Standards by Industry
6. Progression matrix
7. Protocol for Affiliation of Assessment Bodies and Assessment Framework

Model Curriculum to be added which will include the following:

- **Indicative list of tools/equipment to conduct the training**
- **Trainers qualification**
- **Lesson Plan**
- **Distribution of training duration into theory/practical/OJT component**

SUMMARY

1	Qualification Title	Actor
2	Qualification Code, if any	MES/Q0105
3	NCO code and occupation	NCO-2015/2655.0100 and Acting
4	Nature and purpose of the qualification (Please specify whether qualification is short term or long term)	<p>Nature and purpose of the qualification</p> <p>The individual will portray the assigned character in a feature or short film, TV series, web series, in a television, advertisement, stage in theme parks and theatrical presentation, under the guidance of the production director.</p> <p>The short-term trainings are to be given to aspirants for job opportunity in Film, TV, and Advertisement etc.</p>
5	Body/bodies which will award the qualification	MESC – Media & Entertainment Skill Council
6	Body which will accredit providers to offer courses leading to the qualification	MESC – Media & Entertainment Skill Council
7	Whether accreditation/affiliation norms are already in place or not , if applicable (if yes, attach a copy)	Yes
8	Occupation(s) to which the qualification gives access	Acting
9	Job description of the occupation	The individual will portray the assigned character in a feature or short film, TV series, web series, in a television, advertisement, stage in theme parks and theatrical presentation, under the guidance of the production director.
10	Licensing requirements	No
11	Statutory and Regulatory requirement of the relevant sector (documentary evidence to be provided)	No
12	Level of the qualification in the NSQF	4
13	Anticipated volume of training/learning required to complete the qualification	425 hrs
14	Indicative list of training tools required to deliver this qualification	None

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15	Entry requirements and/or recommendations and minimum age	XII and minimum age 16 years	
16	Progression from the qualification (Please show Professional and academic progression)	<ul style="list-style-type: none"> • Acting Director • Casting Director • Producer (advertisement / Film / Serial etc.) No academic progression	
17	Arrangements for the Recognition of Prior learning (RPL)	Yes	
18	International comparability Where known (research evidence to be provided)	Creative Skills Set (United Kingdom) & IBSA (Australian Business Skill Council)	
19	Date of planned review of the qualification	15/03/2022	
20	Formal structure of the qualification		
	Mandatory components		
	Title of component and identification code/NOSs/Learning outcomes	Estimated size (learning hours)	Level
	Introduction -	The individual will portray the assigned character in a feature or short film, TV series, web series, in a television, advertisement, stage in theme parks and theatrical presentation, under the guidance of the production director.	
1.	Orientation	55	4
2.	MES/N0105 (Recognize the character to be portrayed)	150	4
3.	MES/N0106 (Perform Acting)	120	4
4	MES/N0107 (Develop & Maintain Portfolio)	30	4
5	MES/N 0104 (Maintain workplace health and safety)	70	4
	Sub Total (A)	425	
	Optional component		

	Title of component and identification code/NOSs/Learning outcomes	Estimated size (learning hours)	Level
(i)			
	Sub Total (B)		
	Total A+B	410	

SECTION 1
ASSESSMENT

21	<p>Body/Bodies which will carry out assessment: MESC will conduct assessment through its empanelled assessment agency and subject matter experts and certified assessors.</p>
22	<p>How will RPL assessment be managed and who will carry it out? The RPL assessment will be carried out through screening, identifying skills gaps through NOS level assessment issuing NOS level scores sheets providing bridge training to cover competency gaps and conduct final assessment of the candidates.</p>
23	<p>Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, reliable and fair and show that these are in line with the requirements of the NSQF.</p> <p>Assessment is done through third parties who are affiliated to MESC as Assessment Body. Assessors are trained & certified by MESC through Training of Trainers program. The assessment involves two processes. The first process is gathering the evidence of the competency of individuals. The second part of the assessment process is the judgement as to whether a person is competent or not. The assessment plan contains the following information:</p> <ul style="list-style-type: none"> ● What will be assessed, i.e. the competency based on each NOS ● How assessment will occur i.e. methods of assessment ● When the assessment will occur ● Where the assessment will take place i.e. context of the assessment (workplace/simulation) ● The criteria for decision making i.e. those aspects that will guide judgements and <p>The assessment is conducted through theory, viva voce and practical.</p>

ASSESSMENT EVIDENCE

Grid for each component as listed in “Formal structure of the qualification” in the Summary.

24. Assessment evidences

Title of Component:

Outcomes to be assessed/NOSs to be assessed	Assessment criteria for the outcome
Recognize the character to be portrayed	PC1. Research and understand the history, background and motivation of a character within the framework of the script
	PC2. Express a wide emotional range and act/react believably with other actors within the parameters established by the script and the director
	PC3. Quickly learn lines and character activity and be able to change these according to script changes or Director’s vision
	PC4. Portray the character as its emotional and story arcs progress even if scenes are shot out of the story’s time sequence
	PC5. Scale a performance in accord with the frame of the shot, controlling movement, gesture, voice levels, emotional intensity and energy levels. Be familiar with ‘hitting the mark’, ‘catching the light’, ‘cheating’, and other technicalities.
Perform Acting	PC1. attend auditions and casting calls in order to give audition for roles
	PC2. memorize the script and dialogues

	PC3. support the co-actor(s) in regular rehearsal and practice.
	PC4. analyse the vision of the creative team (Scriptwriter, Director, Production Designer among others)
	PC5. act as per given instructions of the Director and in sequence of shout count
	PC6. performing physical activities that require considerable use of your arms and legs and moving your whole body, such as climbing, lifting, balancing, walking, stooping, and handling of materials.
	PC7. performing for people or dealing directly with the public, including serving customers in restaurants and stores, and receiving clients or guests.
	PC8. analyze the place of the character portrayed within the framework of the story as per the script (both for themselves and co-actor)
	PC9. act as per the scene demand and display the character's purpose / role to be played
	PC10. collaborate with other actors as part of an ensemble
Develop and maintain portfolio	PC1. prepare portfolio in line with performance learnt, and expected by prospective employers. Add recording, show reel, etc.,
	PC2. choose best headshots and performance shots to showcase
	PC3. create unique portfolio which speaks to a range of audiences
	PC4. apply social media network like YouTube / LinkedIn for promotional purposes
	PC5. promote themselves through networking
	PC6. approach associations for becoming a member
	PC7. approach clients (producers /casting directors / dance director etc.) in a professional manner
	PC8. be on time and in suggested dress for audition / presentation
	PC9. be ready for presentation /screen test, voice test etc., wherever required during audition/interviewing
	PC10. negotiate for remuneration of contract / work order aligned with the assignments

	PC11. recognize common components of an assignment contract including term and duration of project
	PC12. collaborate with others to determine technical details of production
Maintain workplace health and safety	PC1. Understand and comply with the organization's current health, safety and security policies and procedures
	PC2. Understand the safe working practices pertaining to own occupation
	PC3. Understand the government norms and policies relating to health and safety including emergency procedures for illness, accidents, fires or others which may involve evacuation of the premises
	PC4. Participate in organization health and safety knowledge sessions and drills
	PC5. Identify the people responsible for health and safety in the workplace, including those to contact in case of an emergency
	PC6. Identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms
	PC7. Identify aspects of your workplace that could cause potential risk to own and others health and safety
	PC8. Ensure own personal health and safety, and that of others in the workplace through precautionary measures
	PC9. Identify and recommend opportunities for improving health, safety, and security to the designated person
	PC10. Report any hazards outside the individual's authority to the relevant person in line with organizational procedures and warn other people who may be affected
	PC11. Follow organization's emergency procedures for accidents, fires or any other natural calamity in case of a hazard
	PC12. Identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individual's authority

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Means of assessment 1	Online (Multiple choice Questions) Offline (Practical)
Means of assessment 2 Add boxes as required	
Pass/Fail	Pass: Above 70%

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SECTION 2

25. EVIDENCE OF LEVEL

OPTION A

Title/Name of qualification/component: Actor; Level: 4			
NSQF Domain	Outcome of the qualification/component	How the outcomes relate to the NSQF level descriptors	NSQF Level
Process	<ol style="list-style-type: none">1. Character Study and Portrayal Undertake research for scripts2. A Professional Career3. Develop a (Acting Methods History of Film / Theatre4. Maintain workplace health and safety Description	<p>The jobholder needs to understand and detail out the concept which may be developed by him or communicated by directors or clients. He should research the material that can be used as inputs for scriptwriting; his productions can include animation, advertisements among others spread across genres like action, comedy, crime and drama.</p> <p>The job holder should write a complete script for production according to requirements and should facilitate production.</p>	Level 4
Professional knowledge	<ol style="list-style-type: none">1. Character Study and Portrayal Undertake research for scripts	Actor is expected to have knowledge about how to Use voice and body movement to express the	Level 4

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	<ol style="list-style-type: none">2. Brand value of the business /production houses3. Relevant designing / distribution policy of India4. Relevant guidelines defined by Government like broadcasting guideline of Ministry of Information and Broadcasting5. legal framework pertaining to design, film, television etc.	<p>character's emotions and act/react believably with other actors</p> <p>How to Draw upon personal experience for the portrayal and believability of the character within the scene(s)</p> <p>He should be aware of the requirements, about the nature, scope, and the genres and timelines for story delivery.</p> <p>He should know and understand the context of the script, elements of the story line, basic research methodology and knowledge about the narrative templates and applicable health and safety norms.</p> <p>He should be aware of the principles of action and dialogue writing, timing, pacing and characterization effectively, script formats, basics of dramaturgy, Indian story telling traditions, the ability and imagination to convert reality into storylines, culture and literary capacity and how to type in regional languages using</p>	
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Professional skills	<ol style="list-style-type: none"> 1. Character Study and Portrayal Undertake research for scripts 2. A Professional Career 3. Develop a (Acting Methods History of Film / Theatre 	<p>Actor should be equipped with logical skills like setup of a film shoot, whether Studio set or location, indoors or outdoors, with regard to cameras, lighting, set furniture and props</p> <p>The Junior Actor, using concentration and focus, belief, curiosity and questioning, creativity and imagination, making choices and decisions, spontaneity and intuition, reflection and memory, spatial awareness and interpersonal skills connects with feelings and behaviours that are authentic and truthful even in a small role.</p> <p>Conducting an analysis of self and other characters in the story. Graphing the main lines of their action and detailing behaviour and gesture for every moment and vocal and speech characteristics.</p>	Level 4
Core skills	<ol style="list-style-type: none"> 1. Understanding the requirements and creative goals of the client 2. Undertake research for scripts 3. Develop a full-length script 4. Maintain workplace health and safety Description 	<p>Actor must Study the script and remember lines and activities of the character portrayed. Junior Actors must cultivate spontaneity and transparency, Understand the creative vision of the Director/ Script writer and Producer, as appropriate</p> <p>Respect and consult with other actors on the set to ensure their performance is according to the Director's vision</p>	Level 4

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Responsibility	<ol style="list-style-type: none">1. Understanding the requirements and creative goals of the client2. Undertake research for scripts3. Develop a full-length script4. Maintain workplace health and safety Description	A Junior Actor carries out his assigned functions like Script reading, improvisation, rehearsal and performance techniques and exercises according to some of the different methods. Responsibility of Junior Actor on the shoot as they affect his performance.	Level 4

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SECTION 3

EVIDENCE OF NEED

26	What evidence is there that the qualification is needed? What is the estimated uptake of this qualification and what is the basis of this estimate?		
	Basic	In case of SSC	In case of other Awarding Bodies (Institutes under Central Ministries and states departments)
	Need of the qualification	MESC prepared this on the basis of requirement from industry and demand raised by various association. The qualification will be used both for new inductees as well as RPL of working actors in the industry	
	Industry Relevance	The MESC has undertaken validation of the job roles with actual end-user industry and association where such employment is going to be generated and absorbed instead of generic validation of industry. The MESC submitted the endorsements from users/intended users of the qualification clearly supporting need for trained people against specific job role.	
	Usage of the qualification	MESC prepared this on the basis of requirement from industry and demand raised by various association. The qualification will be used both for new inductees as well as RPL of working actors in the industry.	

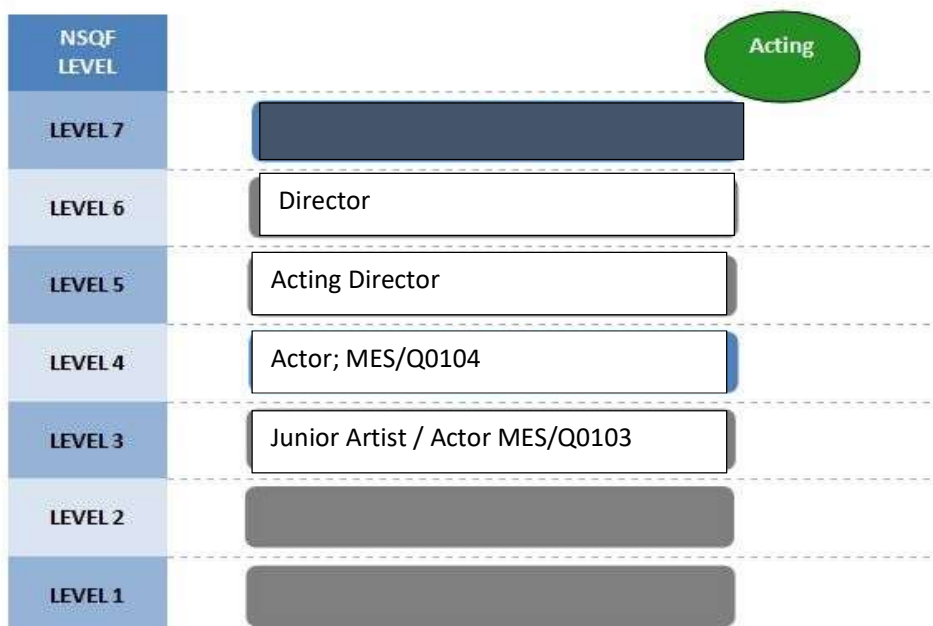
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	Estimated uptake	MESC has conducted skill gap study in consultation with FICCI (KPMG and EY) and interaction with the industry. The skill gap study and industry interaction says huge demand of manpower for this qualification. MESC will share the tentative demand sheet whenever desired.	
27	<p>Recommendation from the concerned Line Ministry of the Body. Government/Regulatory. To be supported by documentary evidences</p> <p>MESC has approached the line Ministry (Ministry of information and broadcasting) and submitted detail Qualification for their concurrence. Response is yet to be received.</p>		
28	<p>What steps were taken to ensure that the qualification(s) does (do) not duplicate already existing or planned qualifications in the NSQF? Give justification for presenting a duplicate qualification</p> <p>As part of the skilled Gap Survey we have done functional mapping for all the job roles, ensuring there is no duplications in the planned qualifications in NSQF through vertical career progression and horizontal multiskilling. We have also check NQR (National Qualification Register) for any duplication.</p>		
29	<p>What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated? Specify the review process here</p> <p>The qualifications will be revised and updated when any one of the below instances occur:</p> <ol style="list-style-type: none"> 1. 36 months from the approval of the NSQC 2. If less than 50% of the certified candidates get engaged in the industry. 3. When there is significant improvement in technology/ processes for executing the job role. 		

SECTION 4
EVIDENCE OF PROGRESSION

30 What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector?
Show the career map here to reflect the clear progression



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