

NSQF QUALIFICATION FILE

Approved in 15th NSQC Meeting- NCVET- Dated 27th January 2022

CONTACT DETAILS OF THE BODY SUBMITTING THE QUALIFICATION FILE

Name and address of submitting body:

Handicrafts and Carpet Sector Skill Council-HCSSC
Third Floor, OCF, Plot No. 2, Pocket 9, Sector B,
Landmark - Behind JIMS
Vasant Kunj, New Delhi – 110070

NCVET Code

2022/HC/HCSSC/05150

Name and contact details of individual dealing with the submission

Name: Mr.Krishan Kumar

Position in the organisation: Chief Executive Officer

Address if different from above:

Tel number(s): 011-26139834

E-mail address: ceo@hcssc.in

List of documents submitted in support of the Qualifications File

1. Qualification Pack
2. RFP for development of Occupational Standards
3. Selection process of the Consultants to develop Occupational Standards
4. Composition of NOS Subcommittee
5. Minutes of the meeting of GC meetings
 - i. Composition of the Technical Committee
 - ii. Approval of Occupational Standards by Technical Committee and Governing Council
6. NSDC Human Resource & Skills Requirement in Handicrafts and Carpet Sector
7. Occupational Map & Progression matrix
8. List of QP/NOS validating companies.

Model Curriculum to be added which will include the following:

- **Indicative list of tools/equipment to conduct the training**
- **Trainers qualification**
- **Lesson Plan**
- **Distribution of training duration into theory/practical/OJT component**

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1	Qualification Title	Assistant Wooden Toy Maker
2	Qualification Code, if any	HCS/Q6704
3	NCO code and occupation	NCO-2015/8139.25
4	Nature and purpose of the qualification (Please specify whether qualification is short term or long term)	Both
5	Body/bodies which will award the qualification	Handicrafts and Carpet Sector Skill Council
6	Body which will accredit providers to offer courses leading to the qualification	Handicrafts and Carpet Sector Skill Council
7	Whether accreditation/affiliation norms are already in place or not , if applicable (if yes, attach a copy)	Handicrafts and Carpet Sector Skill Council
8	Occupation(s) to which the qualification gives access	Production-Woodware
9	Job description of the occupation	The assistant wooden toy maker assists senior to select wood, carving log into a toy using various tools, and helping in applying color to the toy to make the final toy product.
10	Licensing requirements	NA
11	Statutory and Regulatory requirement of the relevant sector (documentary evidence to be provided)	NA
12	Level of the qualification in the NSQF	3
13	Anticipated volume of training/learning required to complete the qualification	445 hours (including introduction to industry 10 hours + employability 60 hours) + OJT Hours 80 Total hours 445+80 (OJT).
14	Indicative list of training tools required to deliver this qualification	Attached here with

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15	Entry requirements and/or recommendations and minimum age	5th Pass with 3 years of relevant experience OR 8th Pass with 1 years of relevant experience OR 10th Pass Minimum Age-18 years
16	Progression from the qualification (Please show Professional and academic progression)	NSQF Level 4 Wooden Toy Maker - Artisan
17	Arrangements for the Recognition of Prior learning (RPL)	Will be done at the clusters where required facility could be arranged.
18	International comparability Where known (research evidence to be provided)	Not Yet Established
19	Date of planned review of the qualification	27/01/2025
20	Formal Structure of the qualification Mandatory component	

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job Training Duration (Mandatory)	On-the-Job Training Duration (Recommended)	Total Duration
Bridge Module	10:00	00:00	NA	NA	10:00
Module 1 Introduction to Wood ware Industry in India	10:00	00:00	NA	NA	10:00
HCS/N6708: Assist supervisor in making wooden toy NOS Version No. 1.0 NSQF Level 1	05:00	150:00	NA	80:00	155:00
Module 2 Assist supervisor in making wooden toy	05:00	150:00	NA	80:00	155:00
HCS/N9901: Coordinate with	05:00	100:00	NA	00:00	105:00

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colleagues and work as a team NOS Version No. 6.0 NSQF Level 4					
Module 3 Coordination with colleagues and work as a team	05:00	100:00	NA	00:00	105:00
HCS/N9902: Maintain Safe and Healthy Work Environment NOS Version No. 6.0 NSQF Level 4	10:00	50:00	NA	00:00	60:00
Module 4 Maintaining safe and healthy work environment	10:00	50:00	NA	00:00	60:00
HCS/N9903: Maintain Personal Hygiene NOS Version No. 3.0 NSQF Level 4	10:00	45:00	NA	00:00	55:00
Module 5 Maintaining personal hygiene	10:00	45:00	NA	00:00	55:00
Bridge Module Employability & Entrepreneurship Skills	40:00	20:00	NA	00:00	60:00
Module 6 Employability & Entrepreneurship Skills	40:00	20:00	NA	00:00	60:00
Total Duration	80:00	365:00	NA	80	445

SECTION 1**ASSESSMENT**

21	<p>Body/Bodies which will carry out assessment:</p> <p>If there will be more than one assessment body for this qualification, give details.</p> <ul style="list-style-type: none"> • CEE Vision Technologies Pvt. Ltd. • Rational Multiskills Pvt. Ltd. (RMS) • Trendsetters Skill Assessors Pvt. Ltd.
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	<ul style="list-style-type: none">• Mirams Training Services (I) Pvt. Ltd.)• TAG Assessors Guild Pvt. Ltd.• IRIS Corporate Solutions Pvt. Ltd.• Glocal Skill Management Pvt. Ltd.• Ace Assessment Agency Pvt. Ltd.• E & E Skill Development & Technologies Pvt Ltd (Eins & Erste)• Sai Skill Technology Pvt. Ltd.
22	<p>How will RPL assessment be managed and who will carry it out?</p> <p>Give details of how RPL assessment for the qualification will be carried out and quality assured.</p> <p>RPL will be based on the same approved Qualification Pack and Assessment Criteria mentioned in the Qualification Pack.</p> <p>The process of RPL assessment is developed.</p>
23	<p>Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, reliable and fair and show that these are in line with the requirements of the NSQF.</p> <p>The assessment strategy is mentioned below</p>

Please attach most relevant and recent documents giving further information about assessment and/or RPL.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

ASSESSMENT EVIDENCE

ASSESSMENT CRITERIA

Marks Allocation					
Assessment Outcomes	Assessment criteria for the outcome	Theory Marks	Practical Marks	Project Marks	Viva Marks
HCS/N6708: Assist	assist in preparing raw	5	15	-	-

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supervisor in making wooden toy	materials to make wooden toy				
	PC1. help senior in listing raw materials required for making the wooden toy	1	3	-	-
	PC2. assist senior to differentiate between various types of woods like mango wood, eucalyptus wood, etc. that are required to create wooden toy	1	3	-	-
	PC3. assist senior to collect raw materials like color lac, sand paper, banana fiber/screw pine leaf (talegari) in prescribed quantities	1	3	-	-
	PC4. help senior to arrange raw materials carefully for further usage in making appropriate wooden toy	1	3	-	-
	PC5. help senior to deliver remaining raw material to the designated storage locations	1	3	-	-
	help senior to select tools and equipment	3	9	-	-
	PC6. assist to collect tools like chisel, curved	1	3	-	-

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	chisel, mini band saw, hammer to cut woodenlogs				
	PC7. assist to collect tools to carve the log, smoothen surface of the wood	1	3	-	-
	PC8. help in arranging tools like curve chisel, sharp edge chisel at designated location	1	3	-	-
	follow safety measures while handling wood	4	12	-	-
	PC9. use PPE for specific tasks and work conditions	1	3	-	-
	PC10. handle chisel, hammer, etc. carefully	1	3	-	-
	PC11. use safety goggles, boots, gloves, facemask while handling wood	1	3	-	-
	PC12. carry out jobs which cause sparking in a safe manner, creating sufficient distance between flammable items and the sparking	1	3	-	-
	assist senior in performing toy making operation as per the standard procedures	10	30	-	-
	PC13. help senior to cut wooden blocks into	1	3	-	-

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	required size as per the final product requirement in a safe manner				
	PC14. help senior to cut rough knots of the wooden block using hammer, chisel, etc. safely	1	3	-	-
	PC15. help senior to perform the process of cutting wooden blocks into smaller/ similar pieces using mini band saw/ chisel/blade machine	1	3	-	-
	PC16. assist senior to fix piece of wooden log into wood turner	1	3	-	-
	PC17. assist senior to perform carving of log using curved chisel/chisel on wood turner	1	3	-	-
	PC18. assist senior to smoothen the surface of log using chisel	1	3	-	-
	PC19. assist senior to provide depth and design to the log to give shape of toy using chisel	1	3	-	-
	PC20. assist senior to smoothen the surface of	1	3	-	-

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	prepared toy using sand paper				
	PC21. help senior to apply color lac for decoration purpose	1	3	-	-
	PC22. help senior to perform polishing with screw pine leaf (talegari)/ banana fiber to give gross finish	1	3	-	-
	help senior to check toy quality and productivity standards	4	8	-	-
	PC23. assist senior to perform the inspection process based on the quality standard parameters to ensure appropriate sanding is being achieved	1	2	-	-
	PC24. assist senior to demonstrate the steps to be followed while maintaining records of inspection results/ tests	1	2	-	-
	PC25. assist senior to ensure that there is now a stage of materials	1	2	-	-
	PC26. assist senior to prepare a sample template to collect	1	2	-	-

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	information during inspection based on toy's surface, color and polishing quality				
NOS Total		26	74	-	-
Assessment Outcomes	Assessment criteria for the outcome	Theory Marks	Practical Marks	Project Marks	Viva Marks
HCS/N9901: Coordinate with colleagues and work as a team	Interact with supervisor or superior	14	30	-	-
	PC1. comply with health, safety gender, and PwD (People with disability) related instructions applicable to the workplace	2	5	-	-
	PC2. actively participate in mock drills/ evacuation procedures; group discussions, training sensitization programs for gender, and PwD awareness organized at the workplace.	2	5	-	-
	PC3. receive job orders and instructions from reporting supervisor and receive feedback on work standards.	2	5	-	-
	PC4. understand the work output requirements,	2	5	-	-

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	targets, performance indicators and incentives.				
	PC5. deliver quality work on time and report any anticipated reasons for delays and handover completed work to supervisor	3	5	-	-
	PC6. report on any grievances, production defects and any potential hazards.	3	5	-	-
	Work as a team by coordinating with colleagues within and outside the department and include inputs on PwD & Gender Sensitisation	6	10	-	-
	PC7. communicate maintenance and repair schedule proactively to the supervisor	3	5	-	-
	PC8. interact and clarify doubts on design, usage of materials & tools, quality & standards compliance, etc.	3	5	-	-
	Report and Document	15	25	-	-
	PC9. report in time for shortage or need of raw materials	3	5	-	-

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	PC10. communicate with colleagues from within and other departments, clearly and effectively on all aspects to carry out the work among the team	3	5	-	-
	PC11. maintain the etiquette, use polite language, demonstrate responsible and disciplined behavior towards colleagues.	3	5	-	-
	PC12. put team over individual goals and multi-task or share work where necessary supporting the colleagues.	3	5	-	-
	PC13. document all the details accurately relating to one's role as required.	3	5	-	-
NOS Total		35	65	-	-
Assessment Outcomes	Assessment criteria for the outcome	Theory Marks	Practical Marks	Project Marks	Viva Marks
HCS/N9902: Maintain Safe and Healthy Work Environment	Follow safety procedures and practices	18	46	-	-
	PC1. carry out work functions in accordance with organizational standards, greening solutions, procedures,	2	5	-	-

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	policies, legislation and regulations				
	PC2. apply and follow these policies and procedures within your work practices and inculcate sustainable consumption practices	2	5	-	-
	PC3. actively get involved in improving the performance of the organization in line with their own role and responsibilities and support adaptation to more environmentally friendly processes	2	5	-	-
	PC4. comply with safety procedures while onwork to prevent accidents	2	5	-	-
	PC5. take adequate safety measures while handling materials, chemicals and tools	2	6	-	-
	PC6. wear appropriate personal protective gears such as gloves, protective goggles, masks etc.while working	2	5	-	-
	PC7. wear appropriate and	2	5	-	-

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	recommended clothing as per the work environment				
	PC8. follow recommended material handling procedure to control material and personal damage.	2	5	-	-
	PC9. perform all procedures as per companys work instructions for controlling operational risk	2	5	-	-
	Achieve safety standards	10	26	-	-
	PC10. perform the duties in a manner which minimizes environmental damage	2	5	-	-
	PC11. dispose off waste safely and correctly in a designated area as per companys sop	2	5	-	-
	PC12. report any accidents, incidents or problems without delay to the supervisor and take necessary immediate action to reduce further danger	2	5	-	-
	PC13. ensure zero accident at workplace	2	5	-	-
	PC14. adhere to safety standards and ensure no	2	6	-	-

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	material damage				
NOS Total		28	72	-	-
Assessment Outcomes	Assessment criteria for the outcome	Theory Marks	Practical Marks	Project Marks	Viva Marks
HCS/N9903: Maintain Personal Hygiene	Adopt healthy work practices	18	48	-	-
	PC1. always cover the mouth and nose with a dust mask while working and keep on changing when it gets blocked with dust.	3	8	-	-
	PC2. wear safety shoes while visiting the production unit to avoid any damage	3	8	-	-
	PC3. wear personal protective equipment while visiting the different departments during production. Or example mask in the washing section, glasses and mask in an assembly line, and gloves in the printing section, etc.	3	8	-	-
	PC4. always wash sanitize your hands after a factory unit before touching any document, laptop, cell phone, etc.	3	8	-	-
	PC5. undergo preventive health checkups at	3	8	-	-

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	regular intervals.				
	PC6. take prompt treatment from the doctor in case of illness.	3	8	-	-
	Achieve work productivity while maintaining health	9	25	-	-
	PC7. follow SOPs for dealing with blisters; scratches; accidental fires or any other type of emergencies at work	3	8	-	-
	PC8. ensure no productivity loss or absenteeism from work due to illness	3	8	-	-
	PC9. ensure no long-term ill effect on personal health.	3	9	-	-
NOS Total		27	73	-	-

Complete a grid for each component as listed in “Formal structure of the the qualification” in the Summary.

NOTE: this grid can be replaced by any part of the qualification documentation which shows the same information – ie Learning Outcomes to be assessed, assessment criteria and the means of assessment.

24. Assessment evidences

Title of Component:

Outcomes to be assessed/NOSs to be assessed	Assessment criteria for the outcome
HCS/N6708: Assist supervisor in making wooden	
assist in preparing raw materials to make	PC1. help senior in listing raw materials required for making the wooden toy

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wooden toy	PC2. assist senior to differentiate between various types of woods like mango wood, eucalyptus wood, etc. that are required to create wooden toy
	PC3. assist senior to collect raw materials like color lac, sand paper, banana fiber/screw pine leaf (talegari) in prescribed quantities
	PC4. help senior to arrange raw materials carefully for further usage in making appropriate wooden toy
	PC5. help senior to deliver remaining raw material to the designated storage locations
help senior to select tools and equipment	PC6. assist to collect tools like chisel, curved chisel, mini band saw, hammer to cut wooden logs
	PC7. assist to collect tools to carve the log, smoothen surface of the wood
	PC8. help in arranging tools like curve chisel, sharp edge chisel at designated location
follow safety measures while handling wood	PC9. use PPE for specific tasks and work conditions
	PC10. handle chisel, hammer, etc. carefully
	PC11. use safety goggles, boots, gloves, face mask while handling wood
	PC12. carry out jobs which cause sparking in a safe manner, creating sufficient distance between
assist senior in performing toy making operation as per the standard procedures	PC13. help senior to cut wooden blocks into required size as per the final product requirement in a safe manner
	PC14. help senior to cut rough knots of the wooden block using hammer, chisel, etc. safely
	PC15. help senior to perform the process of cutting wooden blocks into smaller/similar pieces using mini band saw/chisel/blade machine
	PC16. assist senior to fix piece of wooden log into wood turner
	PC17. assist senior to perform carving of log using curved chisel/chisel on wood turner
	PC18. assist senior to smoothen the surface of log using chisel
	PC19. assist senior to provide depth and design to the log to give shape of toy using chisel
	PC20. assist senior to smoothen the surface of prepared toy using sand paper

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	<p>PC21. help senior to apply color lac for decoration purpose</p>
	<p>PC22. help senior to perform polishing with screw pine leaf (talegari)/ banana fiber to give gloss</p>
<p>help senior to check toy quality and productivity standards</p>	<p>PC23. assist senior to perform the inspection process based on the quality standard parameters to ensure appropriate sanding is being achieved</p>
	<p>PC24. assist senior to demonstrate the steps to be followed while maintaining records of inspection results/tests</p>
	<p>PC25. assist senior to ensure that there is no wastage of materials</p>
	<p>PC26. assist senior to prepare a sample template to collect information during inspection based on toy's surface, color and polishing quality</p>
<p>HCS/N9901: Coordinate with colleagues and work as a team</p>	
<p>Interact with supervisor or superior</p>	<p>PC1. comply with health, safety gender, and PwD (People with disability) related instructions applicable to the workplace.</p>
	<p>PC2. actively participate in mock drills/ evacuation procedures; group discussions, training sensitization programs for gender, and PwD awareness organized at the workplace.</p>
	<p>PC3. receive job orders and instructions from reporting supervisor and receive feedback on work standards.</p>
	<p>PC4. understand the work output requirements, targets, performance indicators and incentives.</p>
	<p>PC5. deliver quality work on time and report any anticipated reasons for delays and handover completed work to supervisor</p>
	<p>PC6. report on any grievances, production defects and any potential hazards.</p>
<p>Work as a team by coordinating with colleagues within and outside the department and include inputs on PwD & Gender Sensitisation</p>	<p>PC7. communicate maintenance and repair schedule proactively to the supervisor</p>
	<p>PC8. interact and clarify doubts on design, usage of materials & tools, quality & standards</p>
<p>Report and Document</p>	<p>PC9. report in time for shortage or need of raw materials</p>

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	<p>PC10. communicate with colleagues from within and other departments, clearly and effectively on all aspects to carry out the work among the team</p> <p>PC11. maintain the etiquette, use polite language, demonstrate responsible and disciplined behavior towards colleagues.</p> <p>PC12. put team over individual goals and multi-task or share work where necessary supporting the colleagues.</p> <p>PC13. document all the details accurately relating to ones role as required.</p>
HCS/N9902: Maintain Safe and Healthy Work Environment	
Follow safety procedures and practices	PC1. carry out work functions in accordance with organizational standards, greening solutions, procedures, policies, legislation and regulations.
	PC2. apply and follow these policies and procedures within your work practices and inculcate sustainable consumption practices
	PC3. actively get involved in improving the performance of the organization in line with their own role and responsibilities and support adaptation to more environmentally friendly processes
	PC4. comply with safety procedures while on work to prevent accidents
	PC5. take adequate safety measures while handling materials, chemicals and tools
	PC6. wear appropriate personal protective gears such as gloves, protective goggles, masks etc.
	PC7. wear appropriate and recommended clothing as per the work environment
	PC8. follow recommended material handling procedure to control material and personal damage.
	PC9. perform all procedures as per companys work instructions for controlling operational risk
Achieve safety standards.	PC10. perform the duties in a manner which minimizes environmental damage
	PC11. dispose off waste safely and correctly in a designated area as per companys sop
	PC12. report any accidents, incidents or problems without delay to the supervisor and take necessary immediate action to reduce further danger.

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	PC13. ensure zero accident at workplace
	PC14. adhere to safety standards and ensure no material damage
HCS/N9903: Maintain Personal Hygiene	
Adopt healthy work practices	PC1. always cover the mouth and nose with a dust mask while working and keep on changing when it gets blocked with dust.
	PC2. wear safety shoes while visiting the production unit to avoid any damage.
	PC3. wear personal protective equipment while visiting the different departments during production. orexample mask in the washing section, glasses and mask in an assembly line, and gloves in the printing section, etc.
	PC4. always wash sanitize your hands after a factory unit before touching any document, laptop, cell phone, etc.
	PC5. undergo preventive health checkups at regular intervals.
	PC6. take prompt treatment from the doctor in case of illness.
Achieve work productivity while maintaining health	PC7. follow SOPs for dealing with blisters; scratches; accidental fires or any other type of emergencies at work.
	PC8. ensure no productivity loss or absenteeism from work due to illness.
	PC9. ensure no long-term ill effect on personal health.
Means of assessment 1	Assessment online & TAB Based
Means of assessment 2	Offline With equipment required
<p>Assessment Guidelines:</p> <ol style="list-style-type: none"> 1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC. 2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC 3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS. examination/training centre (as per assessment criteria below) 4. Individual assessment agencies will create unique question papers for theory part for 	

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each candidate at each.

5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training centre based on this criterion.

6. To pass the Qualification Pack, every trainee should score a minimum of 70% aggregate in QP.

7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

Pass/Fail	
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SECTION 2

25. EVIDENCE OF LEVEL

OPTION A

Title/Name of qualification/component: Assistant Wooden Toy Maker			Level: 3
NSQF Domain	Outcome of the Qualification/Component	How the outcome relates to the NSQF Level descriptors	NSQF Level
Process	<p>The incumbent's role as a wooden toy maker – artisan is to select various types of wood, prepare raw material and make final wooden toy.</p> <p>Example:</p> <ul style="list-style-type: none"> assist in preparing raw materials to make wooden toy help senior to select tools and equipment follow safety measures while handling wood assist senior in performing toy making operation as per the standard procedures help senior to check toy quality and productivity standards 	<p>This is at level 4 ,it requires clear choice of procedures, as here the procedure is standardised by the direction of the supervisor</p> <p>Example</p> <ul style="list-style-type: none"> demonstrate how to assist in the process of cutting wooden blocks into smaller/similar pieces using mini band saw/chisel/blade machine assist to prepare a sample template to collect information during inspection based on toy's surface, color and polishing quality 	3
Professional Knowledge	<p>The incumbent has factual knowledge of field of knowledge or study Examples:</p> <ul style="list-style-type: none"> help senior in listing raw 	<p>It is at level 4 as this level as outlined above requires factual knowledge of field of study and not mere</p>	3

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	<p>materials required for making the wooden toy</p> <ul style="list-style-type: none"> assist senior to differentiate between various types of woods like mango wood, eucalyptus wood, etc. that are required to create wooden toy 	<p>basic facts, process and principle knowledge of trade of employment</p>	
Professional Skill	<p>Most of the work involves recall and demonstration of practical skill, is routine and repetitive and in a narrow range of application. The incumbent also uses appropriate rule and tool and quality concepts to complete their work. This is evident through:</p> <ul style="list-style-type: none"> collect raw materials like color lac, sand paper, banana fiber/screw pine leaf (talegari) in prescribed quantities collect tools like chisel, curved chisel, mini band saw, hammer to cut wooden logs collect tools to carve the log, smoothen surface of the wood use PPE for specific tasks and work conditions handle chisel, hammer, etc. carefully use safety goggles, boots, gloves, face mask while handling wood carry out jobs which cause sparking in a safe manner, creating sufficient distance between flammable items and the sparking 	<p>This is at level 4 as it is missing required cognitive skills and range of methods for problem solving which is for level 5. Not level 3 as there is independent work and not mere assisting, at the same time there are variables involved</p>	3

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Core Skill	<p>The incumbent needs language to communicate written or oral, with required clarity, to interact with customers, various departments, supervisors, personnel and teams, confirm requirements and communicate the same for shared understanding.</p> <p>Also prepare a range of routine documentation. Examples:</p> <ul style="list-style-type: none">• communicate on process flow improvements• communicate maintenance and repair schedule proactively to the supervisor• assist to document all the details accurately relating to one's role as required• report on the work completed and keep it in records	Written and oral communication is required with clarity so its level 4	3
Responsibility	<p>The incumbent also needs skill pertaining to basic arithmetic and algebraic principles, for calculating various quantities and parameters, etc.</p> <p>For example:</p> <ul style="list-style-type: none">• assist in production how to plan for material requirement	Responsible for own work and learning therefore at level 4	3

SECTION 3

EVIDENCE OF NEED

<p>26</p>	<p>estimated uptake of estimate? Basis</p>	<p>where that the qualification is needed? What is the this qualification and what is the basis of this</p>	<p>In case of other Awarding Bodies (Institutes under Central Ministries and states departments)</p>
	<p>Need of qualification</p>	<p>The SSC would undertake market study and would enclosed demand forecast for the proposed job role both on short-term and long-term basis to substantiate the requirement of the Qualification proposed. The SSC can produce the data from primary or authorized secondary sources as well.</p>	<p>The Submitting Body would produce any reputable and reliable research reports, such as labour market information reports; occupational mapping or similar research carried out by Ministry/State/Any other authentic source forecasting the demand for the proposed qualification</p>
	<p>Industry Relevance</p>	<p>The SSC would undertake validation of the job roles with actual end-user industry where such employment are going to be generated and absorbed instead of generic validation of industry. The SSC would submit the endorsements from</p>	<p>The Submitting Body would submit the list of industry participation while preparation of the curriculum/ course content of the qualifications. These could include minutes of the meeting/</p>

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		users/intended users of the qualification clearly supporting or otherwise the need for trained people against specific job role.(The industry validation format to be used)	reports of these consultations
	Usage of the qualification	<p>The SSC would submit details of the employment generated (wherever applicable) and realised by virtue of training in the Qualifications of the sector earlier submitted for NSQF alignment.</p> <p>In case of unorganized sector, case studies or evidences may be given</p>	<p>The submitting body would submit the details of trained and proposed qualification (if an existing qualification is being proposed for NSQF alignment) Information about the success of the qualification should be given (eg. uptake figures, examples of use in recruitment and placement rates (if known) should be given. However, many of the bodies that do not have placement tracking mechanism established in place would provide necessary endorsements by the state/ ministry stating that a tracking mechanism would be institutionalized</p>

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			and placement records shall be provided annually or later , depending on length of qualification.
	Estimated uptake	The SSC would submit The Submitting Body the estimated uptake of should submit the the qualification and What estimated uptake by steps were carried out to reflecting the number test the likely uptake of of the takers for this the qualification? The basis of this estimate qualification for at least should include data about two years from the number of jobs or submission of the places in courses of qualification learning which will be available to people who are awarded the qualification.	
27	Recommendation	from the concerned Line Ministry of the Government/Regulatory Body. To be supported by documentary evidences	
28	w hat steps were taken to ensure that the qualification(s) does (do) not duplicate already existing or planned qualifications in the NSQF? Give justification for presenting a duplicate qualification		
29	What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated? Specify the review process here		

Please attach most relevant and recent documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information

SECTION 4
EVIDENCE OF PROGRESSION

30	What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector? Show the career map here to reflect the clear progression
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Please attach most relevant and recent documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

Sector	<i>Handicrafts and Carpet</i>		
Sub-Sector	Woodware		
Sub-Sectors	Woodware		
Occupations	Designing-Woodware	Production-Woodware	Seasoning and Chemical Treatment-Woodware
Occupation # (01-99)	66	67	68
Level 10			
Level 9			
Level 8			
Level 7			
Level 6			
Level 5	Product Designer-Woodware		
Level 4		Finisher-Woodware Wooden Toy Maker Lacquering-Woodware Engraving Mastercraftsman-Woodware	
Level 3		Product Assembler-Woodware Assistant Wooden Toy Maker Woodcutter Artisan	Seasoning and Chemical Treatment Assistant-Woodware
Level 2		Bundler-Woodware	
Level 1			
Note	Descriptions		
Occupation	Metalware		
	QRC Approved		
	NSQC Approved		

List of companies validated the QP

NSQF QUALIFICATION FILE

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Sl.No	Name of the Company	Size of the Company
1	T. Venkateshwar	Medium
2	Handicraft epic	Medium
3	Akshay art creation	Medium
4	Devendra singh	Medium
5	S. Privanai	Medium
6	Bhandari exports	Medium
7	Kala mandir	Medium
8	Suncity art exporters	Medium
9	The woodpecker	Medium

Further contact details and a copy of the validation are submitted both with NSDC and NSDA