NCVET Code

2021/APR/AMHSSC/04544

NSQF QUALIFICATION FILE
Approved in 12th NSQC Meeting – NCVET – 30th September, 2021

CONTACT DETAILS OF THE BODY SUBMITTING THE QUALIFICATION FILE
Name and address of submitting body:

Apparel, Made-ups & Home Furnishing Sector Skill Council
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Name and contact details of individual dealing with the submission

Name: Mr. Amit Singh and Ms Priya Mathur

Position in the organisation: Joint Director- Standards & QA, Deputy Director– Standards & QA

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List of documents submitted in support of the Qualifications File

1. Qualifications Pack – Annexure 1
2. Model Curriculum – Annexure 2
3. Affiliation Protocol- Annexure 3
4. Industry Validations- Annexure 4

Model Curriculum to be added which will include the following:

- **Indicative list of tools/equipment to conduct the training**
- **Trainers qualification**
- **Lesson Plan**
- **Distribution of training duration into theory/practical component**

SUMMARY

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1	**Qualification Title**	Layerman
2	**Qualification Code, if any**	AMHQ0201, v2.0
3	**NCO code and occupation**	NCO-2015/7532.0901
4	**Nature and purpose of the qualification (Please specify whether qualification is short term or long term)**	Nature of the qualification a Qualification Pack (QP) The main purpose of the qualification to train the incumbent to assess the functioning of the incubation equipment and decide the specification of the setters.
5	**Body/bodies which will award the qualification**	Apparel, Made-ups & Home Furnishing Sector Skill Council (AMHSSC)
6	**Body which will accredit providers to offer courses leading to the qualification**	Apparel, Made-ups & Home Furnishing Sector Skill Council (AMHSSC)
7	**Whether accreditation/affiliation norms are already in place or not, if applicable (if yes, attach a copy)**	Yes (Annexure 3)
8	**Occupation(s) to which the qualification gives access**	Layer Man
9	**Job description of the occupation**	A Layerman is employed in the pre-production side of manufacturing. The key responsibility of a Layerman is to inspect the fabric to identify the presence of any basic fabric faults: and carry out laying and cutting of the fabric as per specified length for garment production
10	**Licensing requirements**	NA
11	**Statutory and Regulatory requirement of the relevant sector (documentary evidence to be provided)**	NA
12	**Level of the qualification in the NSQF**	Level 2
13	**Anticipated volume of training/learning required to complete the qualification**	135 hours (Theory:41, Pracical:94)

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14	**Indicative list of training tools required to deliver this qualification**	Attached herewith
15	**Entry requirements and/or recommendations and minimum age**	Minimum 5th Class Min. Age: 18 Years
16	**Progression from the qualification (Please show Professional and academic progression)**	Fabric Checker
17	**Arrangements for the Recognition of Prior learning (RPL)**	RPL assessment will be as per normal AMHSSC assessment process. (AMHSSC recognizes that there may be candidates who have prior learning experience in the Apparel Sector and are desirous of being certified. Such candidates can apply to AMHSSC for testing and certification of their skills. Training Partners will be responsible for identifying and counselling candidates for RPL through mobilization camps and advertisements. The details of the RPL process have been defined by AMHSSC under the document- Guidelines for Recognition of Prior Learning under PMKVY).
18	**International comparability where known (research evidence to be provided)**	Not done as yet
19	**Date of planned review of the qualification.**	

20	**Formal structure of the qualification Mandatory components**		
	Title of component and identification code/NOSs/Learning outcomes	**Estimated size (learning hours) Theory Practical**	**Level**

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(i)	Introduction (Bridge Module)	2	0	**2**
(ii)	AMH/N0103: Maintain health, safety and secure work place with Gender and PwD Sensitization	9	16	**4**
(iii)	AMH/N0104: Comply with industry, regulatory, organizational requirements and Greening of Job Roles	7	6	**4**
(iv)	AMH/N0106: Maintain work area and tools	5	15	**4**
(v)	AMH/N0201: Carry out fabric laying operation	15	55	**3**
	Sub Total (A)	38	92	
	Optional components			
	Title of component and identification code/NOSs/Learning outcomes	**Estimated size (learning hours) Theory**	**Practical**	**Level**
(i)	Introduction (Bridge Module)	3	2	**2**
(ii)				
(iii)				
(iv)				
(v)				
(vi)				
(vii)				
	Sub Total (B)	41	94	

Total (A+B)	41+94=135	

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SECTION 1
ASSESSMENT

21	**Body/Bodies which will carry out assessment:** AMHSSC affiliated assessment bodies. 1 Navriti Technologies Pvt Ltd 2. Skill Mantra 3. Methods Apparel Consultancy India Pvt Ltd 4. Fashion Futures 5. Amrit Skills Development Pvt Ltd 6. Assessors India LLP 7. Eduvantage Pvt Ltd 8. Career Point University More Assessment Agencies are being empanelled to cover wider geographical area
22	**How will RPL assessment be managed and who will carry it out?** RPL will be based on the same approved Qualification Pack and Assessment Criteria mentioned in the Qualification Pack and will be carried out as per normal ASCI assessment process. The Training Partner or any other authority as prescribed by the Steering Committee will identify and counsel candidates eligible for RPL through mobilization camps and advertisements. The mobilized candidates can be counseled, oriented about the standardized NSQF framework and basis their existing competency will be mapped against the suitable level of the concerned Job role for assessments. The candidates enrolled will be assessed by the Assessment Agency affiliated with the Sector Skill Council on the basis of assessment criteria decided by Sector Skill Council (SSC). The candidate will need to pass in the minimum assessment criteria of a particular QP decided by the SSC. Successfully assessed candidates with a valid Aadhaar or alternate ID (as per process) will be eligible for QP-NOS based Certification.
23	**Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, reliable and fair and show that these are in line with the requirements of the NSQF.** A robust technology enabled assessment methodology has been designed keeping in mind the geographical/Physical constraints and target segment which assess a trainee's knowledge and skill set through three methods: a. An offline Tablet based test through the use of Multiple-Choice Text and Picture based questions in vernacular languages b. Actual demonstration on the field c. Viva **AMHSSC's assessment strategy:**

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	• Question sets are developed as per the weightage of each NOS of the Qualification Pack. • Assessment criteria for each Qualification Pack developed, in which each Performance criteria (PC) assigned marks based on NOS • Question Bank is developed to assess the theoretical and practical knowledge. To ensure the quality, each trainee get different set of question • Empanelment of subject matter expert as assessor primarily from the Industry to assess trainee specifically on practical skills as per Industry demands Assessments are preferably conducted on tablets or pen or papers in regional languages according to the requirement.

Please attach most relevant and recent documents giving further information about assessment and/or RPL.
Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

ASSESSMENT EVIDENCE

Complete a grid for each component as listed in "Formal structure of the the qualification" in the Summary.

NOTE: this grid can be replaced by any part of the qualification documentation which shows the same information – ie Learning Outcomes to be assessed, assessment criteria and the means of assessment.

24. Assessment evidences
Title of Component:

Outcomes to be assessed/NOSs to be assessed	**Assessment criteria for the outcome**
Hazards and potential risks associated with the process, guidelines for medical emergencies and evacuation process; gender & PwD sensitization	PC1. Comply with health, safety gender and PwD (People with disability) related instructions applicable to the workplace. PC2. Actively participate in mock drills/evacuation procedures and group discussions related to a safe and secure work place. PC3. Training sensitization programs for gender and PwD awareness organized at the workplace. PC4. Use and maintain materials and equipment as per protocol.

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	PC5. Capable to perform first-aid, firefighting or any other emergency response procedures and follow organization procedures for shutdown and evacuation when required PC6. Monitor the work place and processes for potential risks/ threats to supervisors or other authorized personnel and ensure gender equality and PwD (People with disability) security.
Means of assessment 1	Assessment online and Tab based
Means of assessment 2 Add boxes as required.	Offline Assessment(with equipment required)
Pass/Fail	

Outcomes to be assessed/NOSs to be assessed	**Assessment criteria for the outcome**
Comply with industry, and organizational requirements and greening of job roles	PC1. Carry out work functions in accordance with organizational standards, greening solutions, procedures, policies, legislation and regulations. PC2. Apply and follow these policies and procedures within your work practices and inculcate sustainable consumption practices PC3. Actively get involved in improving the performance of the organization in line with their own role and responsibilities and support adaptation to more environmentally friendly processes. PC4. Handle materials, equipment, computer and software safely and correctly to maintain a clean and hazard free working area and support adaptation to more environmentally friendly processes PC5. Carry out running maintenance and/or cleaning within one's responsibility and agreed schedules and Deal with work interruptions

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	effectively. PC6. Report unsafe equipment and other dangerous occurrences to concerned personnel PC7. Use cleaning equipment and methods appropriate for the work to be carried out PC8. Request for upgrading of system or software when required for effective working and maintain a backup file when working on various design software PC9. All soft copies of design work to be maintained in files as well for future reference
Means of assessment 1	Assessment online and Tab based
Means of assessment 2 Add boxes as required.	Offline Assessment(with equipment required)
Pass/Fail	

Outcomes to be assessed/NOSs to be assessed	**Assessment criteria for the outcome**
Maintain the work area and tools	PC1. Handle materials and tools (safely and correctlyto maintain a clean and hazard free working area PC2. Use correct lifting and handling procedures PC3. Use materials efficiently to minimize wastage and dispose of waste safely at the designated location. PC4. Carry out running maintenance and/or cleaning within one's responsibility and agreed schedules PC5. Report any unsafe or damaged equipment and other dangerous occurrences to the authorized personnel PC6. Work in a comfortable position and maintain

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	correct posture PC7. Use cleaning equipment and methods appropriate for the work to be carried out PC8. Store cleaning equipment safely after use
Means of assessment 1	Assessment online and Tab based
Means of assessment 2 Add boxes as required.	Offline Assessment(with equipment required)
Pass/Fail	

Outcomes to be assessed/NOSs to be assessed	**Assessment criteria for the outcome**
• Prepare for fabric laying operation • Carry out fabric laying	PC1. Make sure the work area, tools (scissor, end cutter, marker, measuring tape, ruler, etc.) And equipment is clean, safe to use and free from hazards as per the specified organizational standards PC2. Obtain and check the data on the work ticket or job card and carry out functions in line with the responsibilities of job role PC3. Agree and review your agreed upon work targets with your supervisor and check for special instructions, if any PC4. Set up the fabric laying up machine, tools and materials as per the operating procedures PC5. Minimize wastage and dispose off waste materials safely by adhering to the standard operating procedures PC6. Carry out operations at a rate which maintains work flow and meets production targets PC7. Return re-useable materials as per the standard operating procedures PC8. Work in conformance to company quality standards; legal requirements, organizational policies and procedures

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	PC9. Follow company reporting procedures about defective tools which affect work and report risks/ problems likely to affect services to the relevant person promptly and accurately PC10. Follow organizational protocol for asking questions to obtain more information on tasks when the instructions are unclear and finalize the options with the supervisor, in case of queries PC11. Ensure the fabric roll is loaded on to the laying table as per the standard procedures and the fabric is not damaged during movement and handling PC12. Ensure that the markers are placed appropriately on the laying table as per the operating procedures PC13. Level, cut and fold the fabric as per the work instruction PC14. Follow the quality procedures to identify basic fabric fault PC15. Minimize and dispose the waste materials in the approved manner PC16. Follow the organizational procedures to keep the work area clean and safe PC17. Report risks/ problems likely to affect services to the relevant person promptly and accurately
Means of assessment 1	Assessment online and Tab based
Means of assessment 2 Add boxes as required.	Offline Assessment(with equipment required)
Pass/Fail	

Job Role: Layerman
Qualification Pack: **AMH/Q0201 v2.0**

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Sector Skill Council: **Apparel, Made-ups & Home Furnishing Sector Skill Council (AMHSSC)**

Assessment Guidelines:

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC
3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS. examination/training center(as per assessment criteria below)
4. Individual assessment agencies will create unique question papers for theory part for each candidate at each.
5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criterion.
6. To pass the Qualification Pack, every trainee should score a minimum of 70% aggregate in QP.
7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

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AMH/N0103: Maintain health, safety and secure work place with Gender and PwD Sensitization

PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
		22	12	-	6
PC1	Comply with health, safety gender and PwD (People with disability) related instructions applicable to the workplace.	4	2	-	1
PC2	Actively participate in mock drills/evacuation procedures and group discussions related to a safe and secure work place.	4	2	-	1
PC3	Training sensitization programs for	4	2	-	1

	gender and PwD awareness organized at the workplace.				
PC4	Use and maintain materials and equipment as per protocol.	3	2	-	1
PC5	Capable to perform first-aid, firefighting or any other emergency response procedures and follow organization procedures for shutdown and evacuation when required	4	2	-	1
PC6	Monitor the work place and processes for potential risks/ threats to supervisors or other authorized personnel and ensure gender equality and PwD (People with disability) security.	3	2	-	1
	NOS Total	**22**	**12**	**-**	**6**

AMH/N0104: Comply with industry, regulatory, organizational requirements and Greening of Job Roles

PC	**Assessment Criteria for Outcomes**	**Theory Marks**	**Practical Marks**	**Project Marks**	**Viva Marks**
		20	10		10
PC1	Carry out work functions in accordance with organizational standards, greening solutions, procedures, policies, legislation and regulations.	2	1	-	1
PC2	Apply and follow these policies and procedures within your work practices and inculcate sustainable consumption practices	2	1	-	1
PC3	Actively get involved in improving the performance of the organization in line with their own role and responsibilities and support adaptation to more environmentally friendly processes.	2	1	-	1
PC4	Handle materials, equipment, computer and software safely and correctly to maintain a clean and hazard free working area and support adaptation to more environmentally friendly processes	3	2	-	2

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PC5	Carry out running maintenance and/or cleaning within one's responsibility and agreed schedules and Deal with work interruptions effectively.	3	1	-	1
PC6	Report unsafe equipment and other dangerous occurrences to concerned personnel	2	1	-	1
PC7	Use cleaning equipment and methods appropriate for the work to be carried out	2	1	-	1
PC8	Request for upgrading of system or software when required for effective working and maintain a backup file when working on various design software	2	1	-	1
PC9	All soft copies of design work to be maintained in files as well for future reference	2	1	-	1
	NOS Total	**20**	**10**		**10**
AMH/N0106: Maintain work area and tools					
		10	**25**	**-**	**5**
PC1	Handle materials and tools (safely and correctly to maintain a clean and hazard free working area	1	3	-	0.5
PC2	Use correct lifting and handling procedures	1	3	-	-
PC3	Use materials efficiently to minimize wastage and dispose of waste safely at the designated location.	2	2	-	0.5
PC4	Carry out running maintenance and/or cleaning within one's responsibility and agreed schedules	2	5	-	0.5
PC5	Report any unsafe or damaged equipment and other dangerous occurrences to the authorized personnel	1	2	-	0.5
PC6	Work in a comfortable position and maintain correct posture	1	3	-	1

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PC7	Use cleaning equipment and methods appropriate for the work to be carried out	1	3	-	1
PC8	Store cleaning equipment safely after use	1	4	-	1
	NOS Total	**10**	**25**	**-**	**5**
AMH/N0201: Carry out fabric laying operation					
		40	**170**	**-**	**20**
		27	**72**	**-**	**12**
PC1	Make sure the work area, tools (scissor, end cutter, marker, measuring tape, ruler, etc.) And equipment is clean, safe to use and free from hazards as per the specified organizational standards	3	10	-	2
PC2	Obtain and check the data on the work ticket or job card and carry out functions in line with the responsibilities of job role	5	10	-	2
PC3	Agree and review your agreed upon work targets with your supervisor and check for special instructions, if any	-	3	-	1
PC4	Set up the fabric laying up machine, tools and materials as per the operating procedures	5	20	-	2
PC5	Minimize wastage and dispose of waste materials safely by adhering to the standard operating procedures	5	3	-	1
PC6	Carry out operations at a rate which maintains work flow and meets production targets	3	6	-	1
PC7	Return re-useable materials as per the standard operating procedures	-	5	-	1
PC8	Work in conformance to company quality standards; legal requirements, organizational policies and procedures	3	10	-	1
PC9	Follow company reporting				

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	procedures about defective tools which affect work and report risks/ problems likely to affect services to the relevant person promptly and accurately	3	5	-	1
	Carry out fabric laying	**13**	**98**	**-**	**8**
PC10	Follow organizational protocol for asking questions to obtain more information on tasks when the instructions are unclear and finalize the options with the supervisor, in case of queries	3	5	-	1
PC 11	Ensure the fabric roll is loaded on to the laying table as per the standard procedures and the fabric is not damaged during movement and handling	2	15	-	1
PC 12	Ensure that the markers are placed appropriately on the laying table as per the operating procedures	2	30	-	1
PC 13	Level, cut and fold the fabric as per the work instruction	2	30	-	1
PC 14	Follow the quality procedures to identify basic fabric fault	1	5	-	1
PC 15	Minimize and dispose the waste materials in the approved manner	1	3	-	1
PC 16	Follow the organizational procedures to keep the work area clean and safe	1	5	-	1
PC 17	Report risks/ problems likely to affect services to the relevant person promptly and accurately	1	5	-	1
	NOS Total	**40**	**170**	**-**	**20**

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SECTION 2

25. EVIDENCE OF LEVEL

OPTION A

Title/ Name of qualification/ component:			**Level: 2**
NSQF Domain	**Key Requirement of job role**	**How the outcomes relate to the NSQF level descriptors**	**NSQF Level**
Process	• He is required to know the various basic fabric defects while laying the fabric for cutting of the products like pants, plackets, curtains etc. • He is required to sort out the tools and set up the fabric laying machine. • He is required to know how to measure the fabric, methods of laying the various fabrics by hand or machines depending on the texture, width of the fabric, length of the table keeping in mind the required tension while layering and cut the fabric and folding as per the work instruction.	A Layerman's job is in the pre- production stage which is a routine job with laid down procedures and activities.	2
Professional knowledge	• He should have the knowledge of markers and be able to identify, Identify and understand the significance of the shading. He should know basic Fabric faults (Holes, Slubs, Knots, etc), and aware of fabric grouping procedures. • He must know the procedure to fill in a lay sheet and have knowledge of splicing, end-bits, off-cuts, bowing etc	A Layerman should know fabric laying procedure, significance of fabric laying process various types of fabrics and respective laying procedures.	2

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	fabric folding procedures and significance. He should be able to measure the fabric using measuring tape and laying up allowance knowledge and its significance.		
Professional skill	• He carries out a routine job with set procedures for laying different types of fabrics after properly measuring the fabric. • He should raise alarm and use safe and correct procedure of handling equipment and machinery. • He must identify, report malfunctions in machinery and equipment and correct them if possible. • He should identify and report service malfunctions and chemical leaks and keep work area free from potential hazards. • He should report to supervisors and other authorized personnel for assistance and practice a customer service oriented approach.	A Layerman takes appropriate decisions regarding his responsibilities.	2
Core Skills	• He should be able to read the instructions and write the report of daily work • He should communicate well with his superiors and read and understand	The job holder must have Core Skills which will include: Writing Skills, Reading Skills, Oral and Communication (Listening and Speaking).	2

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	basic English and local language and have knowledge of numerals, basic math. • He must plan and manage work routine based on company procedure and respond to emergencies, accidents or fire at the workplace and evacuate the premises and help others in need while doing so . • He must value of physical fitness, personal hygiene and good habits. • He should positively influence your team members into following procedures and participate and influence your organization's response towards these procedures		
Responsibility	• The key responsibility of a Layer Man is to inspect the fabric to identify the presence of any basic fabric faults, laying and cutting the fabric as per specified length before the fabric is passed on to the parts cutting stage under the supervision of seniors	The key responsibility of a Layerman is to inspect the fabric to identify the presence of any basic fabric faults: and carry out laying and cutting of the fabric as per specified length for garment production	3

OPTION B

Title/ Name of qualification/ component:			**Level: 2**
NSQF Domain	**Key requirements of the Job role**	**How the Job Roles related to the NSQF Level descriptors**	**NSQF Level**

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Process			
Professional knowledge			
Professional skill			
Core Skills			
Responsibility			

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SECTION 3
EVIDENCE OF NEED

<table>
<tr><td>26</td><td>What evidence is there that the qualification is needed? What is the estimated uptake of this qualification and what is the basis of this estimate?</td></tr>
<tr><td>Basis</td><td></td></tr>
<tr><td>Need of the qualification</td><td>While collecting data from the companies for the occupational map, we also took feedback from industry, which was collected with respect to roles for which qualification packs development, was to be prioritized. This was largely based on volume of people required, quantitative and qualitative shortfall which the Industry feels they face.</td></tr>
<tr><td>Industry Relevance</td><td>Governing council of AMHSSC gave final approval and endorsement for the same. The number of industries which validated the job role is 15.
(Small – 5 , Medium – 5 and Large – 5)</td></tr>
<tr><td>Usage of the qualification</td><td>Skills Gap analysis Reports for industry demand and secondary research data, though these do not lend to accurate demand projection.
Feedback from industry for demand though again sample size may not lend to accurate figures
Training duration, and current and potential training capacity envisaged
An LMIS development initiative is being put in place to be more precise regarding the demand and supply
The employment in clothing and textile industry will be 21.54 million by 2022 and there is an incremental human resource requirement of 6.31 % from the year 2013 till year 2022. Manufacturing of wearing apparels will require 4.58 million people by the year 2022.</td></tr>
<tr><td>Estimated uptake</td><td><table><tr><th>QP/Job Role Name</th><th>"States where Demand exist</th><th>"District where Demand exist</th><th>Projections for the next 3 years</th></tr><tr><td>Layerman</td><td>PAN India</td><td>PAN India</td><td>1000</td></tr></table></td></tr>
<tr><td>27</td><td>Recommendation from the concerned Line Ministry of the Government/Regulatory Body. To be supported by documentary evidences</td></tr>
</table>

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28	**What steps were taken to ensure that the qualification(s) does (do) not duplicate already existing or planned qualifications in the NSQF? Give justification for presenting a duplicate qualification** NSDC list of Approved and Under-Development QPs was checked prior to commissioning the work • NSDC QRC team also confirmed the same
29	**What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated? Specify the review process here** Agencies have been appointed by the SSC to interact with training providers to gather feedback in implementation. • Monitoring of results of assessments • Employer feedback will be sought post-placement • A formal review is scheduled in two year time

Please attach most relevant and recent documents giving further information about any of the topics above.
Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

SECTION 4
EVIDENCE OF PROGRESSION

30	**What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector?** ***Show the career map here to reflect the clear progression*** What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector? The extent to which a labour is trained and educated affects its mobility. To ensure horizontal and vertical mobility the Qualifications pack have been tailored in a manner that it states all the required skills for a particular job role and ensures increase in developmental level when skills are practiced over time. ***Layer Man can progress as Fabric Checker with vertical mobility.***

Please attach most relevant and recent documents giving further information about any of the topics above.

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Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

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