

CONTACT DETAILS OF THE BODY SUBMITTING THE QUALIFICATION FILE

Name and address of submitting body:

Banking, Financial Services & Insurance (BFSI) Sector Skill Council of India
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Name and contact details of individual dealing with the submission

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NCVET Code

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2022/BFSI/BFSISSC/06060

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List of 7 documents submitted in support of the Qualifications File

1. Occupational Map of BFSI Sector
2. Qualification – Accounts Assistant
3. Model Curriculum – Accounts Assistant
4. About BFSI Sector
5. BFSI Labour Market Report
6. Industry Validation (from 30 companies)
7. Industry Validation Summary

- SUMMARY**

1	Qualification Title:	Accounts Assistant
2	Qualification Code, if any	BSC/Q8101
3	NCO code and occupation	NCO-2015/ 4311.9900 Finance and Accounts
4	Nature and purpose of the qualification (Please specify whether qualification is short term or long term)	Accounts Assistant is an important occupation where the person maintains records of receipts, payments and provisions; compiles periodic bank reconciliation statement and depreciation schedules; and presents any other defined report to senior(s). The qualification is a short term qualification
5	Body/bodies which will award the qualification	BFSI Sector Skill Council of India
6	Body which will accredit providers to offer courses leading to the qualification	BFSI Sector Skill Council of India
7	Whether accreditation/affiliation norms are already in place or not, if applicable (if yes, attach a copy)	Not Applicable
8	Occupation(s) to which the qualification gives access	Finance & Accounts
9	Job description of the occupation	The individual at work is responsible for maintaining records of receipts, payments and provisions; compiles periodic bank reconciliation statement and depreciation schedules and presents any other defined report to senior(s).
10	Licensing requirements	N/A

11	Statutory and Regulatory requirement of the relevant sector (documentary evidence to be provided)	N/A
12	Level of the qualification in the NSQF	Level 4
13	Anticipated volume of training/ learning required to complete the qualification	480 hours (330 hrs of training + 150 hrs of OJT)
14	Indicative list of training tools required to deliver this qualification	Training kit (Trainer guide, Presentations), White board, Marker, Projector screen, Power Point Presentation Laptop with charger, Participant Handbook and Related Standard Operating Procedures, 2.1 Laptop External Speakers, Sample formats of Vouchers, Invoices, Receipts, Credit Note, Debit Note, Financial Statement, Salary Slip, PAN, TAN, GST Certificates, Sample ITR Return, GST Return, TDS Certificates etc, Sample form, formats, Related Standard Operating Procedures (as a part of PH), etc., Sample of escalation matrix, Organisation structure, Personal Protection Equipment: Safety glasses, Head protection, Rubber gloves, Safety footwear, Fire extinguisher, First aid kit, Sample reports, Materials and tools and equipment used at work, Energy saving devices, Non-recyclable, recyclable waste bins.
15	Entry requirements and/or recommendations and minimum age	Class 12th Pass + 6 months relevant work experience OR Class 10th Pass + ITI (2 years

		<p>after Class 10th) OR Class 10th Pass and pursuing continuous regular schooling OR 3 year Diploma (after 10th) OR Previous relevant Qualification of NSQF level 3 + 2 years relevant work experience</p> <p>Min Age: 18 Years</p>
16	Progression from the qualification (Please show Professional and academic progression):	Assistant Manager < Deputy Manager < Accounts Manager
17	Arrangements for the Recognition of Prior learning (RPL)	Assessments under RPL are carried out as per the normal assessment process followed by BFSI.
18	International comparability where known (research evidence to be provided)	To be established
19	Date of planned review of the qualification	Every three years from the date of approval of the qualification.
20	Formal structure of the qualification Mandatory components	

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(A)	Title of component and identification code/NOSs/Learning outcomes	Estimated size (learning hours) TH + PR+ OJT=TOTAL	Level
1	Bridge Module	06 + 0 + 0 = 06	
2	BSC/N8101 Prepare tax compliance related documents	27 + 30 + 33 = 90	4
3	BSC/N8102 Prepare and perform payroll function	24 + 30 + 26 = 80	4
4	BSC/N8103 Prepare receipt and payment voucher	25 + 30 + 25 = 80	4
5	BSC/N8104 Understand and book credit purchases and sales	25 + 30 + 25 = 80	4
6	BSC/N8105 Prepare financial statements	25 + 39 + 26 = 90	4
7	BSC/N9903: Maintain data integrity using digital tools	04 + 05 + 03 = 12	4
8	BSC/N9904: Communicate effectively and maintain inclusivity at the workplace	04 + 05 + 03 = 12	4
9	SSC/N9003: Maintain a healthy, safe and secure working environment	04 + 05 + 03 = 12	4
10	SGJ/N1702: Optimize resource utilization at workplace	06 + 06 + 06 = 18	3
	Sub Total (A)	480 hours	
	Optional components N/A		

SECTION 1
ASSESSMENT

21	<p>Body/Bodies which will carry out assessment:</p> <p>The below list of Assessment agency will perform the computer-based assessment.</p> <ol style="list-style-type: none"> 1. Confederation of Indian Industry (CII) 2. CoCubes Technologies Pvt Ltd 3. Mettl-Assessment Science Expert 4. IRIS Corporate Solutions Private Limited 5. Navriti 6. Skill Mantra
22	<p>How will RPL assessment be managed and who will carry it out?</p> <p>RPL Assessments will be carried out by the same Assessment agencies as mentioned above.</p>
23	<p>Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, reliable and fair and show that these are in line with the requirements of the NSQF.</p> <p>The emphasis is on practical demonstration of skills and knowledge based on the performance criteria. The assessment papers are developed by Subject Matter Experts (SME) as per the performance and assessment criteria mentioned in the Qualification. The assessments papers are also checked for the various outcome-based parameters such as quality, time taken, precision, tools & equipment requirement etc. The assessment sets are then reviewed by BFSI SSC official for consistency.</p> <p>The assessment results are backed by evidences collected by assessors.</p> <ol style="list-style-type: none"> 1 The assessor needs to collect a copy of the attendance for the training done under the scheme. The attendance sheets are signed and stamped by the In charge / Head of the Training Centre. 2 The assessor needs to verify the authenticity of the candidate by checking the photo ID card issued by the institute as well as any one Photo ID card issued by the Central Government. The same needs to be mentioned in the attendance sheet. In case of suspicion, the assessor should authenticate and cross verify trainee's credentials in the enrolment form. 3 The assessor needs to punch the trainee's roll number on all the testpieces. 4 The assessor can take a photograph of all the students along with the assessor standing in the middle and with the centre name/banner at the back as evidence.

	<p>5 The assessor also needs to carry a photo ID card.</p> <p>The assessment agencies are instructed to hire assessors with integrity, reliability and fairness. Each assessor shall sign a document with its assessment agency by which they commit themselves to comply with the rules of confidentiality and conflict of interest, independence from commercial and other interests that would compromise impartiality of the assessments.</p>
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24. Assessment evidences

Title of Component: Accounts Executive

Outcomes to be assessed/NOSs to be assessed	Assessment criteria for the outcome
1. BSC/N8101: Prepare tax compliance related documents	<ul style="list-style-type: none"> • Understand the tax terminologies and computations • Access tax compliance related documents • Ascertain different types of tax liabilities • Prepare tax challan • Pay taxes to government • Perform the accounting entry • Perform filing and record keeping • Perform general administrative tasks
2. BSC/N8102 Prepare and perform payroll function	<ul style="list-style-type: none"> • Understand the components of salary and its details • Obtain and understand the salary register • Maintain records of employees, verifying their details and understanding the relevance of documents • Record the earning/salary detail

	<ul style="list-style-type: none">• Understand salary deduction• Have access to relevant and reference document• Obtain salary journal• Make adjustments regarding deduction• Understand statutory deduction• Seek and receive Income Tax declarations from employee• Prepare advice statement relating to Income Tax• Prepare advice statement relating to Professional Tax Deduction• Understand the details regarding PF deductions• Prepare advice statement relating to Provident Fund (PF) Deduction.• Understand the details regarding ESI deductions• Prepare Net salary statement• Prepare summary details of earnings of employees and deductions to be made from employee's salaries• File and maintain records
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<p>3. BSC/N8103 Prepare receipt and payment voucher</p>	<ul style="list-style-type: none">• Understand accounting software used by the company• Identify and understand the defined receipts and payments• Verify the documents• Generate transactional documents• Record the receipts into the books of accounts• Prepare mode of payment• Ascertain the amount payable to the supplier and preparing the payment• Obtain the payment voucher• Record payments in the books of accounts <p>Raise invoice on the customer Verify the invoice raised on the customer and its value Verify the value in the invoice and mode of receipt (cash/cheque/DD (Demand Draft)/ NEFT (National Electronic Fund Transfer)</p> <ul style="list-style-type: none">• Maintain records• Understand the concept of reconciliation• Achieve minimal pass standards of language proficiency• Prepare BRS worksheet• Prepare accounting for deviation entries• File the document for future reference/audit purposes• Maintain the documents as per the accounting period• Execute cash management• Execute inventory management
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	<ul style="list-style-type: none"> • Perform General/Administrative Tasks
<p>4. BSC/N8104 Understand and book credit purchases and sales</p>	<ul style="list-style-type: none"> • Understand the purchase journal and sales journal • Understand the customer purchase order and sales order • Understand details regarding the payment particulars • Understand the delivery challan • Understand the supplier and his category • Obtain and check documents related to purchase and sales • Record data in the purchase journal • Record data in the sales journal • Pass accounting in the purchase journal • Obtain authorization from Senior/Manager • Identify and understand the transaction prompting documents, relevance of master documents and its contents • Perform General/ Administrative tasks

<p>5. BSC/N8105 Prepare financial statements</p>	<ul style="list-style-type: none"> • Understand the concept of provisions • Provide for doubtful debts • Provide for expenses • Provide for prepaid expenses • Understand the Concept of Depreciation • Prepare assets list • Prepare statement for calculation of depreciation • Calculate the amount of depreciation on assets to be provided for the year Record the Depreciation into the books of accounts Prepare and present Reports on Profit and Loss account Prepare and present reports on Ledger balances (with details) Prepare and present reports on Balance sheet Understand accounting software used by the company • Update accounts • Select the voucher type • Pass accounting entry in the books of accounts
<p>6. BSC/N9903: Maintain data integrity using digital tools</p>	<ul style="list-style-type: none"> • Maintain data integrity • Maintain data privacy and security
<p>7. BSC/N9904: Communicate effectively and maintain inclusivity at the workplace</p>	<ul style="list-style-type: none"> • Communicate effectively with customers and colleagues • Maintain ethical behaviour and inclusivity
<p>8. SSC/N9003: Maintain a healthy, safe and secure working environment</p>	<ul style="list-style-type: none"> • Ensure compliance • Follow safety procedure
<p>9. SGJ/N1702: Optimize resource utilization at workplace</p>	<ul style="list-style-type: none"> • Material conservation practices • Energy/electricity

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	conservation practices <ul style="list-style-type: none">• Effective waste management/recycling practices
Means of assessment 1 on	The assessment for the theory part will be based on knowledge bank of questions created by SSC.
Pass/Fail Marks	A trainee will have to score a minimum of 50% to successfully clear the assessment.

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SECTION 2**25. EVIDENCE OF LEVEL**

Summary of Direct Evidence:

Justify the NSQF level allocated to the Qf by building upon the five descriptors of NSQF. Explain the reasons for allocating the level to the Qf.

The candidate will be expected to independently check and verify eligibility of the loan application, prepare the credit appraisal memorandum and forward the loan application form for sanction. The person is also expected to maintain a record of loan applications, credit appraisal memorandum and other supporting documents as per standard procedures.

Title/Name of qualification/component: Accounts Assistant			Level: 4
NSQF Domain	Key requirements of the job role	How the job role relates to the NSQF level descriptors	NSQF Level
Process	<p>Job that requires well developed skill, with clear choice of procedures in familiar context.</p> <ul style="list-style-type: none"> • Prepare tax compliance related documents • Prepare and perform payroll function • Prepare receipt and payment voucher • Understand and book credit purchases and sales • Prepare financial statements • Communicate effectively and maintain inclusivity at the workplace 	<ul style="list-style-type: none"> • An Accounts Assistant is responsible for maintaining records of receipts, payments and provisions; compiles periodic bank reconciliation statement and depreciation schedules and presents any other defined report to senior(s). The person will be carrying out the work in familiar, predictable, routine, situation of clear choice. 	4

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	<ul style="list-style-type: none"> • Maintain data integrity using digital tools • Maintain a healthy, safe and secure working environment • Optimize resource utilization at workplace 	<ul style="list-style-type: none"> • Hence Level 4 	
Professional knowledge	<p>Knowledge of facts, principles, processes and general concepts, in a field of work or study.</p> <ul style="list-style-type: none"> • Discuss about the Banking Industry and its sub-sectors • State the role and responsibilities of an Accounts Executive • Explain in detail tax terminologies such as input tax credit, output tax, TDS, tax collected at source (TCS) and rates of TDS, input Value Added Tax (VAT), output tax, and/or Goods and Services Tax (GST),etc. • Differentiate between the different types/rates of taxes that are applicable to the business transactions • list GST rates of different HS-code-wise items • Explain Accounting principles • Explain Accounting concepts and techniques for recording transactions 	<ul style="list-style-type: none"> • An Account Assistant should be well acquainted with the principles, practices in GST, TDS, TCS, accounting and book keeping and general concepts regarding preparation of financial statement, profit and loss accounts, taxation • Hence Level 4 	4

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	<ul style="list-style-type: none">• Explain financial concepts such as calculation of tax liabilities ST, VAT, GST, etc.• Elaborate on Tax rates and computation of TDS, TCS, and net value of taxable goods / supplies under GST• Elaborate on TCS and electronic cash ledger under GST Stipulated timelines for depositing taxes, including GST, to government or tax authority• classify the suppliers list according to payment priority, category of supplier etc• classify the customers list according to the category and collection• Describe in detail the rules for refund under GST• Describe in detail the Tax laws and tariffs as applicable to the business, especially, GST Law• Explain Transaction processing• Explain processes and methods of collections and payments to different customers/ suppliers• Explain accounting processes and procedures to record the details of invoice• Differentiate between invoice and other supported documents such as purchase		
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	<p>order, delivery.</p> <ul style="list-style-type: none">• Discuss the importance of professionalism, etiquette, and code of ethics to be maintained at the workplace• List some active listening techniques• Describe the methods and importance of effective communication• Recall various ways to handle complaints and conflicts• State the importance of helping the colleagues with specific issues and problems• Outline the procedure of receiving feedback constructively• Explain the standard policies on gender and age sensitivity and People with Disabilities (PwD)• Discuss the usage of digital technology to capture data• Describe various ways to check data for accuracy and validity• Explain the procedure to generate reports for data analysis• Discuss the standard processes and protocols to be maintained for data integrity• Describe the methods to secure digital and paper documents		
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	<ul style="list-style-type: none">• Elaborate the standard procedures for disposing of the digital and paper records and dissemination of data• Discuss the legislative requirements and standard procedures for health, safety, and security and the role and responsibility of a Accounts Executive concerning the same• Discuss the concept, types, and reporting procedure of health and safety hazards found at the workplace• Outline the limits of an Account Executive’s responsibility for dealing with hazards• Discuss the standard emergency procedures for different emergencies and the importance of following them• Discuss various types of breaches in health, safety, and security, and procedure to report the same• Elaborate the evacuation procedures for workers and visitors• Discuss the ways to summon medical assistance and the emergency services, where necessary• List the types of hazards, risks, and threats associated with handling different materials• Discuss organizational procedures for minimizing waste	NSQC Approved	
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	<ul style="list-style-type: none"> • Elucidate practices of efficient and inefficient management and utilization of material and water at the workplace • Discuss the ways to manage material and water usage at work effectively • List the energy-efficient devices that are used in the job • Discuss the ways to identify electrical problems that can arise during work • State the impact of improperly connected electrical equipment and appliances on the tasks being performed • Explain the ways to manage various types of recyclables, non-recyclable, and hazardous waste in different colours colours of dustbins • Discuss the ways to minimize various types of pollution 		
<p>Professional skill</p>	<p>A range of cognitive and practical skills required to accomplish tasks and solve problems by selecting and applying basic methods, tools, materials and information.</p> <ul style="list-style-type: none"> • Identify the transactions that attract TDS and on which TDS rules are to be applied • Identify the transaction value beyond which TDS rules are applicable • Identify the transactions that need to be 	<ul style="list-style-type: none"> • An Accounts Assistant has to apply professional skills to perform routine operations and solve work related day-to-day problems using quality concepts as per the organizational service standards. • Hence Level 4 	<p>4</p>

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	<p>recorded in the books of accounts</p> <ul style="list-style-type: none">• Identify whether the balances in bank statement & ledger are accurate and/or note the deviation• Identify and understand the various ledger accounts• Identify the transactions that are either omitted or not recorded in any one of the documents• Identify and understand the defined receipts and payments• Identify any interest income, commission, loan and refund received by the company/employee• Identify, understand and differentiate the supplier of capital goods• Identify, understand and differentiate the supplier of services• Identify and understand the transaction prompting documents, relevance of master documents and its contents• Identify and report any discrepancies to the notice of seniors• Apply provisions of input credit for vat (value added tax) in case of purchase of goods• Apply provisions of vat(value added tax) in case of sales of goods	<p>NSQC Approved</p>	
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	<ul style="list-style-type: none">• Apply provisions of service tax in case of sales of services• Resolve tax related issues and concerns• Identify immediate or temporary solutions to resolve delays• Complete accurate, well written work with attention to detail• Take initiatives and deliver results set by organization and respective seniors• Take the process forward after getting approval for sales and purchase journal from the senior/manager with whom such authority rests• Apply, analyze, and evaluate the information gathered from observation, experience• Make decisions on suitable courses of action• Plan and organize your work to meet health, safety and security requirements• Build and maintain positive and effective relationships with colleagues and customers• Analyze data and activities• Apply balanced judgments to different situations• Check that the work is complete and free from errors• Work effectively in a team environment		
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	<ul style="list-style-type: none"> • Identify and refer anomalies • Help reach agreements with colleagues • Keep up to date with changes, procedures and practices in the job role • Record data on waste disposal at workplace • Complete statutory documents relevant to safety and hygiene • Make timely decisions for efficient utilization of resources • Complete tasks efficiently and accurately within stipulated time • Work with supervisors/team members to carry out work related tasks • Identify cause and effect of greening of jobs • Organize all supporting documents • Resolve concerns related to documentation or contract terms 		
Core skill	<p>Language to Communicate : written or oral with clarity</p> <ul style="list-style-type: none"> • Read and understand organizational and regulatory guidelines • Read about various accounting procedures and updates • Read mails and information related to various types of documents 	<ul style="list-style-type: none"> • An Accounts Assistant applies the understanding of social skills, health, hygiene and safety practices and procedure of collecting and organising information at workplace. The person should have basic arithmetic and algebraic skills as well as good written & oral communication skills to deal with the 	4

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	<ul style="list-style-type: none">• Read forms and policy directives• Read and understand thoroughly the contents of the salary journal• Read and understand thoroughly the contents of income tax statement• Read and explain terms of collections to customers and other party• Prepare tax challan• Prepare (by referring the documents) a tabular statement detailing the date, particulars and value of transactions that attracts service tax liability, TDS and VAT liability and/or GST.• Prepare (by referring the documents) a tabular statement for each section for TDS, statement detailing the date, particulars and value of transactions on which service tax is already paid (i.e.) service tax paid on expenses that are booked during the period and on which value added tax is already paid (i.e.) tax paid on purchases that are used for further sales during the period• Prepare and present quarterly, half-yearly reports as per requirements• Prepare MIS reports as per company's accounting policy	<p>customers and manager.</p> <ul style="list-style-type: none">• Hence Level 4	
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	<ul style="list-style-type: none">• Prepare advice statement relating to Income Ta• Prepare advice statement relating to Professional Tax Deduction• Prepare advice statement relating to Provident Fund (PF) Deduction.• Prepare Net salary statement• Prepare summary details of earnings of employees and deductions to be made from employee's salaries• Prepare statutory advice statements detailing the type and amount of statutory deductions to be made during the month for each employee• Prepare reports and summary of the receipts/payments for review• Prepare reports on status of overdue customers' accounts and other receipts accounts• Listen and offer service as pertinent to the individual• Communicate clearly with the customer using language that he/she understands• Communicate and share knowledge with peers and supervisors• Differentiate between the critical documents and its relevance in accounting.		
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	<ul style="list-style-type: none">• Make clear, logical decisions regarding the upkeep of documents• Plan the work/tasks at hand• Organize work & time in order to maximize productivity.• Ensure that the entries and assessments are free of error• Address problems arising either due to a technical issue, customer grievance or administration related issues and escalate those issues beyond ones role• Think through the problem, evaluate the possible solution(s) and suggest an optimum /best possible solution(s)• Deal with clients lacking the technical background to solve the problem on their own• Identify immediate or temporary solutions to resolve delays• Use the existing data to arrive at specific data points• Use the existing data points for improving the call resolution time• Use the existing data points to generate required reports for business		
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	<ul style="list-style-type: none"> • Take initiatives and deliver results set by the organization and respective seniors • Consistently obtain feedback and improve performance • Exercise judgment in unforeseen situations which preserve company values and are in line with organizational guidelines 		
Responsibility	<p>Responsibility for own work and learning and some responsibility for others' works and learning.</p> <ul style="list-style-type: none"> • Check for authenticity of the documents and report to the concerned authority regarding any deviation • To update/check for automatic updating regarding any new account • check for receipt through NEFT into the company account • check and verify the suppliers name in whose favour the payment has to be made and the due date for making payment • check whether the voucher concerns the same transaction for which the payment is prepared • check for the supplementing evidential papers/transactional documents to be in place 	<p>An Accounts Assistant is responsible for Preparing tax challan, advice statement relating to Income Tax, advice statement relating to Provident Fund (PF) Deduction, Preparing net salary statement, Bank Reconciliation statement (BRS) , accounts for deviation entries, managing cash and inventory, checking the authenticity of the documents and report, NEFT receipt, supplementing evidential papers/transactional documents, purchase & Sales journal. So, this person takes responsibility for his own work to achieve quality service as per standards.</p> <ul style="list-style-type: none"> • Hence Level 4 	4

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	<ul style="list-style-type: none">• check the requirements of pan and its details• check the agreement process manual for transaction• Obtaining and checking documents related to purchase and sales• Check and verify whether the account type and code already exists for the supplier/customer• Update/check for automatic updating regarding such new account• check for any new assets purchased during the year as recorded in the purchase journal• Maintain and update records of date of joining of new employees• Record and maintain the correct name of the employee as per validated proof• Maintain employee details in the chronological order along with their respective codes• Update and maintain data in orderly manner for easy retrieval at a future date for audit/reference purposes• maintain details of receipts and payments along with their account codes• file and maintain the supplier/customer details• maintain day to day data back up and		
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	<p>restoration of accounts for deviation entries</p> <ul style="list-style-type: none">• maintain stock ledgers, rejection in and rejection out, delivery note, etc• Check the accuracy and validity of the loaded data• Check that the work is complete and free from errors• Check if the equipment/machine is functioning normally before commencing work and rectify wherever required• Maintain data integrity• Maintain data privacy and security• Communicate effectively with customers and colleagues• Maintain ethical behaviour and inclusivity• Ensure compliance• Follow safety procedure• Material conservation practices• Energy/electricity conservation practices• Effective waste management/recycling practices• Collect documents and pre-verify the borrower potential• Perform filing and record keeping• Perform general administrative tasks		
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SECTION 3**EVIDENCE OF NEED**

26	What evidence is there that the qualification is needed? What is the estimated uptake of this qualification and what is the basis of this estimate?		
	Basis	In case of SSC	In case of other Awarding Bodies (Institutes under Central Ministries and states departments)
Need of the qualification	As per the Labour Market Report attached, there is a massive demand for skilled professionals in Retail Asset Management/Central Processing trade.	NA	
Industry Relevance	The industry validation is submitted along with its summary sheet for reference.	NA	
Usage of the qualification	<ul style="list-style-type: none"> • The qualification will be used by training partners (Under • PMKVY, and MES scheme) across the country for training of 25000+ candidates in the next two years. 	NA	
Estimated uptake	The qualification file intends to train and deploy 25000+ candidates under this job role under all the	NA	

	available schemes.
27	<p>Recommendation from the concerned Line Ministry of the Government/Regulatory Body. To be supported by documentary evidences</p> <p>NA</p>
28	<p>What steps were taken to ensure that the qualification(s) does (do) not duplicate already existing or planned qualifications in the NSQF? Give justification for presenting a duplicate qualification</p> <p>This Qualification is has been revised and updated.</p> <p>The qualification discussed above is checked for any duplication across sectors. There is no duplication or pre-existing similar qualifications.</p> <p>This Qf has been developed keeping in mind the industry requirements.</p>
29	<p>What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated? Specify the review process here</p> <ul style="list-style-type: none"> • Agencies have been appointed by the SSC to interact with training providers to gather feedback in implementation. • Monitoring of results of assessments and training delivery • Employer feedback will be sought post-placement • A formal review is scheduled in a 3 years' time

SECTION 4

EVIDENCE OF PROGRESSION

30	<p>What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector?</p> <p>The course curriculum is designed, keeping in mind the horizon of the job role, the candidate will be able to work with any organisations with any one area of the job role. This enhances chances of employment. In case of progression, the candidate can select the area of specialization and progress from an entry level job to Lower-level managerial position with experience and conduct.</p> <p><i>Show the career map here to reflect the clear progression</i></p>
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	Occupational Map for BFSI Sector attached
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BFSI Processing/ Broking/ Payment/ Funds & Investment/ Lending
Finance & Accounts

