

**CONTACT DETAILS OF THE BODY SUBMITTING THE QUALIFICATION FILE**

**Name and address of submitting body:**

Directorate of Jan Shikshan Sansthan  
Ministry of Skill Development & Entrepreneurship  
Government of India

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**Name and contact details of individual dealing with the submission**

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**List of documents submitted in support of the Qualifications File**

1. Model Curriculum – Annexure-I
2. Assessment Guidelines – Annexure-II

Model Curriculum to be added which will include the following:

- Indicative list of tools/equipment to conduct the training
- Trainers' qualification
- Lesson Plan
- Distribution of training duration into theory, practical and employability skills

**NSQF Qualification File****Approved in 18<sup>th</sup> NSQC Meeting – NCVET – Dated 28/04/2022**

## SUMMARY

1	<b>Qualification Title</b>	Assistant Dress Maker								
2	<b>Qualification Code, if any</b>	JSS/ADM/2022								
3	<b>NCO code and occupation</b>	NCO-2015/7531.0100								
4	<b>Nature and purpose of the qualification (Please specify whether qualification is short term or long term)</b>	Short term training								
5	<b>Body/bodies which will award the qualification</b>	Directorate of Jan Shikshan Sansthan								
6	<b>Body which will accredit providers to offer courses leading to the qualification</b>	Directorate of Jan Shikshan Sansthan								
7	<b>Whether accreditation/affiliation norms are already in place or not , if applicable (if yes, attach a copy)</b>	Not Applicable								
8	<b>Occupation(s) to which the qualification gives access</b>	Assistant Dress Maker								
9	<b>Job description of the occupation</b>	The skills acquired will enable the person to stitch dresses for men, women and children. The job include knowledge about various types of cloth, pattern making, stitches, cutting and sewing / designing apparels as per market trend. The person is also able to carry outalteration and correction work as per customer demand. The person will be able to do job work / start their own shop in local market.								
10	<b>Licensing requirements</b>	NA								
11	<b>Statutory and Regulatory requirement of the relevant sector (documentary evidence to be provided)</b>	NA								
12	<b>Level of the qualification in the NSQF</b>	Level-2								
13	<b>Anticipated volume of training/learning required to complete the qualification</b>	<table> <tr> <td>Total</td> <td><b>240 hrs.</b></td> </tr> <tr> <td>Theory</td> <td>60 hrs.</td> </tr> <tr> <td>Practical</td> <td>120 hrs.</td> </tr> <tr> <td>Employability Skills (including LEE)</td> <td>60 hrs.</td> </tr> </table>	Total	<b>240 hrs.</b>	Theory	60 hrs.	Practical	120 hrs.	Employability Skills (including LEE)	60 hrs.
Total	<b>240 hrs.</b>									
Theory	60 hrs.									
Practical	120 hrs.									
Employability Skills (including LEE)	60 hrs.									

14	<p><b>Indicative list of training tools required to deliver this qualification</b></p>	<p>The indicative list of tools of equipment are as below:</p> <ol style="list-style-type: none"> <li>1. Measuring tape</li> <li>2. Pattern Papers &amp; tracing paper</li> <li>3. Tailors Chalk</li> <li>4. Types of Scales: normal straight big ruler, hipcurve, legshaper, pattern master, French curve</li> <li>5. Fabric Cutting Scissors</li> <li>6. Paper Cutting Scissors</li> <li>7. Cutting Table/Pattern Table</li> <li>8. Fabric, good quality muslin mandatory, other types optional for stitching and embroidery, quantity may vary</li> <li>9. Stools for Sewing</li> <li>10. Machine Needle, various sizes</li> <li>11. Hand Needle, various sizes for embroidery and hemming</li> <li>12. Sewing Threads (Surplus thread is used for stitching. The quantity, thread packaging, variety may vary as per requirement)</li> <li>13. Sewing Kit Includes thread clipper/ thumb trimmer, seam ripper, tracing wheel etc</li> <li>14. Domestic Sewing Machines &amp; Attachments (with &amp; without Padle)</li> <li>15. Embroidery thread - packs</li> <li>16. Trims and Accessories like laces, buttons, zippers, (assortment)</li> <li>17. Dress Maker's Pin, Pins &amp; Safety Pins</li> <li>18. Embroidery frame</li> <li>19. Hanger</li> <li>20. Iron and Iron Table</li> <li>21. Garments, Made Ups and Home Furnishing Articles, each</li> <li>22. Small screwdriver with screws</li> <li>23. Bobbin Case</li> <li>24. Bobbin</li> <li>25. White Board with Marker/ Black Board with Chalk and Duster</li> <li>26. First Aid Box</li> <li>27. Teacher's Table &amp; Chair</li> <li>28. Baskets/ Boxes for Storing</li> <li>29. Basic Stationary</li> <li>30. Book/ Manual</li> <li>31. Other books and Documents samples</li> <li>32. Fabric/ Trims and Accessories/ seams types Swatch File</li> </ol>
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## NSQF Qualification File

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15	<b>Entry requirements and/or recommendations and minimum age</b>	Ability to read and write 15 years			
16	<b>Progression from the qualification (Please show Professional and academic progression)</b>	Self Employed Tailor or Micro-Micro Entrepreneur			
17	<b>Arrangements for the Recognition of Prior learning (RPL)</b>	NA			
18	<b>International comparability</b>	NA			
19	<b>Date of planned review of the qualification</b>	Three years from the date of approval of from NCVET			
20	<b>Formal Structure of the qualification Mandatory components</b>	180 Hours Domain Skills + 60 Hours employability Skills			
	<b>Title of component and identification code / NOSs / Learning outcomes</b>	<b>Estimated size (learning hours)</b>			<b>Level</b>
		<b>Theory</b>	<b>Practical</b>	<b>Total</b>	
I.	Introduction	1	1	2	2
II.	Identification and roles of tools & equipment and its maintenance	4	6	10	2
III.	Cutting, Drafting and basic techniques of dress making	25	50	75	2
IV.	Sewing of children, women & menswear	25	55	80	2
V.	Alteration and correction	5	5	10	2
VI.	Market Exposure	0	3	3	2
		<b>60</b>	<b>120</b>	<b>180</b>	
vii	Employability Skills including Life Enrichment Education	60			2
	Sub Total (A)	240			
	(b) Optional Components				
	Sub Total (B)	-			
	<b>Title of component and identification code / NOSs / Learning outcomes</b>	<b>Estimated size (learning hours)</b>			<b>Level</b>
	Total (A+B)	240			

SECTION 1

ASSESSMENT

21	<p><b>Body/Bodies which will carry out assessment:</b></p> <p>A system of evidence-based assessment has been put in place wherein the assessment will be carried out based on a well-defined Assessment Guidelines</p>
22	<p><b>How will RPL assessment be managed and who will carry it out?</b></p> <p>There is no RPL Component in the JSS Scheme</p>
23	<p><b>Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, reliable and fair and show that these are in line with the requirements of the NSQF.</b></p> <p>Evidence based assessment of the beneficiaries will be done through pool of assessors maintained by DJSS. Each candidate is to be assessed for knowledge, skills, behaviour and aptitude. Use of digital tools will be introduced to capture real time assessment data to ensure reliable and fair assessment.</p> <p>The assessment of JSS beneficiaries will have two components i.e., Formative/Internal Assessment and Final/Summative Assessment.</p> <ol style="list-style-type: none"> <li data-bbox="352 1263 1399 1442">i. <b>Formative/Internal Assessment:</b> The formative/internal assessment will be done by the trainer of the centre in consultation with JSS staff-in-charge of the centre. It will be based on candidate's performance in the class throughout the course duration.</li> <li data-bbox="352 1442 1399 1599">ii. <b>Final/Summative Assessment:</b> The final/summative assessment will be done by an assessor other than the trainer of the centre. It will be evidence based assessment and will have written test, practical and viva.</li> </ol> <p><b>Written Test:</b> It should be used to test the knowledge component of the Qualification Pack.</p> <p><b>Practical:</b> This will comprise test(s) to be prepared as per job roles by following appropriate working steps, using necessary tools/equipment and material.</p> <p><b>Viva/ Structured Interview:</b> This tool will be used to assess the knowledge, conceptual understanding and the behavioural aspects as regards the job role and the specific job roles.</p> <p>A candidate will be considered to have qualified the assessments only if</p>

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he/she obtains following minimum marks (Internal and Final assessment test):

Assessment	Maximum marks	Minimum marks
Written Test	15	4
Practical	60	35
Viva Voce	05	1
Formative/Internal Assessment	20	10
Total	100	50

Please attach most relevant and recent documents giving further information about assessment and/or RPL.

Assessment Guidelines are enclosed as **Annexure-II**

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

### ASSESSMENT EVIDENCE

Complete a grid for each component as listed in “Formal structure of the qualification” in the Summary.

NOTE: this grid can be replaced by any part of the qualification documentation which shows the same information – i.e. Learning Outcomes to be assessed, assessment criteria and the means of assessment.

#### 24. Assessment evidence Title of Component:

Outcomes to be assessed/NOSs to be assessed	Assessment criteria for the outcome
Introduction	PC1. Knows about JSS Scheme and the course ‘Assistant Dress Maker’
	PC2. Understands the relevance of the course ‘Assistant Dress Maker’ in income-generation
Maintenance of work area, Identification / Maintenance of material tools and equipment	PC1. Handle materials, machinery, equipment and tools safely and correctly
	PC2. Use materials efficiently to minimize wastage and dispose off waste safely
	PC3. Understands different essential tools and equipment needed for Cutting, Tailoring and Dress Making
	PC4. Knows about tools and measuring instruments and is able to use them properly.
	PC5. Adjusts parts of sewing machine for proper construction quality
Cutting, Drafting and basic techniques of	PC1. Understands different tracing methods on fabric and the methods of achieving precision in cutting and demonstrate application

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dress making	PC2. Understands and applies different seam finishes according to the fabric characteristic
	PC3. Understands and applies different hem finishes according to the fabric characteristic
	PC4. Understands and applies pattern making and cutting of Children, Women, Men's wear
	PC5. Applies principles of drafting to pocket, collar, shirt and trouser
Sewing of children, women & menswear	PC1. Understands and identifies Children's wear, Women's wear and Menswear clothing categories
	PC2. Understands and applies sewing to apparel design for boys
	PC3. Understands and applies sewing to apparel design for girls
	PC4. Understands and applies sewing to apparel design for men
	PC5. Understands and applies sewing to apparel design for women
Alteration and correction	PC1. Check fitting of the dress materials during customers trial or check the measurement
	PC2. Record required alteration needs and instructions on tags or labels and attach them to garments.
	PC3. Carry out alterations as per records and requirement of customer.
Market Exposure	PC1. Recognizes and co-relates designs available in the market with classroom inputs
	PC2. Familiarity with actual local market conditions
Means of assessment 1	Offline Assessment (pen and paper based)
Means of assessment 2 Add boxes as required.	
Pass/Fail	

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SECTION 2

25. EVIDENCE OF LEVEL

Option A

Title / Name of Qualification	Assistant Dress Maker (Level- 2)		
NSQF Domain	Outcomes of the Qualification / Component	How the outcomes relate to the NSQF level descriptors	NSQF Level
Process	The person is required to know to stitch various types of dresses for men/ women and children.	The person will be able to do job work / start their own shop in local market.	2
Professional Knowledge	<ol style="list-style-type: none"> <li>1. Use suitable methodology of taking correct body measurements for customized Cutting, Tailoring and Dress Making</li> <li>2. Use appropriate methodology of creating patterns and make apparel/dress according to standardized sizes</li> <li>3. Analyse design variations and make sample garments</li> </ol>	<p>The person will be aware of the various quality of clothes and market trends.</p> <p>Able to apply his knowledge in measurement, drafting and stitching of various dress materials.</p>	2
Professional Skill	<p>Differentiating good and bad quality clothing, raw materials and tools &amp; equipment</p> <p>Knowing technical skills to handle the customers politely and establish good relations</p> <p>Draft patterns as per requirement of basic and variations of apparel design</p>	The person will be able to establish good customer relationship and run the shop or do job work with capability and capacity.	2



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	Sew garments with appropriate techniques of good quality finishes		
Core Skill	Communication, Customer Service, Digital & Financial Literacy	Able to prepare cost estimates, record keeping and familiarized with online and digital platforms	2
Responsibility	Maintaining good relationship with the customers Ensure quality finishing and keep workplace neat and clean	Assistant Dress Maker is a skilled tailor versed with making customized dresses.	2

## Option B

Title / Name of Qualification	Assistant Dress Maker (Level- 2)		
NSQF Domain	Outcomes of the Qualification / Component	How the outcomes relates to the NSQF level descriptors	NSQF Level

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### SECTION 3 EVIDENCE OF NEED

26.

- **Need of the Qualification**

While adopting the course of Assistant Dress Maker, the DJSS has consulted JSSs regarding the most popular courses in their areas of operations. Further, the data of last 5 years of trained and certified beneficiaries were also referred and it was found that the courses related with Cutting, Tailoring and Dress Making was among the most popular courses with an annual training coverage of more than 1 lakh beneficiaries, out of total training capacity of more than 4 lakh. The major beneficiaries trained in this course were women. The course also opens up opportunities for self-employment in the local market for the beneficiaries. Thus, this course was designed to provide the technical knowledge about the Cutting, Tailoring and Dress Making and simultaneously the employability skills to enable the beneficiaries in setting up their own small ventures.

- **Industry Relevance**

The Course is not purely intended for the wage employment in formal sector rather it is more inclined towards enabling the beneficiaries in learning the skills of various types of dress making which will further makes them self-sufficient (Aatmanirbhar) for self-employment.

- **Usage of the Qualification**

The Qualification will be used in training half a million beneficiaries in next 4 years i.e. FY 2022-23 to FY 2025-26.

FY	Proposed No. of Batches	Proposed Coverage of Beneficiaries
2022-23	4000	1,00,000
2023-24	5000	1,25,000
2024-25	6000	1,50,000
2025-26	7000	1,75,000
<b>Total</b>		<b>5,50,000</b>

- **Estimated Uptake**

Data as above

### 27. Recommendation from the concerned Line Ministry of the Government/Regulatory Body. To be supported by documentary evidence

The course is proposed by the Directorate of Jan Shikshan Sansthan, a subordinate office of Ministry of Skill Development & Entrepreneurship. Internal consultation with the PMKVY and Sankalp Division may be undertaken.

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### **28. What steps were taken to ensure that the qualifications does not duplicate with already existing or planned qualifications in the NSQF? Give Justification for presenting a duplicate qualification**

The proposed qualification Assistant Dress Maker matches with the Self Employed Tailor Course of Apparel Made Ups and Home Furnishing SSC. However, the SSC course is mostly intended towards formal sector of skilling and placement into industries. Whereas, the DJSS course on Assistant Dress Maker intends towards self employment of target beneficiaries in their local market. The distinguishing factor of the DJSS course is incorporation of most common clothing of market which has the maximum potential for enabling the trained beneficiaries in getting gainful employment ranging from working in a tailor shop to opening a tailor shop in the local market. This leads to increase family income and make the beneficiary self-sufficient (Aatmanirbhar)

### **29. What arrangements are in place to monitor and review the qualifications? What data will be used and at what point will the qualifications be revised or updated? Specify the review process here**

The qualifications will be reviewed at an interval of every three years. The factors such as no of enrolled beneficiaries, trained beneficiaries, dropout ratio, nature of job and increase in income of the beneficiaries will be correlated to find out the relevance and success of the qualification.

## **Section 4**

### **EVIDENCE OF PROGRESSION**

### **30. What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector? Show the career map here to reflect the clear progression**

The course has been designed to cater the specific needs of the target beneficiaries of the JSS clientele group i.e. non-literates, neo literates and school dropouts in rural and urban slums. Emphasis was given to include the skills which will enable the beneficiaries in becoming self-employed. The course “Assistant Dress Maker” encompasses the basic in making common dresses demanded in the local areas as well as basic designing of clothing for children wear, men’s wear and women’s wear.

The course will further have a vertical progression in Fashion Designing course/job role of level 3.