



Certificate

CURRICULUM COMPLIANCE TO QUALIFICATION PACK – NATIONAL OCCUPATIONAL STANDARDS

is hereby issued by the

BEAUTY AND WELLNESS SECTOR SKILL COUNCIL

for the

MODEL CURRICULUM

Complying to National Occupational Standards of
Job Role/ Qualification Pack: **Wellness Neurotherapist** QP No. **BWS/Q2301, Level 4**

Date of Issuance: 1st April 2018

Valid up to: 31st March 2020

* Valid up to the next review date of the Qualification Pack



Chairperson
(Beauty & Wellness Sector Skill Council)

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Wellness Neurotherapist

CURRICULUM / SYLLABUS

This program is aimed at training candidates for the job of a “**Wellness Neurotherapist**”, in the “**Beauty and Wellness**” Sector/Industry and aims at building the following key competencies amongst the learner.

Program Name	Wellness Neurotherapist		
Qualification Pack Name & Reference ID.	BWS/Q2301, v1.0		
Version No.	1.0	Version Update Date	01-04-2018
Pre-requisites to Training	Minimum qualification – 10th pass		
Training Outcomes	<p>After completing this programme, participants will be able to:</p> <ul style="list-style-type: none"> • Prepare and maintain work area for neurotherapy procedure: Select and set up the suitable equipment for wellness neurotherapy, adhering to health, safety and hygiene requirements. Explain treatment procedure to the client. • Carry out neurotherapy procedure as per recommendation: Follow appropriate procedures for wellness neurotherapy, in line with relevant occupational health and safety guidelines and industrial standards. • Use basic health and safety practices in neurotherapy workplace: Adhere to the health and safety standards laid out for a neurotherapy workplace. Acquire basic knowledge of first aid, safe practices and accident prevention methods. 		

This course encompasses 3 out of 3 National Occupational Standards (NOS) of **“Wellness Neurotherapist”** Qualification Pack issued by **“Beauty and Wellness Sector Skill Council”**.

Sr. No	Module	Key Learning Outcomes	Equipment Required
1.	<p>Introduction</p> <p>Theory Duration (hh:mm) 08:00</p> <p>Practical Duration (hh:mm) 00:00</p> <p>Corresponding NOS Code Bridge Module</p>	<ul style="list-style-type: none"> Define the concept of Wellness Neurotherapy Trace the history and evolution of wellness neurotherapy Explain the methodology used in wellness neurotherapy List the benefits of wellness neurotherapy 	<ul style="list-style-type: none"> Laptop Projector
2.	<p>Prepare and maintain work area for neurotherapy procedure</p> <p>Theory Duration (hh:mm) 26:00</p> <p>Practical Duration (hh:mm) 30:00</p> <p>Corresponding NOS Code BWS/N2301</p>	<ul style="list-style-type: none"> Explain the functioning of the different systems of the human body. For example, respiratory, muscular, circulatory, lymphatic, nervous, skeletal List basic food groups Explain the functions of each food group Ensure the appropriate environmental conditions for procedures at the site Obtain tools, equipment and materials required for the procedures according to industrial standards Use appropriate protective personal equipment for and/or work attire prior to work, in line with relevant occupational health and safety guidelines Ensure clean towels and sanitisers are available and positioned for convenient use by the customer and the therapist Ensure that the ambience is suitable for procedures of different types of clients including age, sex and purpose Assess potential risks related to work and implement relevant safety measures wherever applicable Use safe working practices while dealing with tools and accessories Ensure any stands for support are stable, rightly positioned as per space and support requirements Follow relevant electrical safety practices wherever required 	<ul style="list-style-type: none"> Anatomy & Physiology Charts Appropriate Footwear Lab Coat Mask Gloves Headgear Apron Procedure Support Stands Weighing Scale Towels Bed Pillow Mattress Clean Linen Sanitiser Dustbin

Sr. No	Module	Key Learning Outcomes	Equipment Required
4.	<p>Use basic health and safety practices in neurotherapy workplace</p> <p>Theory Duration (hh:mm) 10:00</p> <p>Practical Duration (hh:mm) 20:00</p> <p>Corresponding NOS Code BWS/N9907</p>	<ul style="list-style-type: none"> • Develop an understanding of applicable legislation relating to the workplace (for example, health and safety, workplace regulations, use of work equipment, control of substances hazardous to health, handling/storage/ disposal/ cautions of use of products, fire precautions, occurrences, hygiene practice, disposal of waste, environmental protection) • Sport clean professional uniform, neat combed hair, closed-in footwear • Maintain a hygienic work area adhering to the salon and applicable legal health and safety standards • Sanitise hands and clean all working surfaces • Dispose waste according to the industrial standards • Improve personal hygiene • Maintain the hygiene of the ambience • Ensure housekeeping work is done properly 	<ul style="list-style-type: none"> • Sanitiser • Broom • Wiper • Bucket • Dustbin
<p>Total Duration</p> <p>Theory Duration 70:00</p> <p>Practical Duration 130:00</p> <p>Mandatory OJT 150:00</p>		<p>Unique Equipment Required: Laptop, Projector, Anatomy & Physiology Charts, Appropriate Footwear, Lab Coat, Mask, Gloves, Headgear, Apron, Procedure Support Stands, Weighing Scale, Towels, Bed, Pillow, Mattress, Clean Linen, Sanitiser, Dustbin, Record Book</p>	

Grand Total Course Duration: **350 Hours, 0 Minutes**

(This syllabus/ curriculum has been approved by **Beauty & Wellness Sector Skill Council**)

Annexure: Assessment Criteria

Assessment Criteria for Wellness Neurotherapist	
Job Role	Wellness Neurotherapist
Qualification Pack	BWS/Q2301, v1.0
Sector Skill Council	Beauty and Wellness

Sr. No.	Guidelines for Assessment
1	Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
2	The assessment for the theory part will be based on knowledge bank of questions created by the SSC.
3	Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training centre (as per assessment criteria below).
4	Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training centre based on this criteria
5	To pass the Qualification Pack, every trainee should score a minimum of 70% in every NOS
6	In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack.

Assessment Outcome	Assessment Criteria	Total Marks	Out Of	Marks Allocation	
				Theory	Skills Practical
1. BWS/N2301 (Prepare and maintain the work area for neurotherapy procedure)	PC1. use appropriate personal protective equipment and/or work attire prior to carrying out the work in line with relevant occupational health & safety guidelines	100	7	2	5
	PC2. assess potential risks related to work and implement relevant safety measures where applicable		7	2	5
	PC3. obtain tools, equipment and materials required for the procedures specified in adequate quantity and designated containers		3	0	3
	PC4. arrange the tools in a safe and convenient manner for ease of usage during the procedure		3	0	3
	PC5. confirm that the selected tools and equipment are in working order and safe to handle		4	1	3
	PC6. ensure the appropriate environmental conditions for procedures at the site based on the following parameters		7	2	5
	PC7. check that appropriate space requirements for each customer for the duration and type of procedure, based on the following factors		7	2	5
	PC8. ensure that the environment is suitable for procedures of different types of clients including age, sex and purpose		7	2	5
	PC9. check that the bed is set with comfortable mattress, pillows and clean linen		5	1	4
	PC10. ensure any stands for support are stable, rightly positioned as per space and support requirements		6	2	4
	PC11. change bed linen if soiled and after every procedure as per organisational standards		6	2	4
	PC12. ensure clean towels and sanitizers are available for use as appropriate and positioned conveniently for use by customer and the therapist		6	2	4
	PC13. rearrange the beds, pillows and stands as per standard		6	2	4

Assessment Outcome	Assessment Criteria	Total Marks	Out Of	Marks Allocation	
				Theory	Skills Practical
	requirements post the procedure				
	PC14. leave the work area in a safe condition after completing work		3	0	3
	PC15. exercise safe working practices while dealing with tools and accessories		6	2	4
	PC16. follow relevant electrical safety practices whenever required		6	2	4
	PC17. return all tools, materials and equipment in appropriate storage location		3	0	3
	PC18. collect used materials such as foot covers, towels, work clothes, etc. and deposit in the appropriate location for laundry service		3	0	3
	PC19. report any work related problems or issues to appropriate personnel in line with relevant regulatory and safety requirements		5	1	4
			100	25	75
2. BWS/N2302 (Carry out neurotherapy procedure as per recommendation)	PC1. use appropriate personal protective equipment and/or work attire prior to carrying out the work in line with relevant occupational health & safety guidelines	100	3	1	2
	PC2. assess potential risks related to work and implement relevant safety measures where applicable		3	1	2
	PC3. sanitise hands prior to procedure using appropriate sanitiser		3	1	2
	PC4. ensure personal presentation and grooming is appropriate to convey a professional appearance		3	1	2
	PC5. read and interpret correctly the neurotherapy procedure requirement given on the recommendation for the specific customer		3	1	2
	PC6. estimate time requirements and convey the same to the customer prior to procedure based on procedure specifications and organisational standards		3	1	2
	PC7. confirm that the materials, tools and equipment required for the procedure are available at hand		3	1	2

Assessment Outcome	Assessment Criteria	Total Marks	Out Of	Marks Allocation	
				Theory	Skills Practical
	and ready for use				
	PC8. greet the customer appropriately in a courteous manner		3	1	2
	PC9. ensure to check that there are no new symptoms or conditions that may require attention prior to procedure		2	0	2
	PC10. report any new symptoms or conditions to appropriate authority to check its implications for procedures or further customer advise		2	0	2
	PC11. decline procedures where any new symptoms warrant further requirement or medical attention by informing the customer politely		3	1	2
	PC12. ensure customer is dressed comfortably and any watch, jewellery or mobile phones are stored away safely prior to commencement of procedure		2	0	2
	PC13. ensure that the customer is comfortable in the environment for procedure		3	1	2
	PC14. address any customer feedback, request or complaint regarding the environment to the customer satisfaction or appropriate level of resolution as per organisation standards		2	0	2
	PC15. ensure the set-up is as per procedure requirement and organisational standard, adjust the set-up as required for customer comfort and procedure requirements		3	1	2
	PC16. address and respond to customer queries with an appropriate response, provide accurate and relevant information where available, take personal responsibility to come back to the guest with relevant response where required information is not immediately available		3	1	2
	PC17. politely and clearly instruct the customer to take appropriate position for the specific procedure		3	1	2

Assessment Outcome	Assessment Criteria	Total Marks	Out Of	Marks Allocation	
				Theory	Skills Practical
	to be given				
	PC18. assist the customer with requisite physical support to achieve desired position, where required, in a professional manner		3	1	2
	PC19. change the position of the supporting stands as required		2	0	2
	PC20. use materials like talcum powder in the required quantity and for approved purpose as per organisational or specified reference standards		3	1	2
	PC21. ensure the procedure do not cause discomfort or discomfort to the customer		3	1	2
	PC22. apply appropriate massage techniques and pressure as per specifications in the recommendation and standard practice in line with organisational and referenced standards		3	1	2
	PC23. adhere to the specified sequence in which procedure is to be done as per the recommendation		3	1	2
	PC24. complete the procedure sequence within acceptable time frames as per organisational standards		4	1	3
	PC25. address issues that work against maintaining of a stress and anxiety free environment by ensuring timely and relevant information shared with customer, positive reinforcements, calm and pleasant work environment, etc.		4	1	3
	PC26. check with the customer if they are satisfied with the procedure in a courteous manner		3	1	2
	PC27. check if the guest is experiencing any unusual discomfort post the procedure		2	0	2
	PC28. report any unusual symptoms or conditions to the senior therapist immediately		2	0	2
	PC29. thank customers for their patronage and wish them appropriately		3	1	2
	PC30. rearrange the beds, pillows and		2	0	2

Assessment Outcome	Assessment Criteria	Total Marks	Out Of	Marks Allocation	
				Theory	Skills Practical
	stands as per standard procedures post the procedure				
	PC31. leave the work area in a safe condition after completing work		2	0	2
	PC32. return all tools, materials and equipment in appropriate storage location		3	1	2
	PC33. collect used materials such as foot covers, towels, work clothes, etc. and deposit in the appropriate location for laundry service		2	0	2
	PC34. exercise safe working practices while dealing with tools and accessories		2	0	2
	PC35. follow relevant electrical safety practices whenever required		2	0	2
	PC36. report any work related problems or issues to appropriate personnel in line with relevant regulatory and safety requirements		3	0	3
	PC37. update records as required post procedure in line with organizational standards		2	0	2
			100	23	77
3. BWS/N9907 (Use basic health and safety practices in neurotherapy workplace)	PC1. use protective clothing/equipment in neurotherapy work	100	8	2	6
	PC2. state the name and location of people responsible for health and safety in the workplace		7	2	5
	PC3. set up and position the equipment, relevant products and tools in the work area to meet legal, hygiene and safety requirements		10	3	7
	PC4. clean and sterilize all tools and equipment before use		8	3	5
	PC5. maintain one's posture and position to minimize fatigue and the risk of injury		8	2	6
	PC6. state methods of accident prevention in the work environment of the job role		6	2	4
	PC7. apply good housekeeping practices at all times		9	3	6
	PC8. lift, carry or move objects from one place to another using appropriate		6	2	4

Assessment Outcome	Assessment Criteria	Total Marks	Out Of	Marks Allocation	
				Theory	Skills Practical
	safe working practices				
	PC9. keep oneself updated on the knowledge of the first aid procedures		6	2	4
	PC10. identify and document potential risks and hazards in the workplace		6	2	4
	PC11. accurately maintain accident reports		8	2	6
	PC12. report health and safety risks/hazards to concerned personnel		7	2	5
	PC13. use tools, equipment and relevant products in accordance with standard operation procedures		11	3	8
			100	30	70